2019 TOWN REPORT
PITTSFIELD, MAINE

TOWN OF PITTSFIELD
DEPARTMENT HEADS
2019

Town Manager/Treasurer	Kathryn Ruth
Deputy Treasurer/Deputy Tax Collector	Emmalee Reed
Town Clerk	Nicole Nickolan
Tax Assessor	Robert J. Duplisea, Jr, CMA
Code Enforcement Officer	Stephen Seekins
Chief of Police	Harold Bickmore
Fire Chief	Bernard C. Williams
Cemetery Sexton	Peter D. Snow
Recreation Director	Susan Morton
Highway Department Foreman	Steven Vance
Water/Sewer Plant Manager	Chris Pelletier
Transfer Station/Recycling Coordinator	Don Chute
Theater Manager	Jaime Jensen
Librarian	Holly Williams

ELECTED OFFICIALS

Timothy P. Nichols – Mayor	District 1 – Term Expires: 2021
Heather J. Donahue – Deputy Mayor	District 4 – Term Expires: 2021
Caleb K. Curtis - Councilor	District 2 – Term Expires: 2020
Howard R. Margolskee – Councilor	At Large – Term Expires: 2019
Robert N. Stackhouse - Councilor	District 3 – Term Expires: 2019
Matthew F. Bolster – Councilor	At Large – Term Expires: 2020
Debra A. Billings – Councilor	At Large – Term Expires: 2021

2019 COUNCIL APPOINTMENTS

AIRPORT COMMITTEE

David Ross	12/31/21
Donald Parsons	12/31/19
Paul Burke	12/31/19
Mark Cochrane	12/31/19
Caleb Curtis (FBO)	Indefinite

BOARD OF APPEALS

David Reynolds	12/31/19
Robert Engelhardt	12/31/20
J. Michael Braley	12/31/23
David Quint	12/31/21
Andi Vigue (Associate)	12/31/19

BOARD OF ASSESSMENT REVIEW

Michael Lynch	12/31/19
Ron Watson	12/31/19

BOARD OF ETHICS

Ken Clark	12/31/21
Mike Gray	12/31/20
J. Michael Braley	12/31/21
Stanley Short Jr.	12/31/21

BOARD OF HEALTH

Susan Quint	12/31/21
Rebecca Geagan	12/31/20
Howard Margolskee	12/31/19

CEMETERY TRUSTEES

Donald Hallenbeck	12/31/21
Robert Stackhouse	12/31/21
Clermont Spencer	12/31/19

ECONOMIC DEVELOPMENT COMMITTEE TEAM

Michael Gray	12/31/19
Andi Vigue	12/31/19
Simone Engelhardt	12/31/19
Howard Margolskee	12/31/19

HOUSING REHABILITATION REVOLVING LOAN FUND COMMITTEE

Simone Engelhardt (B)	12/31/19

LIBRARY TRUSTEES

D. Jeanne Boisvert	12/31/23
Ann McGowan	12/31/21
Desiree Jester	12/31/22
Karen Oakes	12/31/20
Suzanne Leibowitz	12/31/19

PARKS AND RECREATION

David Quint	12/31/20
Jack Wright	12/31/21
Paul Bertrand	12/31/22
Michael McGowan	12/31/23
Rick McCarthy	12/31/19

PERSONNEL APPEALS BOARD

Stanley Short Jr.	12/31/21
Jan Laux	12/31/20
Mike Gray	12/31/20

PINNACLE PARK BOARD

Jack Wright	12/31/21
Jim Cianchette	12/31/21
Benjamin Hall	13/31/21

PLANNING BOARD

Morris Pollard	12/31/21
Thomas D. Cote	12/31/19
Brent Newhouse	12/31/19
Anna Bockis	12/31/20
Jan Laux	12/31/21
Ron Watson (Associate)	12/31/20
Simone Engelhardt	12/31/19
Royce Sposato	12/31/22
Stanley Short Jr. (Associate)	12/31/21

POOL COMMITTEE

Paul Bertrand	12/31/21
Donald Hallenbeck	12/31/19
Jim Cianchette	12/31/20

RECYCLING COMMITTEE

Jane Woodruff	12/31/19
Paul Faria	12/31/20
Deanna Tilton	12/31/20
Christine Faria	12/31/21
Timothy Nichols	Council

REGISTRAR OF VOTERS

Nicole Nickolan	12/31/19

THEATER COMMITTEE

Amber Quint	12/31/19
Jerry Lynn Perkins	12/31/20
Jennifer Watson	12/31/19
Margaret Gray	12/31/19
Ann Mathews	12/31/20
Patty Barry	12/31/20
Jim Cianchette	12/31/19

Anyone who would like to apply to join any of the Town Boards or Committees would need to fill out an application for all initial applications. Please see the Town Clerk or download an application at our website at pittsfield.org and return it to the Town Clerk.

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
(202) 224-2523
(202) 224-2693 (FAX)

United States Senate
WASHINGTON, DC 20510-1904

COMMITTEES:
SPECIAL COMMITTEE ON AGING, CHAIRMAN
APPROPRIATIONS
HEALTH, EDUCATION, LABOR, AND PENSIONS
SELECT COMMITTEE ON INTELLIGENCE

Dear Friends,

As 2019 ends and 2020 begins, I am pleased to report that Congress made progress on a number of issues important to Maine families despite the polarization in our country.

In a major win for surviving military and retiree spouses to whom we are deeply indebted, I was proud to co-lead the repeal of what is often referred to as the "Military Widow's Tax," an unfair offset of survivor benefits that has prevented as many as 67,000 surviving spouses—including more than 260 from Maine—from receiving the full benefits they deserve.

The high cost of health care and prescription drugs continues to be a top issue for families and seniors. To provide continued relief for more lower- and middle-income individuals, I led the charge to extend for another two years the medical expense tax deduction that I included in the 2017 tax law. Without this extension, nearly 20,000 Mainers and millions of Americans with high medical expenses, including many with preexisting conditions, would have faced an increased tax burden. In other good news, the CREATES Act I cosponsored became law. It will prevent pharmaceutical companies from blocking access to a sufficient supply of brand-name drugs needed for the studies that allow less expensive alternatives to enter the marketplace.

Improving people's health and wellbeing remains my priority. On a per capita basis, Maine has the highest incidence of Lyme disease in the country. In August, I held a Senate hearing at the University of Maine's Tick Lab on this growing public health crisis. A comprehensive public health strategy to combat this epidemic is needed, and the new law I authored will do just that.

In addition, I helped champion another $2.6 billion increase for the National Institutes of Health, our nation's premiere biomedical research institution, including significant boosts for Alzheimer's disease and diabetes research. Last year, NIH funded more than $111 million for research at 14 Maine institutions.

To help prepare the graduates of Maine Maritime Academy, I secured $300 million for a new training ship, which will ensure rigorous instruction for MMA students for decades to come.

Significant federal funding was approved for work at Bath Iron Works and Portsmouth Naval Shipyard. Funding appropriated by Congress will pay for three new destroyers, make a down payment on an additional ship, and finance infrastructure improvements at PNSY.

As Chairman of the Transportation and Housing Appropriations Subcommittee, I have led efforts to improve our nation's crumbling infrastructure and ensure that Maine's housing needs are addressed. For Maine's roads, bridges, airports, and seaports, tens of millions in federal funding will help make urgently needed upgrades and improve safety. Funding will also support housing assistance to low-income families and seniors and aid communities in reducing homelessness among our youth. The Community Development Block Grant program will assist numerous towns and cities in our State.

The Aging Committee I chair has continued its focus on financial security for our seniors. A new law I authored will make it easier for small businesses to offer retirement plans to their employees. Our Aging Committee's Fraud Hotline fielded more than 1,200 calls this year. Congress passed a new law to crack down on robocallers who are often the perpetrators of these scams. And a new law I authored will expand the IRS' Identity Protection PIN program nationwide to prevent identity theft tax refund fraud.

At the end of 2019, I cast my 7,262nd consecutive vote. In the New Year, I will keep working to deliver bipartisan solutions to the challenges facing Maine and the nation. If ever I can be of assistance to you, please contact one of my state offices or visit my website at www.collins.senate.gov. May 2020 be a good year for you, your family, your community, and our state.

Sincerely,

Susan M Collins

Susan M. Collins
United States Senator

129th Legislature
Senate of Maine
Senate District 3

Senator Brad Farrin
3 State House Station
Augusta, ME 04333-0003
(207) 287-1505
Brad.Farrin@legislature.maine.gov

A Message from Senator Brad Farrin

Dear Friends and Neighbors:

Let me begin by thanking you for allowing me the privilege of serving you in the Maine Senate. I am honored that you have put your trust in me and I can assure you that I will continue to work tirelessly on your behalf.

Maine is in the midst of one of the greatest periods of prosperity in its history and has led the nation in a number of economic categories over the last several years. Unemployment is at record low levels, wages are up, and state government has had seven straight years of surpluses. The number of children living in poverty is in a steep decline, and Maine now leads the nation in equality for women in the workplace and politics.

