

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, December 2, 2014 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meetings held on November 5, 2014 and November 18, 2014 and Budget Workshops held on November 5, 2014 and November 18, 2014.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events:  
Saturday, May 2, 2015: 19<sup>th</sup> Annual SVCC Trade Show and Community Fair  
Wednesday, May 13, 2015: 8<sup>th</sup> Annual Regional Job Fair

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

**ORDINANCE 14-18:** (To be set to Public Hearing on 12/16/2014) The Town of Pittsfield hereby ordains the 2015 Capital Budget be approved as follows:

Police Cruiser	\$34,000
Fire Equipment	15,000
Highway Loader	20,000
Highway Paving	105,000
Highway Construction/Reconstruction	75,000
Highway Sidewalks	25,000
Recycling Forklift	5,000
Library Capital	5,000
Airport Improvement	5,000
Municipal Parking Lots	40,000
Fire Station Capital	5,000
Airport Safety Enhancements	300,000
Airport Hangers	170,000
Theatre Renovations/Revitalization	110,000
Historical Depot	<u>31,000</u>
Total Projects/Reserves:	\$945,000
Funding by Loan	-\$ 100,000
Funding by Lease/Purchase	-\$ 0
Funding by Reserves	-\$ 44,000
Funding by Grants	-\$ 601,000
<u>Funding by Other Resources</u>	<u>-\$ 10,000</u>
Total to be raised by taxation	\$ 190,000

**ORDINANCE 14-19:** (To be set to Public Hearing on 12/16/2014) The Town of Pittsfield hereby ordains that the 2015 Operating Budget in the amount of \$2,696,916 ( ) be approved, and the total sum of \$3,641,916 ( ) be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,239,576 ( ) be raised through taxation; that \$1,072,830 ( ) be raised from estimated revenues; that \$175,000 ( ) be appropriated from State Revenue Sharing; that \$0 ( ) be appropriated from Lease/Purchase; that \$100,000 be appropriated from Loans/Bonds; that \$44,000 ( ) be taken from reserve funds; that \$601,000 ( ) be appropriated from grants; that \$10,000 ( ) be appropriated from other Revenue Sources; and that an additional sum of \$399,510 ( ) be taken from undesignated fund balance.

**ORDINANCE 14-20:** (To be set to Public Hearing on 12/16/2014) The Town of Pittsfield hereby ordains that the 2015 Water and Sewer Enterprise Fund budgets in the respective amounts of \$430,732 ( ) and \$501,350 ( ) be appropriated from the respective estimated departmental revenues.

**ORDINANCE 14-21:** (To be set to Public Hearing on 12/16/2014) The Town of Pittsfield hereby ordains to authorize the transfer of unencumbered appropriation balances to various departments:

FROM:	01-45 Community Development	\$8,000
TO:	05-10 Police Department	\$4,000
	05-20 Streetlights	\$2,000
	05-25 Animal Control	\$ 500
	10-05 Highway	\$1,500

**RESOLUTION 14-121:** Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Hegarty Plumbing and Heating of Buxton, Maine for a total to not exceed \$15,968 plus freight charges for the purchase of the new pump and motor for the drinking water plant.

**RESOLUTION 14-122:** Resolved that the Town Council authorize the Treasurer and Deputy Treasurer to write off outstanding taxes and bills on Map 025, Lot 068 at 123 Middle Street sold through the Tax Acquired Bid process: Real Estate, Water and Sewer, with interest and costs in the total amount of \$6,659.80.

**RESOLUTION 14-123:** Resolved that the Town Council authorize the Treasurer and Deputy Treasurer to write off outstanding taxes and bills on Map 017, Lot 070-001 on Canaan Road acquired by the Town of Pittsfield through the Tax Acquired Bid Process and now owned by the Town as the property is not developable and abuts the Town's cemetery: Real Estate, with interest and costs in the total amount of \$1,495.83.

**RESOLUTION 14-124:** Resolved that the Town Council authorize the Town Manager and Deputy Treasurer to transfer any funds that remain in the 2014 Enterprise Fund Budgets after all charges are made for the end of the year to the Sewer Restoration Reserve and the Water Restoration Reserve for 12/31/2014.

7. **DISCUSSION ITEMS: NONE**

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.A., Personnel: Yearly Evaluation of Town Manager

10. **ADJOURNMENT**

**2015 Budget Process: Third Budget Workshop Scheduled  
directly after the Council Meeting**

Review of Budgets:

- Airport
- Recreation
- Library
- Theatre
- Community Service Agencies
- Budgets requiring a second review