

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, October 21, 2014 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on October 7, 2014.

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events:

Saturday, May 2, 2015: 19th Annual SVCC Trade Show and Community Fair

Important Transitional Team Activities and Events:

Wednesday, October 22, 2014: Ken-Som Transition Team Resource Fair for UTC

Wednesday, November 5, 2014: Educational Resources Fair for the Region

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **OLD BUSINESS:**

Tabled at the 10/07/2014 Council Meeting:

RESOLUTION 14-107: Resolved that the Town Council authorize the Town Manager to execute Charge Order #1 in the amount of \$_____ to reflect the differences in the estimated quantities in the Bid issued for the Somerset Avenue Sidewalk Improvements by the Engineering Firm and the final quantities in the completed project comprised of three sections of sidewalk completed by Callahan Construction.

Tabled at the 10/07/2014 Council Meeting:

RESOLUTION 14-108: Resolved that the Town Council authorize the expenditure of \$_____ from the 2014 Capital Budget Sidewalk Allocation; the expenditure and transfer of \$_____ from PITT#20 Road construction/Paving G-1-607-00; and the expenditure of \$_____ in additional ADA Compliance Reimbursement from the State of Maine (ADA) for a total of \$_____.

7. **NEW BUSINESS:**

ORDINANCE 14-08: (Set to Public Hearing on 11/05/2014) That the Town Council hereby ordains to transfer Map 023, Lot 056 to Clifford Harvey for the sum of \$3,950.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2011 property tax lien, recorded in the Somerset County Registry of Deeds on June 01, 2012, at Book 4532, Page 291, which matured on December 02, 2013. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Clifford Harvey.

ORDINANCE 14-09: (Set to Public Hearing on 11/05/2014) That the Town Council hereby ordains to transfer Map 029, Lot 025 to Duane & Sandra Lingley for the sum of \$5,200.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2011 property tax lien, recorded in the Somerset County Registry of Deeds on June 01, 2012, at Book 4532, Page 342, which matured on December 02, 2013. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Duane & Sandra Lingley.

ORDINANCE 14-10: (Set to Public Hearing on 11/05/2014) That the Town Council hereby ordains to transfer Map 025, Lot 068 to American Legion Post 32 for the sum of \$1.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2011 property tax lien, recorded in the Somerset County Registry of Deeds on June 01, 2012, at Book 4532, Page 239, which matured on December 02, 2013. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to American Legion Post 32.

ORDINANCE 14-11: (Set to Public Hearing on 11/05/2014) That the Town Council accept the name of Clans Court for the drive which is located off Higgins Road and has two homes owned by Stephen Bush.

ORDINANCE 14-12: (Set to Public Hearing on 11/05/2014) That the Town Council accept the name of Blueberry Court for the drive which is located off Main Street and has two homes owned by Todd Southard.

ORDINANCE 14-13: (EMERGENCY) That the Town of Pittsfield hereby ordains by Emergency Ordinance The Town of Pittsfield Medical Marijuana Dispensary Moratorium Ordinance to become effective immediately.

ORDINANCE 14-14: (Set to Public Hearing on 11/05/2014) That the Town of Pittsfield hereby ordains the Town of Pittsfield Medical Marijuana Dispensary Moratorium Ordinance.

ORDER 14-04: Ordered that the Town Council Revise the Official Town of Pittsfield Fee Schedule by adding the Theatre Committee's amendments to the Pittsfield Community Theatre fee listing for tickets, concessions, facility rental and advertising.

RESOLUTION 14-114: Resolved that the Town Council authorize the Town Manager to execute Amendment #2 to the Maine Department of Transportation Memorandum of Agreement and/or Municipal/State Agreement Proposed Improvements to Somerset Avenue to provide for reimbursement from the State of Maine for ADA Compliance for the Sidewalk Project Construction Area and remainder of Somerset Avenue that was added to the Mill and Fill Project by the Maine Department of Transportation in September, 2014; and that such funds be designated to pay for the additional work to be undertaken by the Town.

RESOLUTION 14-115: Resolved that the Town Council authorize the Town Manager and Deputy Treasurer to transfer and expend \$8,375.00 from PITT#20 Road Construction Reserve (G#1-607-00) for paving of two sections of sidewalk along Somerset Avenue.

RESOLUTION 14-116: Resolved that the Town Council Authorize the Town Manager to Execute the Industrial Waster Services & Disposal Agreement with Waste Management Disposal Services of Maine, Inc., for a term of Thirty-six (36) months without a minimum or maximum tonnage requirement.

RESOLUTION 14-117: Resolved that the Town Council authorize the Town Manager to Execute Contracts with Constellation NewEnergy, Inc., for the Electricity Supply Agreements for the Town's Streetlight Accounts, Medium Accounts; and/or Small Accounts when conditions are favorable due to the short window of opportunity to join or renew offers received.

8. **DISCUSSION ITEMS:**

Financial Reports as of 09/30/2014:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 09/30/2014:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

Updates:

Water Projects Update
Sewer Projects Update
CWSRF Peltoma Avenue Project
Highway Projects Update
Small Projects Paving: Roads
Small Projects Paving: Sidewalk
Somerset Avenue Sidewalk Project
Pan Am Railways Crossings at Webb Road and Industrial Park Road
Handicap Accessibility along Main Street
Paper Streets
Request for Proposals for Tax Assessor Services
Dam Leases Update
Personal Property Tax Collection
Tax Acquired Property Status

Grants Update:

New Grants:

Airport Grants: Airport Master Plan Update
Airport Grants: Airport Taxiway Reconstruction
Airport Grants: Airport Apron Expansion
Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
HealthySV: Community Resources Program
HealthySV: Tobacco Free Signage
HealthySV: Underage Drinking Program
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
Library Mini-Grants (Cornerstone of Science and Gates for computers)
MMA Safety Grant: Exterior Signs
MMA Safety Grant: Interior Signs
USDA Sewer Rehabilitation Grant

Grants waiting to be closed:

Davis Family Foundation
Economic Development Administration Grant: Pittsfield Industrial Park Expansion
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
HealthySV: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
HealthySV: Underage Drinking Program
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne Federal Grant: Radio Equipment
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II

L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant
MMA Safety Grants – Multiple
National Heritage Railroad Grant
Police Grants: Bulletproof Vest
Police Grants: Long Gun
Project Canopy: Mill Pond Loop
Project Canopy: Town Farm Forest Management Plan
Project Canopy: Urban Forest
Rural Engineering & Community Assistance Grant Opportunities
Safe Routes to School, Phase I
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)
United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

CDBG/Economic Development – Business Assistance
CDBG/Public Facilities – Historic Preservation
CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
Historic Preservation Foundation
Jump Start Our Youth (JOY through JMG) Theatre Renovations
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
Project Canopy Grant
Recreational Trail Program Grant
TIGER Transportation Grant
Wellhead Protection Grant

9. **REPORTS:** Audience, Council

10. **EXECUTIVE SESSION:**

Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

11. **ADJOURNMENT**