Though we have accomplished a great deal in the past year, there is still much more to be done. Maintaining the prosperity that you have built over the last several years tops the list. We can do this by holding the line on government spending, doing our best to stay out of the way of local businesses so that they can thrive as a result of their own hard work, and making sure that government is the most fiscally responsible steward of your tax dollars. These will be a few of my priorities this coming year.

This year, I was appointed to the Blue Ribbon Commission on Transportation to study and recommend funding solutions for the state's transportation systems. I'm especially concerned with the issues rural Maine faces, and this next session it is my greatest priority to find ways to improve Maine roads and infrastructure.

Again, thank you for electing me to serve you in the State Senate. The 129th Legislature certainly has a great deal more work to do; but I believe that if we come together, there is nothing we can't accomplish. Please feel free to contact me at (207) 287-1505 or Brad.Farrin@legislature.maine.gov if you have comments, questions or if you would like assistance in navigating our state's bureaucracy.

Sincerely,

Brad Farrin
State Senator

HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1440
TTY: (207) 287-4469

Scott Walter Strom
176 Summer Ct.
Pittsfield, ME 04967
Cell Phone: (207) 313-3895
Scott.Strom@legislature.maine.gov

March 2019

Town of Pittsfield
112 Somerset Ave.
Pittsfield, ME 04967

Dear Friends and Neighbors,

It is an honor and privilege to serve as your State Representative for House District 106. I'm proud of the progress made under the previous administration and pleased where we stand financially as a state. It's my goal to work hard this session to ensure we continue moving forward without raising the tax burden and protecting our personal rights.

This session I've been appointed by Legislative Leadership to serve as the Republican Lead on the Joint Standing Committee on Veterans and Legal Affairs. This committee has jurisdiction over the Maine National Guard, the Maine Department of Defense, Veterans and Emergency Management Services and the Bureau of Alcoholic Beverages and Lottery Operations, as well as administration of campaign finance, including Maine's Clean Elections system of public campaign financing.

It also has general oversight of policy regarding election and campaign law, the gambling and gaming sector, including the state lottery, voter registration, initiatives and referenda, governmental ethics, lobbyist registration, and veterans programs.

I will be sending out weekly updates via e-mail and facebook throughout the year regarding current state news. If you wish to receive these updates, please contact me at Scott.Strom@legislature.maine.gov.

Again, thank you for giving me the opportunity to serve you at our State Capitol.

Sincerely,

Scott Strom

Scott Strom
State Representative

Town of Pittsfield

112 Somerset Avenue
Pittsfield, Maine 04967
PH: (207)487-3136 FAX: (207)487-3138
E-mail: townmanager@pittsfield.org

To the Citizens and Taxpayers of Pittsfield:

I am pleased to present the Annual Report for the Town of Pittsfield. This report compiles Pittsfield's Municipal services for the operating period of January 01, 2019 - December 31, 2019. Activity reports from the town departments, MSAD #53, and agencies associated with the Town are included along with this year's audit report.

It was a very good year for the Town as we continued to move forward with the opportunities created by the continuing improvements in the economy in Central Maine and the State of Maine. While we have been frugal with town expenses, we are pleased to report many advancements. 2019 was a very busy year for the Town with the accomplishment of many projects and activities on behalf of our citizens. We continue to establish goals for future accomplishments. For anyone interested in buying or building a new home, buying land, or considering locating a business in our community, we welcome you to drop by the Town Office or visit our website to learn about our services. We are very proud of our community and its quality of life. Pittsfield truly is a good place to call home.

Through hard work, cooperation, and the achievement of common goals, our Town has addressed the following items:

- ✓ **Appointed the following Committees: Finance, Ordinance, Fair Hearing and Police Labor Negotiating Committees.**
- ✓ **Amended the 2019 Operating and Capital Budgets.**
- ✓ **Authorized the Town Council to Sign the Expense Warrants for 2019 after approval by the Finance Committee.**
- ✓ **Authorized the Town Council to Sign the Certificate of Commitment for the 2019 Sewer User Rates and the 2019 Water User Rates.**
- ✓ **Appointed Kathryn Ruth as Official Representative, Councilor Stackhouse as Official Representative and Deputy Mayor Donahue as Alternate to the General Assembly for the Kennebec Valley Council of Governments (KVCOG).**
- ✓ **Appointed Mayor Nichols as the Alternate Representative to the General Assembly for the Kennebec Regional Development Authority (KRDA) also known as FirstPark.**
- ✓ **Appointed Councilor Margolskee as an Alternate to the Maine Services Center Coalition in addition to the Town Manager.**

- ✓ **Authorized the Town Manager to hire Independent Review(s) and execute all paperwork for Airport Grants for the Year 2019 as necessary in accordance with the Town's Bid Policy, the Federal Aviation Administration (FAA) regulations and the Maine Department of Transportation (MDOT) regulations.**
- ✓ **Signed the Earth Day Proclamation supporting community-wide activities (Earth Day is Monday, April 22, 2019).**
- ✓ **Signed the Arbor Day Proclamation supporting community-wide activities (National Arbor Day is the last Friday in April: Friday, April 26, 2019) and Maine's Arbor Day Week is the 3rd full week in May: Sunday, May 19 – Sunday, May 25, 2019.**
- ✓ **Confirmed the Town Manager's appointment of Holly Williams for the Librarian's position in accordance with the Personnel Policy Regulations.**
- ✓ **Accepted the proposal of Charter Communications Operating LLC. In the amount of $84.98 per Month and one-time installation charge of $99.00 for High Speed Internet Service (100/10 MBS and 5 IP Addresses) at the Pittsfield Community Theater and authorized the Town Manager to execute the Service Agreement.**
- ✓ **Authorized the Town Manager to execute a contract for the Police Department with the Humane Society – Waterville Area for the period of January 1, 2019 – December 31, 2019 to not exceed $6,659.70 for the year.**
- ✓ **Waived the bid policy, Chapter 2, Administrative Code, Section 106, to follow the State Bid Package for Police Cruisers and to accept the proposed bid of Quirk Ford of Augusta in an amount not to exceed $31,611 for a 2019 Fleet/Non-Retail Ford Utility Police Interceptor.**
- ✓ **Waived the bid policy, Chapter 2, Administrative Code, Section 106 and accepted the proposed bid from Yankee Communications in the amount of $8,195.90 for equipment to outfit a 2019 Ford Utility Police Interceptor.**
- ✓ **Accepted a grant from Somerset County and the Maine Emergency Management Agency (MEMA) in an amount to not exceed $16,412 and authorized the expenditure of those funds for same.**
- ✓ **Authorized the Town Manager to apply for a grant from the Federal Aviation Administration (FAA) in the amount of $129,600 and the Maine Department of Transportation (MDOT) in the amount of $7,200 with a 5% match from the Town of $7,200.00 for a total project of $144,000.00 for the Preliminary Design and Permitting to Construct an 8-Unit T-Hangar and Apron at the Pittsfield Municipal Airport under Airport Improvement Program (AIP) Project No. 3-23-0036-xxx-2019; upon award to execute all paperwork on behalf of the Town of Pittsfield and authorized the expenditure of those funds for same.**
- ✓ **Accepted the proposal of Harris Computer to add the PayPort module to our TRIO service to support Credit Card processing for the sum of $900 and authorized the Town Manager to execute the Contract.**
- ✓ **Approved paying Animal Control Officer (ACO) Connie Cummings on a weekly basis.**

- ✓ **Authorized the expenditure of $39,806.90 from the Pittsfield Future Fund for the 2019 Ford Utility Police Interceptor and required equipment, with such funds to be reimbursed to the Pittsfield Future Fund if and when a loan or bond is processed to fund 2019 Capital projects.**
- ✓ **Rescinded Chapter 16 Shoreland Zoning Ordinance, Section 12-C Non-conforming Structures and 12-E Non-conforming Lots and adopted the new Chapter 16 Shoreland Zoning Ordinance, Section 12-C Non-conforming Structures and 12-E Non-conforming Lots.**
- ✓ **Waived the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Toomey Water Services of North Brookfield, Mass. for a total to not exceed $9,500 for a Mi.Net Mobile Transceiver and EZ Reader Map 2 from Mueller Systems for reading water meters.**
- ✓ **Wrote off interest on Real estate Accounts #503; #504; and #2164 in the amount of $1,272.76 regarding the new owner being advised to hold off on paying the tax bill until the abatement request was processed.**
- ✓ **Accepter Drug Forfeiture Funds in the amount of $3,304 from Somerset County and authorized the expenditure of those funds to purchase equipment in support of drug investigations.**
- ✓ **Approved amendments to the Pittsfield Community Theatre Ticket and Concession Prices on the Town of Pittsfield Fee Schedule.**
- ✓ **Approved the issuance of a parade permit to the American Legion, Post 32 for a Memorial Day Parade on May 27, 2019 and waived the permit fees.**
- ✓ **Approved amendments to the Recreation Programming Swimming Program fees on the Town of Pittsfield Fee Schedule.**
- ✓ **Approved the Renewal of the Alcoholic Beverage License for the Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine 04967.**
- ✓ **Approved the Renewal of the Special Amusement Permit for the Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine 04967.**
- ✓ **Signed the Application for Catered Function by Qualified Catering Organization for the Annual Chamber Dinner to be held on 04/18/2019 from 4:30 pm – 10:30 pm at Maine Central Institute by qualified caterer Jeff's Catering & Bake Shop.**
- ✓ **Approved a change in the management position at the Pittsfield Community Theatre from one full time theatre manager to two part time positions to include a theatre manager and assistant theatre manager.**
- ✓ **Authorized the Town Manager to Execute Amendment #1 to the Standard Services Contract dated June 5, 2018 between the Town of Pittsfield and Plymouth Engineering as agreed in the original contract to work together to define inspection services.**
- ✓ **Accepted all tax year payments of Anna Handley, including interest and lien costs, for the property at 20 Barney Cianchette Road (Map 004, Lot 029-A), the Town having**

acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset Registry of Deeds on June 20, 2017 at Book 5169, Page 209, which matured on December 20, 2018. The Town Council further authorized the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Anna Handley.

