

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, October 7, 2014 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on September 16, 2014.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events:

Saturday, May 2, 2015: 19<sup>th</sup> Annual SVCC Trade Show and Community Fair

Important Transitional Team Activities and Events:

Wednesday, October 22, 2014: Ken-Som Transition Team Resource Fair for UTC

Wednesday, November 5, 2014: Educational Resources Fair for the Region

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

**RESOLUTION 14-102:** Resolved that the Town Council accept the proposal of Carter Tree Service of Norridgewock in an amount to not exceed \$4,999.00 for the Power Line Tree Trimming and authorize the Town Manager to execute a contract for said work.

**RESOLUTION 14-103:** Resolved that the Town Council accept the bid of \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ for Map 23, Lot 56 from the 09/24/2014 Tax Acquired Property Bid and to require full payment of the total bid price within thirty (30) days.

**RESOLUTION 14-104:** Resolved that the Town Council accept the bid of \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ for Map 29, Lot 25 from the 09/24/2014 Tax Acquired Property Bid and to require full payment of the total bid price within thirty (30) days.

**RESOLUTION 14-105:** Resolved that the Town Council accept the bid of \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ for Map 25, Lot 68 from the 09/24/2014 Tax Acquired Property Bid and to require full payment of the total bid price within thirty (30) days.

**RESOLUTION 14-106:** Resolved that the Town Council authorize the Police Chief to purchase six new guns for the Police Department from Sig Sauer at a price of \$3,870 minus the trade-in value of six guns with night sights and magazines at \$2,255 for a total purchase price of \$1,615.00.

**RESOLUTION 14-107:** Resolved that the Town Council authorize the Town Manager to execute Change Order #1 in the amount of \$ \_\_\_\_\_ to reflect the differences in the estimated quantities in the bid issued for the Somerset Avenue Sidewalk Improvements by the Engineering Firm and the final quantities in the completed project comprised of three sections of sidewalk completed by Callahan Construction.

**RESOLUTION 14-108:** Resolved that the Town Council authorize the expenditure of \$ \_\_\_\_\_ from the 2014 Capital Budget Sidewalk Allocation; the expenditure and transfer of \$ \_\_\_\_\_ from PITT#20 Road Construction/Paving G-1-607-00; and the expenditure of \$ \_\_\_\_\_ in additional ADA Compliance Reimbursement from the State of Maine (ADA) for a total of \$ \_\_\_\_\_.

**RESOLUTION 14-109:** Resolved that the Town Council excuse the absence of Councilor Cianchette from the Town Council Regular Meetings of September 2, 2014; September 16, 2014 and October 7, 2014.

**RESOLUTION 14-110:** Resolved that the Town Council appoint Nicole Nickolan as Warden and Cammie Jemery, Tonja Lary and Emmalee Reed as Deputy Wardens for the November 4, 2014 State General and Referendum Election, Municipal Election and the MSAD #53 Election.

**RESOLUTION 14-111:** Resolved that the Town Council approve the opening of absentee ballots on November 4, 2014 at 10:00 am and 3:00 pm for the November 4, 2014 State General and Referendum Election, Municipal Election and the MSAD #53 Election

**RESOLUTION 14-112:** Resolved that the Town Council approve and authorize the Town Manager to sign the application/agreement for the grant-in-aid program for the Department of Conservation, Bureau of Parks and Lands Snowmobile Program for an estimated project of \$50,806 to improve the snowmobile trails for the Driftbusters Snowmobile Club.

**RESOLUTION 14-113:** Resolved that the Town Council authorize the Town Manager to execute Memorandums of Understanding with HealthySV for Community Resources Programming.

## 7. **DISCUSSION ITEMS:**

### **Updates:**

Water Projects Update  
Sewer Projects Update  
CWSRF Peltoma Avenue Project  
Madawaska Old Sewer Line  
Highway Projects Update  
Small Projects Paving: Roads  
Small Projects Paving: Sidewalk  
Somerset Avenue Sidewalk Project  
Pan Am Railways Crossings at Webb Road and Industrial Park Road  
Handicap Accessibility along Main Street  
Request for Proposals for Tax Assessor Services  
Dam Leases Update  
Personal Property Tax Collection  
Tax Acquired Property Status

### **Grants Update:**

#### **New Grants:**

Airport Grants: Airport Master Plan Update

Airport Grants: Airport Taxiway Reconstruction  
Airport Grants: Airport Apron Expansion  
Airport Grants: Engineering to Design the Apron Expansion  
Belvedere Fund for Historic Preservation  
HealthySV: Community Resources Program  
HealthySV: Tobacco Free Signage  
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)  
Jump Start Our Youth (JOY through JMG) Recreation Department  
Kiwanis Mini-Grants for Programming & Sponsorship for children  
Library Mini-Grants (Cornerstone of Science and Gates for computers)  
MMA Safety Grant: Exterior Signs  
MMA Safety Grant: Interior Signs  
USDA Sewer Rehabilitation Grant

**Grants waiting to be closed:**

Davis Family Foundation  
Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
PUC Energy Efficiency: Block Grant to Towns  
Renewable Resources Grant from PUC: Wind Turbine

**Closed Grants:**

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)  
Airport Grants: Apron Reconstruction Grant  
Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Stormwater, Security and FAA Review  
Airport Grants: Vegetation Plan/Permitting Grant  
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
CDBG/Economic Development Grant: Argo Marketing Group, Inc.  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.  
CDBG Grant/Public Facilities/Historic Preservation/Library  
CDBG Grant/Special Projects Matching Funds/GCS  
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)  
Efficiency Maine Business Program  
FEMA Reimbursements  
HealthySV: Healthy Communities – Exercise is Fun Program for Children  
HealthySV: Healthy Communities – Proactive Student Presentations  
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign  
Jump Start Our Youth (JOY through JMG) Library  
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
Law Enforcement Bryne Federal Grant: Radio Equipment  
Law Enforcement Bryne State Grant: Tasers  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
L&W Conservation Fund: Stein Park Renovation Project  
L&W Conservation Fund: Swimming Pool Essential Components  
Maine Emergency Management Agency Homeland Security Grant  
MMA Safety Grants – Multiple  
National Heritage Railroad Grant

Police Grants: Bulletproof Vest  
Police Grants: Long Gun  
Project Canopy: Mill Pond Loop  
Project Canopy: Town Farm Forest Management Plan  
Project Canopy: Urban Forest  
Rural Engineering & Community Assistance Grant Opportunities  
Safe Routes to School, Phase I  
Safe Routes to School, Phase II  
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
Smoke Test and Report  
State Library Grants dedicated to the Library Building Project  
State Planning Office Recycling Education Grant  
Summer Nutrition Grant (Yearly)  
United Way/Keeping Mid-Maine Warm Grant

**Other Grant Opportunities:**

CDBG/Economic Development – Business Assistance  
CDBG/Public Facilities – Historic Preservation  
CDBG/Water and Sewer Projects for Specific areas once SSES is completed  
Community Gardening Start-up Grant  
FEMA Fire Grant – Pumper  
Historic Preservation Foundation  
Jump Start Our Youth (JOY through JMG) Theatre Renovations  
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes  
to School Grant  
Project Canopy Grant  
Recreational Trail Program Grant  
TIGER Transportation Grant  
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Title 1, Section 405, 6.A., Personnel Issue – Public Works Foreman/Director Position Replacement  
Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

10. **ADJOURNMENT**