

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Wednesday, November 7, 2018 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on October 16, 2018.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**  
Community and Economic Development Activities and Events:  
    Innovative Specialties, LLC Opening: Ribbon Cutting Ceremony-Friday, November 16, 2018  
    Small Business Saturday-November 24, 2018  
Presentation by the Town Manager on Town Goals and Achievements.
4. **PUBLIC HEARINGS/OLD BUSINESS: None**
5. **REPORTS:**  
**A. COUNCIL COMMITTEES: FINANCE, ORDINANCE AND RECYCLING**  
**B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER**  
**C. TOWN MANAGER'S REPORT**
6. **NEW BUSINESS:**

***RESOLUTION 18-100: TABLED at the meeting of October 16, 2018:***

Resolved that the Town Council accept the bid of \_\_\_\_\_ of \_\_\_\_\_ in an amount to not exceed \$\_\_\_\_\_ for the Pittsfield Maine Sewer-Madawaska Sewer Reconstruction and Authorize the Town Manager to execute a contract for same, pending concurrence of the award by the Northern Border Regional Commission as the project is partially funded by said agency.

***RESOLUTION 18-101:*** Resolved that the Town Council Proclaim October 22, 2019 as Phelan McDermid Syndrome Awareness Day for the Town of Pittsfield.

***RESOLUTION 18-102:*** Resolved that the Town Council review the request dated 10/28/2018 and received 10/29/2018 to determine the official width of the public easement on the discontinued town road now known as the Call Road (i.e., Taylor Road and other names such as Old Huff Road, etc.), authorize the Town Attorney to complete legal research to not exceed \$\_\_\_\_\_ and to act as necessary.

***RESOLUTION 18-103:*** Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to allow for the following two projects: (1) Shim and Resurface a section of South Street in the amount of \$4,800 and (2) Tack and Shim a section of Peltoma Avenue in the amount of \$11,550 and to authorize the Town Manager and/or Deputy Treasurer to transfer and expand up to \$16,350 from PITT#20 Road Construction/Reconstruction/Paving Reserve G-1-607-00 for same.

***RESOLUTION 18-104:*** Resolved that the Town Council authorize the Town Manager to execute the performance agreement for Tim Sample c/o The Maine Humor Company in the amount of

\$2,250.00 (10% pre-payment discount) for a Bicentennial Performance on Wednesday, June 19, 2019 and authorize the payment.

**RESOLUTION 18-105:** Resolved that the Town Council Authorize the Town Manager to Execute the Discharge of Mortgage for the Town of Pittsfield doing business as the Pittsfield Community Development Program, owner of a Landlord Agreement from Roland E. Tozier and Jacklyn C. Tozier dated September 18, 1985 and later modified by an agreement between the Town of Pittsfield and Daniel L. Tozier dated August 17, 1988.

7. **DISCUSSION ITEMS: N/A**

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**

**2019 Budget Process; First Budget Workshop Scheduled directly after the Council Meeting**

**General:**

- Review of overall expenditure budget
- Review of revenue budget
- Review of capital budget (overview only)
- Review of debt service

**Specific:**

**Review of Administrative Budgets**

- Council
- Administration
- Town Clerk
- Finance
- Assessing
- Legal
- Elections
- Municipal Building
- Community & Economic Development
- Insurances
- Codes and Building Inspection
- General Assistance
- Unclassified Expenditures
- Capital Expenditures
- Debt Service