

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, November 20, 2018 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on November 7, 2018.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**
Community and Economic Development Activities and Events:
 Innovative Specialties, LLC Opening: Ribbon Cutting Ceremony - Friday, November 30, 2018
 Small Business Saturday - November 24, 2018
 Annual Christmas Tree Lighting scheduled for Wednesday, December 5, 2018 at 6:00 PM in Hathorn Park.
4. **PUBLIC HEARINGS/OLD BUSINESS: None**
5. **REPORTS:**
 A. COUNCIL COMMITTEES: FINANCE, ORDINANCE AND RECYCLING
 B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER
 C. TOWN MANAGER'S REPORT
6. **NEW BUSINESS:**

Ordinance 18-4: (To be set to Public Hearing 12/18/2018) The Town of Pittsfield hereby Ordains the 2019 Capital Budget be approved as follows:

Town Offices/Telephone System	\$ 10,000
Town Offices/Tiling Floors & Move	10,389
Municipal Building/Generator Replacement	35,000
Municipal Building/Wash & Seal, Repoint	26,840
Police/Cruiser Video System	7,000
Fire Station/Masonry Replacement	15,838
Airport/Grant Match Reserve	90,000
Library/Capital Reserve Fund	<u>5,000</u>
Total Projects/Reserves:	\$ 200,067
Total Projects/Reserves:	\$4,760,871
Funding Breakdown:	
Taxation	-\$ 200,067
Funding by Loan	-\$ 2,133,640
Funding by Lease/Purchase	-\$ 125,000
Funding by Reserves	-\$ 33,000
Funding by Special Revenues	-\$ 15,755
Funding by Theatre Loans/Special Revenues	-\$ 90,939

Funding by Grants	-\$1,800,000
Funding by Other Resources	<u>-\$ 362,470</u>
Total to be raised by taxation	\$ 200,067

Ordinance 18-5: (To be set to Public Hearing 12/18/2018) The Town of Pittsfield hereby ordains that the 2019 Operating Budget in the amount of \$3,312,339 () be approved, and the total sum of \$8,073,210 () be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,579,593 () be raised through taxation; that \$1,303,507, () be raised from estimated revenues; that \$229,796 () be appropriated from State Revenue Sharing; that \$125,000 () be appropriated from Lease/Purchase; that \$2,133,640 be appropriated from Loans/Bonds; that \$33,000 () be taken from reserve funds; that \$15,755 be appropriated from Special Revenues; that \$90,939 be appropriated from Theatre Loans/Special Revenues; that \$1,800,000 () be appropriated from grants; that \$362,470 () be appropriated from other Revenue Resources; and that an additional sum of \$399,510 () be taken from undesignated fund balance.

Ordinance 18-6: (To be set to Public Hearing 12/18/2018) The Town of Pittsfield hereby ordains that the 2019 Water and Sewer Enterprise Fund budgets in the respective amounts of \$430,732 () and \$501,350 () be appropriated from the respective estimated departmental revenues.

Ordinance 18-7: (To be set to Public Hearing 12/18/2018) The Town of Pittsfield hereby ordains that the 2019 Water and Sewer Enterprise Fund Capital Budget in the amount of \$646,500 () be approved;

AND FURTHER, that that \$9,500 () be appropriated from Water/Sewer Budgets; that \$301,000 () be appropriated from Water/Sewer Enterprise Additional Revenues; that \$46,000 () be appropriated from Water/Sewer Enterprise Loan; that \$290,000 (\$) be appropriated from Water/Sewer Standpipe Reserve.

RESOLUTION 18-106: Resolved that the Town Council review the request dated 10/28/2018 and received 10/29/2018 to determine the official width of the public easement on the discontinued town road now known as the Call Road (i.e., Taylor Road and other names such as Old Huff Road, etc.) and

RESOLUTION 18-107: Resolved that the Town Council abate the Real Estate Property Account #2322 for the following years: (1) 2016 for principal in the amount of \$98.98 plus costs and interest for a total to not exceed \$177.46 and (2) 2017 for principal in the amount of \$101.43 plus costs and interest for a total to not exceed \$166.81 as the mobile home is not in the Town and should not be taxed.

RESOLUTION 18-108: Resolved that the Town Council abate the Real Estate Property Account #2335 for 2016 for principal in the amount of \$74.74 plus costs and interest for a total to not exceed \$149.65 as the mobile home is not in the Town and should not be taxed.

RESOLUTION 18-109: Resolved that the Town Council authorize the Town Manager to execute a lease agreement for 110 Hunnewell Avenue at \$0 lease cost to the Town to house the historical records and archives of the Town until the windows being restored at the Historic Pittsfield Railroad Depot are installed upon approval of the Town Attorney.

7. DISCUSSION ITEMS:

Financial

A. Financial Reports as of 10/31/2018

- Budget Expenditure Report
- Revenue Collections Report
- Tax Acquired Property Report
- Economic Development Revolving Loan Update
- Housing Revolving Loan Update
- Transfer Station/Recycling Monthly Report
- Theatre Monthly Report
- Excise Tax Collections Comparison Report
- State Revenue Sharing Comparison Report
- Personal Property Tax Collection Report
- Real estate Property Tax Collection Report

B. Other Reports as of 10/31/2018

- Building and Plumbing Permit Reports
- Library Report- Librarian's and Library Trustees Minutes
- Police Report

8. REPORTS: Audience, Council

9. ADJOURNMENT

2019 Budget Process; Third Budget Workshop Scheduled directly after the Council Meeting

Specific:

Capital Budget Presentations

Review of the Capital Budget for 2019

Review of the Capital Improvement Plan for 2019-2023

Review of the Capital Projects for 2024-2028 for Planning Purposes