- ✓ **Waived the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from F. A. R. & Beyond Lawncare Services to continue with the same pricing as in 2018 for the Roadside Mowing: Departments Mowing and Pittsfield Municipal Airport Mowing and add trimming of the fence at the Sewer Treatment Plant at $450/trimming; and to authorize the Town Manager to execute the contracts for said work with the same conditions as were in place for the years 2014-2018.**
- ✓ **Waived the Bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Hegarty Plumbing and Heating Inc. of Buxton Maine for a total to not exceed $7,030 to replace the submersible pump end.**
- ✓ **Approved the Request for Proposals for the 2019 Road Paving Program and authorized the Town Manager and Assistant Water/Sewer Superintendent to seek proposals.**
- ✓ **Approved the issuance of a parade permit to Wladimir Ortiz for a 5K Run/Walk Fundraiser for Yemen-OM Project on June 15, 2019 at 9:00 am and waived the permit fees.**
- ✓ **Rescinded the Chapter 6, Offenses – Miscellaneous, Article 15, Rules Governing Manson Park and adopted the new the Chapter 6, Offenses – Miscellaneous, Article 15, Rules Governing Manson Park.**
- ✓ **Rescinded Chapter 2A. Business Licenses and Permits, Article 2. Licenses, Section 211. Transient Seller of Consumer Merchandise and Lunch Wagons and adopted the new Chapter 2A. Business Licenses and Permits, Article 2. Licenses, Section 211. Transient Seller of Consumer Merchandise and Lunch Wagons.**
- ✓ **Rescinded Chapter 2A. Fee Chart and adopted the new Chapter 2A. Fee Chart.**
- ✓ **Approved the Video Streaming and Meeting Schedule Policy for Town of Pittsfield Boards and Committees.**
- ✓ **Accepted the bid of Hammond Tractor of Fairfield, Maine in an amount not to exceed $6,774 for the garden tractor-mower for the Cemetery Mowing.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to transfer and expend $6,774 from the following two funds: People's United Wealth PITT #44 Cemetery Mower Reserve (G/L#1-653-00) and the TD Wealth Cemetery General Fund (G/L#7-121-00) for garden tractor-mower for Cemetery Mowing; with the funds in the People's United Mower Reserve utilized first and the remainder needed for the purchase to come from the TD Cemetery General Fund.**
- ✓ **Authorized the Town Manager to sign the Town's Standard Services Agreement for Water System Operations Work as needed.**

- ✓ **Approved the Request for Proposals for Borrowing for the financing of the 2019 Capital Improvement Plan in an amount to not exceed $706,000 and authorized the Town Manager and Deputy Treasurer to seek bids.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to transfer and expend $6,000 from PITT #20 Road Construction Reserve (G/L#1-607-00) for repair and pavement of a 3,600 square foot area.**
- ✓ **Set the Town Council Meeting Schedule for Summer 2019.**
- ✓ **Approved a change in the management position at the Pittsfield Community Theatre from two part-time positions which included a theatre manager and assistant theatre manager to two part time theatre managers who will be co-managers.**
- ✓ **Approved the Request for Proposals for Water Operator Services and authorized the Town Manager to seek proposals for same.**
- ✓ **Signed the Warrant and Notice of Election to Call the MSAD #53 Budget validation Referendum to be voted on June 11, 2019.**
- ✓ **Authorized the Town Manager to sign the Landlord's Estoppel Certificate and Agreement for Curtis Air, Inc.**
- ✓ **Authorized the Town Manager to execute the Application for Outdoor Fireworks Display as property owner for the Greater Pittsfield Area Kiwanis Fireworks for the 2019 Egg Festival to be conducted by Central Maine Pyrotechnics subject to receiving approval of the FAA and the appropriate insurance certificate naming the Town of Pittsfield as additional insured.**
- ✓ **Ordained the borrowing of up to $706,000 to finance costs of the paving of public roads and capital improvements in the Town, and in order to raise said amount, general obligations bonds and/or notes shall be issued in a total aggregate principal amount not to exceed $706,000.**
- ✓ **Approved a change in the management position at the Pittsfield Community Theatre to change back to a theatre manager and assistant theatre manager from two part-time theatre managers who were co-managers.**
- ✓ **Authorized the Town Manager to file and execute a Maine Municipal Bond Bank Financial Application for General Obligation Borrowers for the financing of $706,000 and to execute all necessary paperwork for the issuance.**
- ✓ **Accepted the bid of Camden National Bank dated June 5, 2019 with an interest rate of 3.29% per annum for the financing of 2019 Paving of Public Roads and Capital Improvements in an amount to not exceed $706,000.**
- ✓ **Accepted the proposal of Roundy's Paving of Newport, Maine in an amount to not exceed $442,967.36 as described in the 2019 road paving program bid package that was accepted as submitted by Roundy's Paving on May 23, 2019 contingent upon final approval and receipt of financing.**

- ✓ **Authorized the Town Manager to execute a Purchase and Sale agreement with Innovative Specialties LLC for Map 27, Lot 79-6 and 79-7 and Map 24, Lot 33 and 34 on the Town of Pittsfield Tax Maps dated April 1, 2019, also known as Lots 4, 5, 6 and 7 on the Final Subdivision Plan of the Industrial Park Addition recorded in Plan Book 1990, Page 175.**
- ✓ **Adopted the Budget Calendar for the 2020 Budget Process.**
- ✓ **Approved the payment of the monthly disbursements in the amount of $272,818.31 (July 2019) and $272,828.28 (August 2019-June 2020) to SAD #53 for its fiscal year beginning July 1, 2019 and ending on June 30, 2020, for a fiscal year total of $3,163,317.72 which represents the Town of Pittsfield's share of SAD #53's local appropriation funds.**
- ✓ **Approved the payment of weekly payroll checks in accordance with the following accounts: Personnel Services (01-05 Regular; 01-10 Overtime; 01-15 Part-time; 01-20 Supply Operation; 01-25 Supply Maintenance; 01-30 Distribution Maintenance; 01-35 Customer Accounts; and 01-40 FICA).**
- ✓ **Set the rate of interest to be charged on delinquent taxes for 2019 at 9.0% and the due date for payment of taxes at the end of the business day on Friday, October 18, 2019.**
- ✓ **Set the rate of interest for overpayments for 2019 at 5.0% to conform with 36 M.R.S.A. Section 506-A.**
- ✓ **Authorized the Tax Collector/Treasurer to accept payment or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with 36 M.R.S.A. Section 506.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to Transfer and Expend $4,400 from PITT#21 Airport Improvement Reserve (G#1-611-00) for crack sealing at the Pittsfield Municipal Airport.**
- ✓ **Authorized the Town Manager to Execute the 2019 Project Canopy Assistance Agreement for Pittsfield's Gateway to the Downtown along Main Street.**
- ✓ **Authorized the Town Manager to Execute a Memorandum of Understanding for a BikeMaine 2019 Community Grant.**
- ✓ **Approved the issuance of a Request for Proposals for a backup power generator to replace the current power generator.**
- ✓ **Approved the issuance of a Request for Proposals for a new phone system to replace the current phone system.**
- ✓ **Approved the Renewal of the Alcoholic Beverage License for Vittles Restaurant at 107 Main St., Pittsfield, Maine 04967.**
- ✓ **Approved the issuance of a parade permit to Ray Bertholette, Nolan's H.E.R.O. Foundation for a 5K Run and 3.13K Walk on September 21, 2019 and waived the permit fees.**

