

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, October 3, 2017 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on September 19, 2017
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

## Community and Economic Development Activities and Events

Update by Holly Zadra, Council Moderator on the First Universalist Church Building Fund and Community Work

### Events reported on:

POPonOVERS Grand Opening on Saturday, September 23, 2017 from 3 – 5 pm

## **PUBLIC HEARINGS/OLD BUSINESS:**

**RESOLUTION 17-92:** (Public Hearing) That the Town of Pittsfield hereby resolves that a Public Hearing be held to discuss the acceptance of a CDBG Economic Development Grant.

### **Public Hearing Notice Town of Pittsfield**

The Town of Pittsfield will hold a Public Hearing on Tuesday, October 3, 2017 at 6:30 pm at the Pittsfield Municipal Building Council Chambers at 112 Somerset Avenue, Pittsfield Maine to discuss acceptance of an Economic Development CDBG Grant. The purpose of the grant is to utilize up to \$250,000 for the reconstruction of the Main Street sidewalk from its intersection with Somerset Avenue to the back entrance of the Pittsfield Industrial Park by Stinson Street. Public comments will be solicited at this Hearing and will be submitted as part of the Project Development Phase.

All persons wishing to make comments or ask questions about the acceptance of these funds are invited to attend this Public Hearing. Comments may be submitted in writing to Kathryn Ruth, Town Manager, Pittsfield Municipal Building, 112 Somerset Avenue, Pittsfield, Maine at any time prior to the Public Hearing. TDD/TTY users may call 711 If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth, Town Manager at 207-487-3136 so that accommodations can be made.



4. **REPORTS:**

**A. COUNCIL COMMITTEES: FINANCE, ORDINANCE & RECYCLING**

**B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER**

**C. TOWN MANAGER'S REPORT**

5. **NEW BUSINESS:**

**ORDINANCE 17-07** (Set to Public Hearing on 10/17/2017) That the Town of Pittsfield hereby ordains the following listed amendments to the Zoning Ordinance: Chapter 13. Zoning Ordinance, Section 4, Property Maintenance and Screening and Chapter 13, Zoning Ordinance, Section 4. Manufactured Housing.

**ORDINANCE 17-08** (Set to Public Hearing on 10/17/2017) That the Town of Pittsfield hereby ordains the following listed amendments to the Land Use Definitions Ordinance: Chapter 13-C, Land Use Definitions, Adding "Grounds".

**RESOLUTION 17-99:** Resolved that the Town Council Sign the State of Maine Community Development Block Grant Program Resolution Authorizing the Town Manager to submit an application for the Economic Development Grant in the amount of \$250,000; to make assurances on behalf of the Community of Pittsfield as required and is authorized and directed upon acceptance of said funds to carry out the duties and responsibilities, and the laws and regulations for such program.

**RESOLUTION 17-100:** Resolved that the Town Council sign the Standards of Conduct for the CDBG Program.

**RESOLUTION 17-101:** Resolved that the Town Council sign the Fair Housing Resolution for the CDBG Program.

**RESOLUTION 17-102:** Resolved that the Town Council authorize the Town Manager to sign the Fair Housing Self-Assessment for the CDBG Program.

**RESOLUTION 17-103:** Resolved that the Town Council authorize the Town Manager to sign the ADA/Section 504 Certification for the CDBG Program.

**RESOLUTION 17-104:** Resolved that the Town Council sign the Section 504 Self Evaluation and Transition Plan for the CDBG Program.

**RESOLUTION 17-105:** Resolved that the Town Council sign the Residential Antidisplacement & Relocation Assistance Plan for the CDBG Program.

**RESOLUTION 17-106:** Resolved that the Town Council sign the Equal Employment Opportunity Policy Statement for the CDBG Program.

**RESOLUTION 17-107:** Resolved that members of the Economic Development Team and Pittsfield Economic Expansion Corporation be appointed as the Community Development Advisory Committee.

**RESOLUTION 17-108:** Resolved that the Town Council approve the CDBG Program Complaint Policy.

**RESOLUTION 17-109:** Resolved that the Town Council approve the Bonding and Insurance Requirements for CDBG Funded Contracts.

**RESOLUTION 17-110:** Resolved that the Town Council Approve and Authorize the Town Manager to Sign the Application/Agreement for the Grant-in-Aid Program for the Department of Conservation, Bureau of Parks and Lands Snowmobile Program for an estimated project of \$37,710.00 to improve the snowmobile trails for the Driftbusters Snowmobile Club.

**RESOLUTION 17-111:** Resolved that the Town Council authorize the Town Manager to enter into an agreement with the in-town bank which provides the best proposal for cash depositing in response to the Town's quotations for a three-year period with additional renewals negotiated.

**RESOLUTION 17-112:** Resolved that the Town Council Approve a business license application for High Tide Low Tide at 30 Main Street, Madison, ME 04950.

**RESOLUTION 17-113:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees.

## 6. **DISCUSSION ITEMS:**

Brief Updates will be presented on the following items:

1. Water Projects/Issues:
2. Sewer Projects/Issues:
3. Code Enforcement Update
4. Legislation on Marijuana Sales and Social Clubs
5. Economic Development CDBG for Innovative Specialties, LLC for \$260,000
6. Economic Development CDBG for Main Street Sidewalk Project for \$250,000
7. Northern Border Regional Grant for \$250,000  
Request for Qualifications for the Madawaska Sewer Rehabilitation Project – Engineering & Design Services

## 7. **REPORTS:** Audience, Council

## 8. **ADJOURNMENT**