

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, November 19, 2013 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on November 6, 2013
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

Saturday, November 30, 2013: Small Business Saturday – Shop Small!

Wednesday, April 9, 2014: Regional Business Resources Night 6:30 pm – 8:30 pm

Wednesday, May 14, 2014: 7th Annual Regional Job Fair 3:30 pm – 6:30 pm

4. **PUBLIC HEARINGS/OLD BUSINESS:**

RESOLUTION 13-127: Resolved that the Town Council accept the proposal of _____ of _____ in an amount to not exceed \$ _____ to replace a 1981 Ford F8000 with a _____ Dump Truck contingent upon approval of financing of the vehicle.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

ORDINANCE 13-16: (To be set to Public Hearing on 12/17/2013) The Town of Pittsfield hereby ordains the 2014 Capital Budget be approved as follows:

Highway Loader	\$ 35,000
Highway General Equipment	5,000
Highway Paving	100,000
Highway Construction/Reconstruction	100,000
Highway Sidewalks	75,000
Waste Transporter	30,000
Recycling Equipment	20,000
Library Capital	5,000
Airport Hangers	200,000
Theatre Renovations/Revitalization	363,500
Historical Depot	75,000
Downtown Revitalization	250,000
Energy Conservation	<u>100,000</u>
Total Projects/Reserves:	\$1,358,500
Funding by Loan	-\$ 100,000

Funding by Lease/Purchase	-\$ 30,000
Funding by Reserves	-\$ 5,000
Funding by Grants	-\$ 903,500
<u>Funding by Other Resources</u>	<u>-\$ 130,000</u>
Total to be raised by taxation	\$ 190,000

ORDINANCE 13-17: (To be set to Public Hearing on 12/17/2013) The Town of Pittsfield hereby ordains that the 2014 Operating Budget in the amount of \$2,663,632 () be approved, and the total sum of \$4,022,132 () be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,267,054 () be raised through taxation; that \$1,062,060 () be raised from estimated revenues; that \$224,518 () be appropriated from State Revenue Sharing; that \$30,000 () be appropriated from Lease/Purchase; that \$100,000 be appropriated from Loans/Bonds; that \$5,000 () be taken from reserve funds; that \$903,500 () be appropriated from grants; that \$130,000 () be appropriated from other Revenue Sources; and that an additional sum of \$300,000 () be taken from undesignated fund balance.

ORDINANCE 13-18: (To be set to Public Hearing on 12/17/2013) The Town of Pittsfield hereby ordains that the 2014 Water and Sewer Enterprise Fund budgets in the respective amounts of \$430,732 () and \$501,350 () be appropriated from the respective estimated departmental revenues.

RESOLUTION 13-130: Resolved that the Town Council authorize the expenditure of \$73,746 from the Carry Forward Account G-1-670-00 and authorize the expenditure and transfer of \$ _____ from PITT#5 Highway Equipment Reserve G-1-601-00 for a total of \$ _____.

RESOLUTION 13-131: Resolved that the Town Council Approve a new Special Amusement Permit for the Pitt Stop Tavern at 613 Main Street, Pittsfield, Maine 04967.

RESOLUTION 13-132: Resolved that the Town Council appoint _____ as an interim director for the MSAD #53 Board of Directors to serve until the next annual municipal election and until a successor is elected and qualified.

RESOLUTION 13-133: Resolved that the Town Council approve the proposal for maintenance of the energy management system and temperature controls of the HVAC system at the Pittsfield Public Library and authorize the Town Manager to execute the contract with Mechanical Services, Inc./Maine Controls for a (3) three-year period beginning January 1, 2014 for services to not exceed \$3,930.00.

RESOLUTION 13-134: Resolved that the Town Council Authorize the Town Manager to execute the Application for an Outdoor Fireworks Display as property owner for the Greater Pittsfield Area Kiwanis Fireworks for the 2014 Egg Festival to be conducted by Central Maine Pyrotechnics subject to receiving approval of the FAA and the appropriate insurance certificate naming the Town of Pittsfield as additional insured.

RESOLUTION 13-135: Resolved that the Town Council accept a grant from the Edward Byrne Memorial JAG Program 2013-2014 in the amount of \$980.00 for the purchase of a rifle and authorize the expenditure of those funds for same.

7. **DISCUSSION ITEMS:**

Financial Reports as of 10/31/2013:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 10/31/2013:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**

**2014 Budget Process: Second Budget Workshop Scheduled
directly after the Council Meeting**

Review of Budgets:

-Communications
-Police Department
-Fire Department
-Streetlights
-Animal Control
-Public Works (Highway)
-Buildings and Grounds
-Cemeteries

-Transfer Station
-Recycling
-Water Enterprise Fund
-Sewer Enterprise Fund