- ✓ **Approved a second-hand dealer license application for This Place at 445 Canaan Road, Pittsfield, Maine 04967.**
- ✓ **Authorized the Town Manager to execute Credit Enhancement Agreements for the lots in the Pittsfield Industrial Park Phase II Tax Increment Financing (TIF) District, such agreement having been approved as part of the TIF District.**
- ✓ **Rescinded Chapter 13, Zoning Ordinance, Section 4 - Performance Standards, Home Occupations and adopted the new Chapter 13, Zoning Ordinance, Section 4 - Performance Standards, Home Occupations.**
- ✓ **Amended the Thirteenth paragraph under Regulations of Chapter 13, Zoning Ordinances, Section 4 - Performance Standards, Home Based Enterprise as follows: Exterior storage of materials, product or equipment shall occupy a total area no more than 10,000 square feet and shall be shielded from view of any road and of surrounding properties and be at least 100 feet from any residential dwelling other than the owner's dwelling; Sales area, office area or production areas and interior storage in existing buildings is allowed in the setback areas. Interior storage in detached buildings would not count as to the 50% of the living calculation.**
- ✓ **Transferred property listed as Map 27, Lot 79-6 and 79-7 and Map 24, Lot 33 and 34 on the Town of Pittsfield Property Tax Maps dated April 1, 2019 to Innovative Specialties LLC for the sum of $40,000; and more particularly being a portion of a description in a deed to the Town of Pittsfield recorded in Somerset County Registry of Deeds in Book 1472, Page 297. Such lots are depicted on the Final Subdivision Plan of the Industrial Park Addition recorded in the Somerset Registry of Deeds in Plan Book 1990, Page 175. The Town Council further authorized the Town Manager to execute a municipal quitclaim deed to Innovative Specialties LLC.**
- ✓ **Authorized the Treasurer and Deputy Treasurer to Write off Uncollectible Personal Property Taxes for the Years 1998-2018.**
- ✓ **Authorized the Town Manager and Deputy Tax Collector to issue notices of Tax Acquired Property Sale and place Tax Acquired Parcels out to bid as follows: Property Map 12, Lot 66 & Map 12, Lot 66-ON, located on 422 Hunnewell Avenue; Property Map 18, Lot 64, Located on 456 Canaan Road; Property Map 33, Lot 41, Located on 103 Waverly Street; Property Map 29, Lot 23, located on 367 North Main Street; Property Map 05, Lot 02-A, located on Snakeroot Road; and Property Map 04, Lot 4 6, located on 1044 Main Street.**
- ✓ **Signed the application for a license for Special Taste Testing Event for the Maine Cheese Festival to be held on Sunday, September 8, 2019 from 10:00 am to 5:00 pm at Manson Park.**
- ✓ **Approved all necessary permits for the Maine Cheese Festival to include a Public Exhibition/Performance/Show; Special Amusement Permit; and Farmer's Market License, if applicable.**
- ✓ **Approved the Request for Proposals to purchase Sand for the 2019-2020 winter season and authorized the Public Works Foreman to seek bids for same.**

- ✓ **Approved the Request for Proposals to replace the Municipal Building and Fire Station Roof and authorized the Public Works Foreman to seek bids for same.**
- ✓ **Approved the Request for Proposals to wash, seal and repoint the Municipal Building and authorized the Public Works Foreman to seek bids for same.**
- ✓ **Approved the Request for Proposals to replace the masonry that is part of the Fire Station and authorized the Public Works Foreman to seek bids for same.**
- ✓ **Approved the Request for Proposals to replace the Municipal Building Walkway and authorized the Public Works Foreman to seek bids for same.**
- ✓ **Authorized the Town Manager to execute a Memorandum of Agreement (MOA) between the Federal Aviation Administration (FAA) and the Town of Pittsfield to supersede Leases No. DTFA12-99-15383, DTFANE-05-0036 and all other previous agreements for the construction, operation and maintenance of FAA owned navigation, communication and weather aids for the support of Air Traffic Operations at the Pittsfield Municipal Airport which are REIL and PAPI Facilities.**
- ✓ **Endorsed Small Business Saturday on Saturday, November 30, 2019 in the Town of Pittsfield.**
- ✓ **Created the ad hoc Pinnacle Park Skating Rink Revitalization Committee to implement the plan to construct a quality rink and appointed Lindsay Turner, Kyle Holmstrom, Natalia Hall, Ben Hall and Chris McDonald.**
- ✓ **Approved the renewal of the Alcoholic Beverage License for the Sebasticook Valley Elks at 140 Middle Street, Pittsfield, Maine 04967.**
- ✓ **Authorized the Town Manager to sign the Consent to the Assignment of Agreement from People's United to Bar Harbor.**
- ✓ **Authorized the Town Manager to sign the Letter of Intent to participate in the one-day Household Hazardous Waste Collection Event on Saturday, October 5, 2019.**
- ✓ **Proclaimed November 8 – 15 as Maine Recycles Week for the Town of Pittsfield.**
- ✓ **Authorized Equipment Lease Purchase Financing and Appropriation of the Proceeds.**
- ✓ **Accepted the proposal of Alliance Digital Networks (AND) Internet/Telephone of Bangor Maine in an amount to not exceed $856.80 per month for sixty (60) months as depicted in the proposal submitted in response to the Town's Phone System Request for Proposals dated August 13, 2019 contingent upon receipt of financing, the cost of which is included in the bid price and authorize the Town Manager to execute all necessary paperwork for the lease-purchase of the 3CX On Premise Phone System with Yealink SIP-T46S Phones for a cost to not exceed $856.80 per month for a sixty (60) month period to include the lease-purchase, phone service, service contract and financing.**
- ✓ **Approved the new application for a liquor License for POPonOVERS, LLC at 119 Main Street, Pittsfield, Maine 04967.**
- ✓ **Signed the application for a license for Special Taste Testing Event for the Pittsfield Historical Society to be held on October 20, 2019 at the Pittsfield Railroad Station.**

- ✓ **Accept the bid of Snowman's Construction of St. Albans, Maine in the amount not to exceed $14.95 per yard for Winter Sand.**
- ✓ **Accepted the proposal of Charter Communications Operating LLC, in the amount of $84.99 per month and one-time installation charge of $99.00 for High Speed Internet service (100/10 MBS) at the Water Garage (120 Bow St.) and authorized the Town Manager to execute the Service Agreement.**
- ✓ **Rescinded Chapter 2B General Assistance Ordinance, Appendices A-D, and Appendix H and adopted the new Chapter 2B General Assistance Ordinance, Appendices A-D, and Appendix H.**
- ✓ **Approved and authorized the Town Manager to sign the Application/Agreement for the Grant-in-Aid Program for the Department of Conservation, Bureau of Parks and Lands Snowmobile Program for an estimated project of $41,781 to improve the snowmobile trails for the Driftbusters Snowmobile Club.**
- ✓ **Waived the bid policy, Chapter 2, Administrative Code, Section 106, and approved the proposal for the preventive maintenance service contract for the energy management system and temperature controls of the HVAC system at the Pittsfield Public Library and authorized the Town Manager to execute the contract with Mechanical Services, Inc/Maine Controls for a three-year period beginning January 1, 2020 (1/1/20-12/31/22) for services not to exceed $4,050 with $675 to be invoiced in six (6) semi-annual amounts.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to advertise the Town of Pittsfield Surplus Property Sale and accept bids after consultation with the Department Heads/Supervisors which are felt to be appropriate for the surplus property in question in accordance with the amounts depicted in the bid policy.**
- ✓ **Approved the opening of absentee ballots on November 5, 2019 at 10:00 AM and 3:00 PM for the November 5, 2019 State Referendum Election, Municipal Election and the MSAD#53 Budget Referendum.**
- ✓ **Moved the regularly scheduled Town Council Meeting of Tuesday, November 5, 2019 to Wednesday, November 6, 2019 due to the election.**
- ✓ **Accepted the bid of Dan Tozier in the amount of $47,544 for Map 12, Lot 66 & Map 12, Lot 66-ON, property at 422 Hunnewell Ave, from the 10/10/2019 Tax Acquired Property Bid and to require full payment of the bid price within 21 days.**
- ✓ **Accepted the bid of Kevin Heath in the amount of $6,000 for Map 33, Lot 41, property at 103 Waverly Street, from the 10/10/2019 Tax Acquired Property Bid and to require full payment of the bid price within 21 days.**
- ✓ **Accepted the bid of Kim Niles in the amount of $5,000 for Map 29, Lot 23, property at 367 North Main Street, from the 10/10/2019 Tax Acquired Property Bid and to require full payment of the bid price within 21 days.**
- ✓ **Accepted the bid of Glen Wall in the amount of $3,030.30 for Map 05, Lot 02-A, property on Snakeroot Road, from the 10/10/2019 Tax Acquired Property Bid and to require full payment of the bid price within 21 days.**

