

We will be taking photos at the Council Meeting!

Please arrive at 6:15 for the photo!

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, August 19, 2014 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on July 22, 2014 and the special meeting of July 30, 2014.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by SAD #53 regarding the development of a Master Plan for School Facilities

Community and Economic Development Activities and Events:

Saturday, May 2, 2015: 19th Annual SVCC Trade Show and Community Fair

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 14-07: (Public Hearing) That the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices A be rescinded and the new Appendices A be adopted to reflect the revised maximums for the period of July 1, 2014 to June 30, 2015.

RESOLUTION 14-69: (Public Hearing) Resolved that the Town Council approve a new application for a liquor license for The Pitt Stop Tavern at 613 Main Street, Pittsfield, Maine 04967.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

RESOLUTION 14-83: Resolved that the Town Council accept the bid of I&C Systems Engineering of Scarborough in an amount to not exceed \$44,962.75 and authorize the Town Manager to execute the SCADA System Upgrade Agreement.

RESOLUTION 14-84: Resolved that the Town Council authorize the Town Manager to sign Amendment #5 to the Standard Form of Agreement as required by the United States Department of America (USDA) Rural Development Agency with Oliver Associates for engineering work on the sludge removal, SSES Study and Remedial Work, once approved for funding by the USDA, such work to be sewer remedial and to not exceed \$ 12,000 for additional inspection that was required as the projects took longer.

RESOLUTION 14-85: Resolved that the Town Council authorize the Town Manager to execute a Standard Form of Agreement between Owner and Engineer for Professional Services Funding Agency

Edition as required by the Maine Municipal Bond Bank and Department of Environmental Protection Clean Water Revolving Loan Program with Olver Associates, Inc. for engineering work for the Peltoma Avenue Sewer Improvements Project to not exceed \$61,000 and further that if the project does not proceed forward that the Town shall only be responsible to pay for those services which have been performed.

RESOLUTION 14-86: Resolved that the Town Council approve a second-hand dealer license application for Uncle Tom's Stuff at 412 Main Street, Pittsfield, Maine 04967.

RESOLUTION 14-87: Resolved that the Town Council waive the Regulation of Bid and Contracts (Section 106 of the Administrative Code) and authorize the Town Manager to sign a three year contract for snowplowing with S&G Construction at a rate of \$1,813.71 per mile for a total of \$96,852.11 with 53.4 miles for 2014 – 2015; \$1,904.40 per mile for a total of \$101,694.96 with 53.4 for 2015 – 2016; and \$1,904.40 per mile for a total of \$101,694.96 with 53.4 miles for 2016 – 2017; with such mileage to be adjusted if the Town adds road mileage during the term of the contract.

RESOLUTION 14-88: Resolved that the Town Council authorize the Town Manager and Deputy Tax Collector to issue the notice of Tax Acquired Property Sale and place the Tax Acquired Parcels out to bid.

RESOLUTION 14-89: Resolved that the Town Council authorize the Town Manager and Deputy Tax Collector to forward accounts with multiple year delinquent personal property taxes in which the owners have made no effort to make a payment plan and/or payments to the Town Attorney for collection and action.

RESOLUTION 14-90: Resolved that the Town Council designate a temporary ad hoc Bicycle/Pedestrian Work Group to work with the Town and the Kennebec Valley Council of Governments to create a Bicycle/Pedestrian Plan for consideration and use of the Town.

RESOLUTION 14-91: Resolved that the Town Council authorize the Town Manager to execute the Contract for Professional Engineering Services for the project of Airport Master Plan Update with GIS Compliant Layout Plan at the Pittsfield Municipal Airport under Airport Improvement Program (AIP) Project No. 3-23-0036-016-2014 between the Town of Pittsfield and Hoyle, Tanner & Associates (HTA) after FAA and MDOT approval in an amount to not exceed \$126,580.

7. **DISCUSSION ITEMS:**

Financial Reports as of 07/31/2014:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report

Real Estate Property Tax Collection

Other Reports as of 07/31/2014:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

Updates:

Water Projects Update
Sewer Projects Update
USDA Grant Project: Stinson Street Sewer Projects
Highway Projects Update
Small Projects Paving
Somerset Avenue Sidewalk Project
Handicap Accessibility along Main Street
Kennebec Valley Community College (KVCC) Information Technology Grant for Business Training Opportunities

Grants Update:

New Grants:

Airport Grants: Airport Master Plan Update
Airport Grants: Airport Taxiway Reconstruction
Airport Grants: Airport Apron Expansion
Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
Davis Family Foundation
HealthySV: Tobacco Free Signage
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
Library Mini-Grants (Cornerstone of Science and Gates for computers)
USDA Sewer Rehabilitation Grant

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.

CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
HealthySV: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne Federal Grant: Radio Equipment
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant
MMA Safety Grants – Multiple
National Heritage Railroad Grant
Police Grants: Bulletproof Vest
Police Grants: Long Gun
Project Canopy: Mill Pond Loop
Project Canopy: Town Farm Forest Management Plan
Project Canopy: Urban Forest
Rural Engineering & Community Assistance Grant Opportunities
Safe Routes to School, Phase I
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)
United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

CDBG/Economic Development – Business Assistance
CDBG/Public Facilities – Historic Preservation
CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
HealthySV Tobacco, Alcohol and Drug Prevention
Historic Preservation Foundation
Jump Start Our Youth (JOY through JMG) Theatre Renovations
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
MMA Safety Grant: Exterior Signs
MMA Safety Grant: Interior Signs
Recreational Trail Program Grant
TIGER Transportation Grant
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

10. **ADJOURNMENT**