

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, September 20, 2016 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the Regular Meeting held on September 06, 2016

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

Kennebec Valley Council of Governments (KVCOG) Annual Meeting on Tuesday,
September 20, 2016 at the Sebasticook Valley Elks Lodge

HealthySV Annual Coalition Meeting on Wednesday, September 21, 2016 at 9:00 am
at St. Martin's Episcopal Church in Palmyra

Pittsfield ARTS Club Meet the Candidate Night on Wednesday, October 19, 2016 at
6:00 pm in the Pittsfield Municipal Building Council Chambers

Additional Certificates of Thank You for the Pittsfield Summer Concert Series at Hathorn Park

4. **PUBLIC HEARINGS:**

ORDINANCE 16-14: (Public Hearing) That the Town of Pittsfield hereby ordains that Chapter 13. Zoning Ordinance, Table P, C-4 District, be amended under Principal Uses to add that mobile home parks **"limited to no greater than 4 mobile homes"** and add under Principal Uses that **"Large Scale commercial development in the C-4 district shall be limited to the CDOC Corridor Development Overlay District."**

ORDINANCE 16-15: (Public Hearing) That the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices A-D be adopted to reflect the revised maximums for the period of October 01, 2016 – September 30, 2017. And to continue to use Appendices E-F set forth and filed with the Department of Health and Human Services (DHHS) until any new appendices are approved.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

RESOLUTION 16-119: Resolved that the Town Council accept the bid of _____ in the amount of \$_____ for Map 026, Lot 027, property on Detroit Street from the 09/07/2016 Tax Acquired Property Bid.

RESOLUTION 16-120: Resolved that the Town Council accept the bid of _____ in the amount of \$_____ for Map 005, Lot 020, property on Hussey Road from the 09/07/2016 Tax Acquired Property Bid and to require full payment of the bid price within 21 days.

RESOLUTION 16-121: Resolved that the Town Council authorize the Town Manager to sign Change Order #1 for the North Main Street Water Main Replacement and Sanitary Sewer Project adding the Sanitary Sewer Project previously approved to the Contract and increasing the days allotted to finish the work.

RESOLUTION 16-122: Resolved that the Town Council approve the Request for Proposals for Maintenance Services for the HVAC system for a five-year period at the Pittsfield Public Library and authorize the Town Manager and the Librarian to seek proposals for the same.

RESOLUTION 16-123: Resolved that the Town Council authorize the filing of an Economic Development Grant Application under the Community Development Block Grant program in the amount of \$260,000 for Innovative Specialties LLC to make assurances as required by the application; to accept funds; to carry out duties; and to sign documents necessary for the grant as depicted in the Council Resolution.

RESOLUTION 16-124: Resolved that the Town Council approve the Community Development Block Grant (CDBG) Bonding and Insurance Requirements for CDBG Funded Contracts.

RESOLUTION 16-125: Resolved that the Town Council authorize the Town Manger to execute a Memorandum of Understanding between the Town of Pittsfield and Innovative Specialties, LLC d/b/a Nitro Trailers and Chad Dow to depict the roles and responsibilities for implementing and adhering to the terms of the Community Development Block Grant (CDBG) Economic Development Grant Program for the federal funds administered by the State of Maine as approved by the Town Attorney.

RESOLUTION 16-126: Resolved that the Town Council Proclaim November 08 – 15 as Maine Recycles Week for the Town of Pittsfield.

7. **DISCUSSION ITEMS:**

Updates:

- A. Financial Reports as of 08/31/2016
 - Budget Expenditure Report
 - Revenue Collections Report
 - Tax Acquired Property Report
 - Economic Development Revolving Loan Update
 - Housing Revolving Loan Update
 - Transfer Station/Recycling Monthly Report
 - Theatre Monthly Report
 - Excise Tax Collections Comparison Report
 - State Revenue Sharing Comparison Report
 - Personal Property Tax Collection Report
 - Real Estate Property Tax Collection
- B. Other Reports as of 08/31/2016
 - Building and Plumbing Permit Reports
 - Library Report – Librarian’s and Library Trustees Minutes
 - Police Report

Updates:

Water Projects Update
Sewer Projects Update
Drinking Water State Revolving Loan (DWSRF) North Main Street Project
Clean Water State Revolving Loan (CWSRF) North Main Street Project
Highway Projects Update
MDOT Bridge Project over Town Recreational (Rail) Trail and Acquisition of Rights and/or Property
Pittsfield Community Theatre Update
Commercial Insurance Program
Code Enforcement Update
 Leonard Street Court Case
 Rice Street Mobile Home Park referred to the State of Maine
 Other Code Violations
Property Maintenance Code Request

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

10. **ADJOURNMENT**