- ✓ **Accepted the bid of Richard and Mary Lou Brown in the amount of $13,500 for Map 04, Lot 46, property at 1044 Main Street, from the 10/10/2019 Tax Acquired Property Bid and to require full payment of the bid price within 21 days.**
- ✓ **Accepted the proposal of C. O. Beck & Sons of Waterville, Maine in an amount to not exceed $38,965.00 for the Municipal Building Roof Replacement and $45,640.00 for the Fire Station Roof Replacement plus an allowance for material placement around the Hatch and Rooftop Units to not exceed $5,000.00 and an allowance for material placement in deteriorated decking areas to not exceed $5,000.00; and to authorize the Town Manager to execute all necessary paperwork including the Town's Standard Services Contract for the project.**
- ✓ **Authorized the Town Manager and Theatre Manager to execute the necessary releases for Filming and Video Production regarding the Pittsfield Community Theatre as a promotional and fundraising opportunity with Production Companies/Producers/Film Companies after approval of such releases by the Town Attorney.**
- ✓ **Accepted the bid of Michael Bolster of Burnham, Maine in the amount of $17,500 for Surplus 2004 Sterling Roll-off Truck and allocated the funds to PITT#13 Recycling Equipment.**
- ✓ **Authorized the Town Manager to execute an easement to the Town of Burnham for Map 009, Lot 015 of the Town of Burnham Tax Maps for the construction of a gravel pad for use as a turnaround.**
- ✓ **Approved the expenditure of the remaining Bicentennial Funds at the end of 2019 for the following projects; (1) Historical Tour Signs and Installation Project for $2,500 and (2) Boat Launch Development Project for $2,500, both in 2020 and (3) the creation of an Account for the remaining funds for an annual Pittsfield Day Celebration.**
- ✓ **Waived the Bid Policy and accepted the proposal of RHR Smith & Company, CPA of Buxton in the amount of $10,400 for the Municipal, Water Enterprise and Sewer Enterprise Audits and $2,500 for Single Audit for Grants if required for the Audit Year of 2019 and approved the firm as the external auditor for the Town's 2019 Audit.**
- ✓ **Authorized the Town Manager to Execute an Amendment to the Contract for Professional Engineering Services for the project of Environmental Permits for the Pittsfield Municipal Airport to include permitting and preliminary design to construct 8-unit T-Hanger and Apron under the Airport Improvement Program (AIP) Project No. 3-23-0036-017-2019 between the Town of Pittsfield and Hoyle, Tanner & Associates (HTA) after Maine Department of Transportation approval in an amount to not exceed $43,400 for a total contract of $143,400.**
- ✓ **Transferred property located at 422 Hunnewell Avenue, Map 12, Lot 66-ON & Map 12, Lot 66 to Daniel L. Tozier for the sum of $47,544.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset County Registry of Deeds on June 20, 2017, at Book 5169, Page 275 and Book 5169, Page 274, which matured on December 20, 2018. The Town Council further authorized the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Daniel L. Tozier.**

- ✓ **Transferred property located at 103 Waverly Street, Map 33, Lot 41 to Kevin Heath for the sum of $6,000.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset County Registry of Deeds on June 20, 2017, at Book 5169, Page 307, which matured on December 20, 2018. The Town Council further authorized the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Kevin Heath.**

- ✓ **Transferred property located at 367 North Main Street, Map 29, Lot 23 to Kimberly M. Niles for the sum of $5,000.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset County Registry of Deeds on June 20, 2017, at Book 5169, Page 310, which matured on December 20, 2018. The Town Council further authorized the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Kimberly M. Niles.**

- ✓ **Transferred property located at Snakeroot Road, Map 05, Lot 02-A to Glen F. Wall and Ethan R. Wall for the sum of $3,030.30 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset County Registry of Deeds on June 20, 2017, at Book 5169, Page 190, which matured on December 20, 2018. The Town Council further authorized the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Glen F. Wall and Ethan R. Wall.**

- ✓ **Transferred property located at 1044 Main Street, Map 04, Lot 46 to Richard A. Brown & Mary L. Brown for the sum of $13,500.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset County Registry of Deeds on June 20, 2017, at Book 5169, Page 252, which matured on December 20, 2018. The Town Council further authorized the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Richard A. Brown & Mary L. Brown.**

- ✓ **Abated Real Estate Property Account #2322 for 2017 and 2016 property taxes for principal in the amount of $101.43 and $98.98 plus costs and interest for a total to not exceed $358.26 as the mobile home is uninhabitable and deteriorated.**

- ✓ **Authorized the Town Manager and Deputy Tax Collector to issue notices of Tax Acquired Property Sale and place a Tax Acquired Parcel out to bid as follows: Property Map 18, Lot 64, located on 456 Canaan Road, Pittsfield, Maine.**

- ✓ **Approved the Request for Proposals for Power Line Tree Trimming and authorized the Town Manager and Public Works Foreman to issue the RFP for said work.**

- ✓ **Approved the Request for Proposals for Pittsfield Municipal Airport Obstructions Removal and authorized the Town Manager and Public Works Foreman to issue the RFP for said work.**

- ✓ **Transferred unencumbered appropriation balances to various departments for year end.**

- ✓ **Authorized the Town Manager and Deputy Treasurer to expend and transfer up to $15,000.00 from the Economic Development Account G4-110-02 for purchases for the Bicentennial Project and the initiation of a Pittsfield Day, being the third and last installment of funding.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to expend and transfer $1,125.00 from the Municipal Building Reserve PITT #28 (G1-605-00) for the purpose of replacing the heating system pump for the basement level of the Municipal Building.**
- ✓ **Authorized the Town Manager to execute a contract with the Humane Society – Waterville Area for the period of January 1, 2020 – December 31, 2020 for the sum of $1,770.30 per quarter to not exceed $7,081.20 for the year and authorize the Town Manger to sign same.**
- ✓ **Authorized the Town Manager to execute a one (1) year extension of the Airport Lease at the Pittsfield Municipal Airport for the period of January 1, 2020 – December 31, 2020 to the Cianbro Corporation for parcels B and C under the same terms and conditions as the 2015 – 2019 Lease.**
- ✓ **Approved the 2020 Capital Budget.**
- ✓ **Approved the 2020 Operating Budget and Capital Budget.**
- ✓ **Appropriated the 2020 Water and Sewer Enterprise Fund Budgets.**
- ✓ **Approved the 2020 Water and Sewer Enterprise Fund Capital Budget.**
- ✓ **Authorized the transfer of unencumbered appropriation balances to various departments.**
- ✓ **Authorized a total of $40,500 for Carry Forwards from the 2019 Budget and Encumber the funds for 2020.**
- ✓ **Increased the percentage of funds in the Cemetery General Fund from 2% to 6.7% to be transferred to the 2020 Budget as a Revenue Source for the Cemetery to increase the amount of revenues to the amount equal to the proposed 2020 Cemetery Budget.**
- ✓ **Accepted all cash donations for the Library Donations (G#1-634-00) for 2019 and authorized the expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Community Swimming Pool Donations (G#1-643-00) for 2019 and authorized the expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Underage Drinking Program (R-85-65-10) for 2019 and authorized the expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Theatre Fundraising Campaign/Renovations Revenues (R-86-09-01) and the Theatre Gap Revenues (R-86-25-05) and authorized the expenditure of the funds in accordance with Town Rules and Regulations.**

- ✓ **Accepted all cash donations for the Pittsfield Keep Neighbors Warm Program (referred to by staff and citizens as Pittsfield Keep Me Warm) (R-86-10-01) for 2019 and authorized the expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Re-Use Building (R-86-11-01) for 2019 and authorized the expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Historical Depot (R-86-20-01) for 2019 and authorized the expenditure of the funds in accordance with Town rules and regulations.**
- ✓ **Accepted all cash donations for the Bicentennial (R-86-71-05) for 2019 and authorized the expenditure of the funds in accordance with Town rules and regulations.**
- ✓ **Authorized a revision in the Town Offices Hours of being open from 8:00 am – 5:00 pm Monday – Friday, a total of 45 hours a week to 8:00 am – 5:00 pm Monday – Tuesday and Thursday – Friday, a total of 36 hours a week effective January 01, 2020.**

The Town would like to thank all the volunteers on our committees/boards and projects who assist in serving the interests of the community. We are proud of our Town employees who strive to move the community ahead and perform the amazing amount of work required in this busy community as funding levels have been challenging over the years. Working together has been the key for the Town's development and growth while preserving the high quality of life offered by the community.

The Town is committed to enhancing opportunities for our citizens to work within our Town by providing and promoting a positive community and economic development program. Much of the Town's focus has been upon the achievement of projects listed in the community's Comprehensive Plan as best of possible within limited means and with as minimal increase in taxes as possible. We expect 2020 to provide many opportunities and challenges for our community.

"The three great essentials to achieve anything worthwhile are, first, hard work; second, stick-to-itiveness; third, common sense."
— Thomas A. Edison

"We make a living by what we get, but we make a life by what we give."
-Winston Churchill

Respectfully Submitted by,

Kathryn Ruth
Town Manager

Office of the Town Clerk
Annual Report 2019

The Town Clerk is responsible for maintaining and preserving all Town records and Official Town Documents. This includes all vital records we receive in the office, such as Marriage Licensees, Birth Certificates and Death Certificates.

Marriages	15
Births to Pittsfield Residents	21
Deaths of Pittsfield Residents	22

The Town Clerk's responsibilities also include issuing numerous types of licenses. The number of applications processed for 2019 are located after each licenses type. Lunch Wagons (3), Liquor Licenses (3), Special Amusement (1), General Business Licenses (12), Dealer in Second Hand Goods (1) as well as Yard Sale Permits (54).

The Town Clerk is also responsible for issuing and reporting on several State licenses. These include ATV, Boat and Snowmobile Licenses, as well as Hunting and Fishing Licenses.

ATV	152
Boat	260
Snowmobile	230
Hunting & Fishing Licenses	233

The Town Clerk's office also issues and reports on dog licensing for the Town of Pittsfield. There were 345 dogs registered in 2019. There were no kennel licenses issued in 2019. All dogs 6 months and older are required to be registered with the Town. This registration needs to be completed on or before January 31st to avoid late fees. A current Maine rabies certificate must be presented at the time of registration. Proof of spay or neutering must be presented at initial registration.

Another responsibility of the Town Clerk is conducting Town and State Elections and maintaining Voter Registration. I would like to take this opportunity to thank the citizens who served at the Election this past year. It would not be possible to have a successful election without their hard work and dedication.

Each year it gets harder and harder to find Election workers. If anyone is interested in working at the Elections, please contact me at clerk@pittsfield.org or at (207) 487-3136.

Respectfully submitted,
Nicole Nickolan
Pittsfield Town Clerk and Registrar of Voters

Dear Pittsfield Community:

2019 was filled with many accomplishments as we continued to safeguard and provide excellent service to the citizens of Pittsfield. I am proud of the department, the members who serve, and the organizations and individuals we partner with to make Pittsfield one of the safest towns to live. Our community policing efforts continue to pay dividends as we work hard to enhance the quality of life in our neighborhoods. We continued our School Resource Officer (SRO) program in the MSAD # 53 school system and this was met with overwhelming successful:

We continued to make efforts to reduce crime through our strong police department and our community partnerships. Violent crime **increased by 1 incident** and property crime increased by +26.3%. Our Part 1 Crimes for 2019, listed below, which must be reported to the FBI, increased by +47.1% from 2018.

Murder reported zero incidents for both 2018 & 2019,
Rape reported zero incidents for both 2018 & 2019,
Robbery +100% (increase of 1 reported incident for 2019, zero reported for 2018),
Aggravated Assault reported zero incidents for both 2018 & 2019,
Commercial/Residential Burglary increased +50% (3 incidents reported for 2019 and 2 incidents reported for 2018),
Larceny/Theft +23.5% (21 incidents reported for 2019 and 17 incidents reported for 2018).
Auto Theft & Arson both offenses reported zero incidents for 2018 & 2019.

What this report cannot adequately portray is the enormous amount of work, ingenuity and determination that goes into carrying out our daily policing. Our full-time and part-time officers who are assigned to patrol are generally working by themselves so we are striving to work harder to complete reports and follow-up on investigations, etc. We lost one full-time officer in late 2019 and recruiting has been difficult for full-time/part-time officers in Pittsfield and throughout Maine. However, our mission to be proactive and to work with other law enforcement agencies continues. We have partnered with the Somerset County Sheriff's Office, Maine State Police, Maine Warden Service, Kennebec/Somerset County District Attorney's Office and other federal, state and local law enforcement agencies. This has helped to enhance partnerships and working relationships as a force multiplier in the town and region.

We continue to assist citizens suffering from addiction, mental health illnesses, and students who are malnourished. We are committed to programs to reduce Domestic Violence, Crimes Against Children, Elder Abuse, and programs to improve school safety (SRO program). We will continue our partnership with Healthy SV an affiliate of Northern Light Sebasticook Valley Hospital (Jessica Ouellette, Drug Free Communities Project Coordinator) by continuing community efforts to reduce youth substance use in our local community. Projects such as Sticker Shock, Trunk-or-Treats, the campaign "Getting Caught Doing Something Good" and attending monthly Coalition meetings. These efforts support positivity, offer alternative activities to area youth, and to educate community members about the prevalence of youth substance use. Other continued

partnerships include being part of the Child Advisory Committee, Kennebec Behavioral Health Parent Board, Domestic Violence Task Force, Crisis Intervention Team (CIT), and Autism Awareness. I was elected as the District 4 representative for the Maine Chief's Association. All of these programs help to reduce crime, enhance our partnerships to build a stronger police department and continue to build good relations and trust within the community.

In closing, I ask that you take some time to look at the strides we continue to make every day; from our uniform team officers, to our SRO and our Animal Control Officer. All of these officers come to work every day with a commitment to make Pittsfield a better place for everyone to work and play. It is an honor and true blessing to serve as your Chief of Police. If I can be of assistance or you have a questions about law enforcement in Pittsfield, please feel free to contact me at the station, 207-487-4439 or hbickmore@pittsfieldmaine.org.

Sincerely,

Harold (Pete) Bickmore

Chief of Police

Pittsfield Fire Department

2019 Annual Report

Our call volume of 232 for 2019 was up approximately 28 percent from 2018. This is not the number shown in the total column as we have tried to show that many calls are more than one type of incident i.e. a motor vehicle crash may have personal injury, require extrication, and have fluids leaking.

The number motor vehicle accidents were down slightly with false alarms approximately the same. Mutual aid calls were down 20 plus percent for 2019. False alarms, other than motor vehicle, were up nearly 25 percent from 2018, with Carbon Monoxide (CO) monitors, smoke detectors, and alarm systems accounting for approximately 80 percent of these.

Smoke detectors and CO monitors should have batteries replaced when the time changes unless the unit is one of the newer types with 10 battery year life. Nearly all units have a replace by date of 10 years and many of the false alarms are due to the unit being beyond its' life span.

Mutual Aid calls are the way of the future as every department is experiencing a decrease in membership and less members working in the area. We have tracked more closely the number of times we receive mutual aid this year. When we receive mutual aid it is usually from more than one department and on several calls have up to 10 departments on scene. We believe it is better to give than receive as when we give mutual aid no one and no property in town is in harms' way.

Recruiting problems remain. Increased requirements, which in many cases are not law but an administrative rule, makes training extremely hard for people to obtain.

Although we continue to be toned for incidents which are not an incident the motor vehicle false alarms staying low seems to point to people checking to verify that a vehicle is really on fire and it is not just steam coming from the tail pipe or that it has just slid off the road and not really had a crash.

We continue to recertify in confined space rescue, which is required by Bureau of Labor Standards, to cover the Water and Sewer Departments anytime they make entry into a pump station, manhole, or catch basin. We also maintain our certification in hazardous material operations and continue to train on extrication and basic firefighting skills.

As many of you know we were involved in what could have been a catastrophic incident on I-95 with the tour bus incident. Fortunately only three of the 38 people on board needed to be transported to the hospital. The command of the incident went quite smoothly and the people were cleared from the scene in approximately than an hour and a half.

A note of interest is that again this year many calls were handled via a personal vehicle and no department vehicle was used. This is especially true for smoke and carbon monoxide alarms as these are a large portion of our false alarms. This is a sizeable savings to tax payers in fuel as well as wear and tear of these very expensive vehicles. We are, however, responding a vehicle to motor vehicle accidents even if no injury is reported, as we have found, as stated above, the information we receive is not always reliable. This is beneficial to the maintenance of the vehicles as it helps move the lubrications around and also repositions the tires for parking.

Respectfully submitted,

Bernard C. Williams

Fire Chief

PITTSFIELD FIRE DEPARTMENT
2019 ANNUAL REPORT

	2018	2019	+/-
Accident			
Aircraft			
ATV/Snowmobile	1	1	
Industrial			
Motor Vehicle			
Air Bag Deployment	10	9	-1
Extrication	6	3	-3
Fluids Leaking	10	10	
With Injury	26	26	
Without Injury	27	21	-6
False Alarm	4	5	+1
Water			
Alarm System	11	2	-9
False Alarm	10	10	
Assist to EMS	35	37	+2
Assist to LE	8	6	+1
Bomb Threat			
Cooking Fire	2	1	-1
Compactor/Dumpster			
Confined Space			
Chimney			
Fire	2	2	-2
Plugged	1	3	+2
Detector			
Carbon Monoxide			
Fire/ Smoke	1	1	-1
False Alarm	7	10	+3
Electrical		4	+4
False Alarm	5	8	+3
HazMat	6	12	+6
Heating Appliance			
Coal/Wood	1		-1
Oil/Propane	1	1	
Investigation			
Odor	9		
Smoke	1		
Mutual Aid			
Fire	3	2	-1
Accident/ HazMat	2	3	+1
Received	6	8	+2
Standby	6	3	-3
Subtotal	201	188	
Total	253	240	

	2018	2019	+/-
Other			
Service Calls	8	8	
Structure			
Barn			
Church			
Dwelling			
Single	4	4	
Mutli			
Garage			
Commercial			
Private	2	2	
Manufacturing			
Office			
Retail			
School		1	+1
Storage			
Vacant	2		-2
Rescue		3	+3
Transfer Station			
Trash			
Tree Down (not in wires)	9	11	+2
Tree Down with Wires	13	11	-2
Vehicle			
Aircraft			
ATV	1	1	
Bus			
Car	3	3	
Motor Home			
Pickup	1	1	
Snowmobile			
Tractor			
Trailer			
Camper			
Commercial			
Utility			
Truck			
Unpermitted Fires	2	2	
Wires Down	5	4	-1
Woods/Grass	2	1	-1
Subtotal	52	52	

PITTSFIELD PUBLIC WORKS DEPARTMENT

The Public Works Department is pleased to submit the following report for the year 2019:

There are five full time and one part time Public Works employees in the Public Works Department which includes the Department Head Steven Vance.

- The Public Works crew continues to reorganize and cleanup the Public Works Yard annually.
- Continues to provide dirt road maintenance and improvements for the Sibley Pond road, Wilson road, Grant road, Hussey road, Armstrong road, Taylor road, Johnson Flat road, Transfer Station Drive and McCarthy Street by cutting down shoulders, grading and maintaining ditches, culverts and roadside brush as needed along all town roads.
- Provides paved town road maintenance for both in town and rural roads by keeping streets patched, swept, shouldered and catch basins or culverts clear and in working order.
- Restocked the Winter Sand stockpile as it was depleted from the previous season. The Winter Sand pile was restocked with 3,000 yards of new sand in addition to the estimated remaining 400 yards from the previous season.
- Removed and cleaned up 7 degraded or damaged trees on Somerset Ave., Snakeroot Road, Bates St., Sebasticook St., Somerset Ave., Hartland Ave. throughout town. We also removed a large number of trees at the airport station to comply with regulations.
- Removed and kept snow cleared as needed for in-town parking areas, sidewalks, etc.
- Sanded and/salted both Rural and in-town roads as needed throughout the Winter Season.
- Maintained, serviced or repaired Town Equipment and Vehicles as required.
- 2019 Road Paving Program: Peltoma Ave. was shimmed and paved from the bridge to the old airport entrance equaling approx. 2.1 miles. Two sections of the Snakeroot road were ground, graded, and paved with 2" of binder equaling 1.4 miles. One section of Detroit Street from Dobson Street to Main Street was shimmed equaling approx. 0.3 miles and will be surfaced in the Spring of 2020.

I would like to express my sincerest thanks to the Public Works crew for the outstanding job they have done this year. Especially considering the extreme winter weather variables they dealt with this winter.

Town of Pittsfield Buildings & Grounds

For 2019 the Town Crew worked on numerous facilities support projects throughout the town:

- One member of the Public Works Department is responsible for mowing the Pinnacle ski slope, Fendler, Stein, Remembrance, Hathorn and Veterans' Memorial Parks. Town Garage, Town Office, Library facility grounds and various town islands.
- Public Works and Transfer Station crew opened the public swimming pool for summer use and closed the summer pool in the fall.
- Public Works crew supported or assisted Town Office, Town Garage, Movie Theatre, Historical Depot House Museum and Library Facilities with guidance, maintenance or repairs

Respectfully submitted,

Steven Vance

Public Works Foreman

PITTSFIELD TRANSFER STATION
2019 ANNUAL REPORT

The Pittsfield Transfer Station sent 2082.7 tons of Municipal Solid Waste (MSW) to the Crossroads Landfill in FY 2019. This was a7.5 % increase from 2018. The demolition debris disposed of at the landfill decreased to 312.21 tons in FY 2019 which represents about a 81% decrease from the previous year. The Town also shipped 46.82 tons of vehicle tires to the PERC plant in Orrington Maine which is a 57% decrease from the previous year. The huge decreases in construction debris and tires were because my employees ability to enforce people from other towns from disposing of these materials at our facility. On average we catch and kick out one person per day from other communities that are trying to dispose of their materials at our facility due our Transfer Station having no fees for disposal. The total cost to dispose of this material at Penobscot Energy Recovery Corporation LLC and the Crossroads landfill cost the taxpayers, over $168,000 in tipping fees. Although this is a significant amount of money our solid waste budget is still significantly less than other communities with similar populations across the State of Maine. We also were able to save roughly $44,000.00 by segregating out the brush from the demolition wood at the woodpile area. The continued effort of all residents of the Town of Pittsfield to recycle and reuse more materials from the solid waste stream is best way to keep our solid waste costs to a minimum. Our waste is now being shipped to the Landfill again so we need to better segregate materials to try to recover more materials due to a statewide average 15% increase in tipping fees. It is going to be critical for all residents to try to recycle more materials in the future to save tax dollars. I would like to thank all of the employees and citizens for their continued patience and support.

Respectfully submitted,

Don Chute
Transfer Station/ Recycling Coordinator

Pittsfield Recycling Center
2019 Annual Report

The Pittsfield Recycling Center is a Regional Recycling Facility directly responsible for the processing the recyclable commodities from Pittsfield and 4 of our partner municipalities solid waste streams. A total of 1579.98 tons of recyclable materials from Pittsfield were shipped out of the facility in FY2019. This total saved the taxpayers $79,500.00 in avoided costs if we had disposed of these materials in the solid waste stream. The Town's recycling rate for 2019 should stay about the same as in 2018. Even though we are seeing less revenue from the sales of processed recyclables it still saves money. Pittsfield has great participation in our program and still remains cost effective because we segregate all of recyclable materials instead of single streaming them together. This single streaming has cost communities in excess of $120 per ton to dispose of their recyclable materials. This is the breakdown of the following recycling commodities by category

Cardboard	337.86
Newsprint/Magazines	67.52
Clear Glass	46.1
Office Paper	69.93
#1-#7 Plastics	56.44
Metal/Tin Cans	44.23
White Goods Metal	331.4
Leaves/Yard Waste	91.0
Wood Chips	290.6
Food/Compost	28
Clothes/Textiles/ Re-Use	104.1
Lead Acid Batteries	17.2
Pallets	78.84
Universal Waste	33.8
Electronics	13.3

Respectfully submitted,

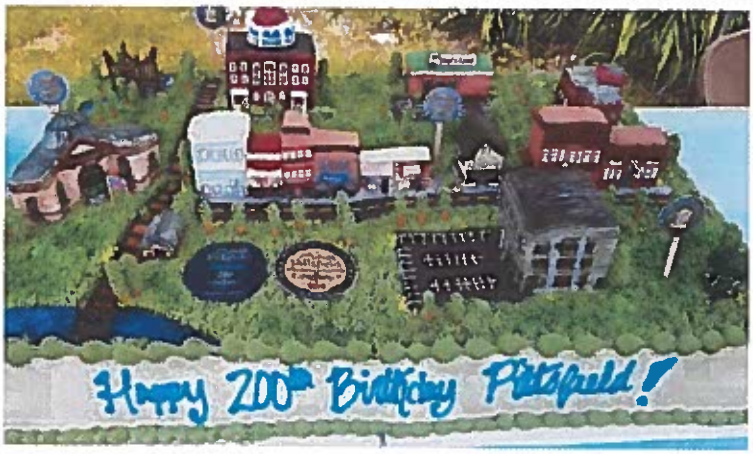
Don Chute
Recycling/Transfer Station Coordinator

Pittsfield Public Library
2019 FY Annual Report

http://www.pittsfield.lib.me.us
facebook.com/PittsfieldPublicLibrary

Library Hours

10:00 - 6:00 Monday through Friday
10:00 - 1:00 on Saturday,
closed Saturdays in the summer



Hello from Holly!

The library faced a few challenges during my first year as director including a shortage of staff for a few months, training new staff and a cut in the materials budget. Thankfully we were able to have a programming budget which I think made a world of difference. Our events have brought people into the library that haven't been here in years or have never been at all. The library is truly becoming a community center which is evident by the wide variety of groups using our space. The bicentennial celebration was a wonderful highlight of 2019 and we were proud to be home to the time capsule until its opening and to be part of the year-long celebration.
I am truly grateful for the community's continued support of our library and staff. You help make this library a great place to be.

Respectfully,
Holly Williams
Library Director

Your Library Staff

Holly Williams,
Director

Donna Lambert,
Circulation & Technology
Librarian

MacKenzie Kennedy,
Library Assistant

Wesley Booth,
Children's Program
Coordinator

Pittsfield Public Library 2019 FY Annual Report

Our library mission is focused on providing the community with materials and programs to assist them in educating themselves as well as fulfilling their information, cultural and recreational needs.

Youth

Literacy & Educational Programs

984 attendees at 57 programs

Craft & Play Programs

955 attendees at 37 programs

Physical Collections

Books: 8592

Teen Books: 1180

Magazine Subscriptions: 8

Films: 516

Audio/Music: 106

Video Games: 23

"The building has more energy and life to it. You are doing so much to make it a second (place) for many of us."-- Pttsfield Library patron

Adult

Programs

1,763 attendees at 212 programs

Physical Collections

Books: 9909

Magazine Subscriptions: 61

Films: 2960

Audios/Music: 860

All Ages

Online Collections

Cloud Library E-Materials:

19,000 ebooks & eaudiobooks

Databases via Digital Maine Library:

Hundreds of journal articles, ebooks and instructional videos

Artist Nancy Leavitt held a bookmaking workshop. As a result of the response, we started a monthly adult crafting program.

Expanded Programming

Due to the transferring of 10% of our materials budget to the previously non-existent Programming budget, as well as adding staff with programming knowledge and experience, we were able to increase our programming by 47%. As a result of this increase, our attendance grew by 49% compared to 2018.

Pittsfield Public Library 2019 FY Annual Report Facts & Figures

Staffing

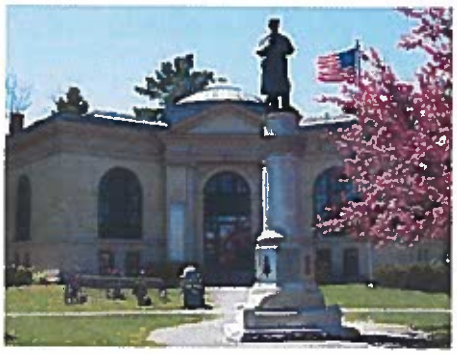
2 full-time
2 part-time
2 substitutes
25 volunteers

Library Data

23,868 people welcomed into the library
2,231 computer use sessions
3,500 reference questions answered
3,271 wireless use sessions
188 new library users
240 groups and/or individuals used the community rooms

Town Appropriation

$125,195 Staffing/Insurance
$10,000 Lending Materials
$16,268 Utilities
$13,511 Building Maintenance (including cleaning)
$1,500 Supplies
$5,000 Minerva circulation inter-library loan system & delivery
$1,500 Programs



Circulation

37,900 items (ours and from other libraries) were borrowed by our patrons
29,661 of those items were from our collection (78% of what is borrowed by our patrons is from our collection)
4,956 of our items were lent to other libraries
1,512 electronic items were borrowed

Poetry Express, a library program held at the Pittsfield Community Theatre with the assistance of the Maine Humanities Council. This program's participants included several generations all across the community.

Pittsfield Water Works

112 Somerset Ave. Pittsfield, Me. 04967

Telephone (207) 487-5203 Fax (207) 487-4434

2019 Sewer Department Town Report

During 2019, the Pittsfield Sewer Department worked on routine system and plant maintenance and assisted the Public Works Department with important stormwater projects. About a month was spent marking sewer lines for MaineDOT so they could design plans for repairing Rt. 100.

2019 Water Department Town Report

2019 was another busy year for the Water Department. With all the routine maintenance and spring repairs, we also had a busy summer and fall season. We repaired 1 water main break as well as a few water service leaks. About a month was spent marking water lines for MaineDOT so they could design plans for repairing Rt. 100.

I would like to thank the Inhabitants of Pittsfield for their understanding and forgiveness while we perform our duties, which include digging up their lawns and streets.

I would like to thank the Town Office staff and all Town Departments for their help as we all serve our community

Respectfully,

Chris Pelletier
Plant Manager
Pittsfield Water & Sewer

Pittsfield Cemeteries
2019 Annual Report

In addition to the usual maintenance and care of the cemeteries, my crew and I focused on expanding the Village and Powers Cemeteries. We also cleared brush around the Wilson Cemetery as well as located many unmarked burial sites.

My sincere gratitude goes to all the Town Employees for their continued help and support throughout the year.

Respectfully submitted by,

Peter D. Snow
Pittsfield Cemetery Sexton

Pittsfield Recreation Department 2019 Report

Pittsfield Recreation Department is basically split up into seasonal activities and programming. This department is staffed by 3 part-time year-round individuals and seasonal summer employees. Therefore, we rely heavily on the local community for volunteers to coach and assist with all the programs. As well as the local schools for gym and field time since we do not have a facility. The community support and involvement are very much appreciated and a major factor in the ongoing efforts to coordinate activities for area students.

Winter 2019:

In January of 2019 we were in the middle of the Winter Rec Sports programs. Which included Cheering and Basketball for students in PreK-6th grade. This season requires a variety of coordinating, scheduling, and communicating, etc. on behalf of the rec department. For example:

Organizing gym times for all teams to practice at area schools

Renting Palmyra School gym for practices

Scheduling the practices

Scheduling games

Making the teams

Hiring refs for travel games

Finding volunteer coaches for teams

Obtaining supplies and equipment

Attending league meetings

Communicating with leagues

Recording scores to the leagues

Posting about cancellations or changes to schedules and practices

Scheduling Sports Photos

The PreK-2nd graders learned basketball skills and were co ed teams. This group played on Saturday mornings.

Grades 3/4th and 5/6th Boys were split into teams which practiced weekly and played games on Saturdays. Girls Basketball for 3/4th and 5/6th were only travel teams since not enough girls signed up to offer traditional rec basketball for girls. The Girls Travel Teams played in the Penquis League with both home and away games.

In addition, we offered Boys Travel Basketball during the 2018-2019 season. We had at least 6 travel teams of students in 3rd -6th grade. They played in Waterville leagues with both home and away games.

Cheering was also offered for students in 2nd-6th grade. They practiced twice a week and cheered on Saturdays at the Rec games.

We also offer a popular concession stand at the basketball games on Saturdays. Rec staffer Bo Steeves and his wife Darlene (volunteer) run this stand from 8:00am until games conclude. Sometimes leaving around 8:00pm. We are incredibly grateful to these individuals and appreciate all that they do immensely.

<u>Spring 2019:</u>

During the 2019 Spring Season the Rec programs that were offered included: T-Ball, Farm League, Softball and Baseball. This season generally starts after April vacation or whenever teams can get outside. During the Spring- games and practices are outside in the town parks. The Rec Dept does a variety of coordinating to get it going and maintaining it all throughout the season.

Such as:

Scheduling the practices

Scheduling games

Making the teams

Hiring umpires for travel baseball and softball games

Obtaining supplies and equipment

Lining fields

Finding volunteer coaches for teams

Attending league meetings

Communicating with leagues

Recording scores to the leagues

Posting about cancellations or changes to schedules and practices

Scheduling Sports Photos

T-Ball was for students age 5-6 and consisted of learning the basics of baseball. This occurred on Saturday mornings primarily at Manson Park. The teams played scrimmages after practicing.

Farm League (now called Coach Pitch) for students ages 7-8 during 2019 joined the Sebasticook Baseball League. This was a fun and exciting move for Pittsfield Rec since this age group had never traveled. They played away games throughout the RSU #19 area as well as Home games at Manson Park.

Softball was for girls in 3/4th and 5/6th grade. We played in a Penquis Travel League. We did not have enough girls for a 3/4th team so we moved them up unto the 5/6th teams. They practiced and had Home games at Manson Park.

Baseball was for 3-6th graders. We played in the Sebasticook League. Teams were split in Majors and Minors. They practiced and had games during the week and weekends at Hathorn Park.

We had a concession stand at Hathorn Park for the Home travel baseball games. The Steeves yet again ran it and offered a great variety of snacks. The community looks forward to them being open.

<u>Summer 2019:</u>

Summer Rec consists of Summer programs and opening the Paul E. Bertrand Community Swimming Pool about a week after school gets out for SAD #53.

In 2019 the Rec programs offered were Basketball, Field Hockey, Soccer, Tennis, Arts/Crafts, Cheering, Golf and Swimming Lessons. Most of the programs lasted about 5 weeks. We had to hire coaches for all the activities excluding golf. Summer Rec coaches are the only paid coaches. Many of these activities occurred at Manson Park, Manson Park school, JW Parks golf course and the pool.

The Paul E. Bertrand Community Pool had a staff consisting primarily of certified lifeguards. The pool is open for 8 weeks. Swimming lessons were offered Monday- Friday mornings. OPEN SWIM times were offered everyday excluding Sundays. During the 2019 season we added Open Swim fees for residents (in the past it had been free) and increased the fees for non-residents slightly.

Fall 2019:

Fall Rec Sports consisted of Soccer, Field Hockey, Cheering and Football. These programs started around the end of August. The Rec Department coordinates the startup and maintained everything during the season. Including:

Scheduling the practices

Scheduling games

Making teams

Hiring refs for travel football games

Finding volunteer coaches for teams

Setting up fields for Home games

Obtaining supplies and equipment

Attending league meetings

Communicating with leagues

Recording scores to the leagues

Posting about cancellations or changes to schedules and practices

Scheduling Sports Photos

Rec Soccer programs were offered to students in PreK-6th grade overall. They were all co-ed. PreK-2nd practiced and played game at Manson Park primarily on Saturdays but also had weeknight clinics/practices. Grades 3/4th and 5/6th played in the Penquis Soccer travel league. This was our first season in this league and the first travel experience for 3/4th. It worked out great. The teams practiced at Manson Park and played home games at Warsaw.

The Warsaw Field Hockey coach ran the Rec FH program in 2019. It was for K-5th. They practiced weekly at Warsaw and played games in Hampden on Sundays.

Fall Rec Cheering was offered to students in 2-6th grade. They practiced around the MCI Football Field. They cheered at Rec Travel Football Games.

Rec Football was offered to students in PreK-6th. The majority of the football program was coordinated by a member of the MCI Coaching Staff Coach Woody Moore. It was broken up into the following teams/groups: Flag Football for PreK-2nd, Travel 3/4th and Travel 5/6th. The Travel Teams played in a Brewer League. We had Home games at MCI on Sundays until the end of October.

Following the Fall Rec 2019 Season -we began coordinating and setting up Winter Rec 2019-2020. Winter Rec generally starts officially right after Thanksgiving break. Earlier if possible, depending on sign ups, finding coaches, the availability of gym time, league info, etc.

The Pittsfield Recreation Department is extremely fortunate to have a supportive community including all our amazing volunteers, coaches, the Pittsfield Town Office staff and the support of the local schools. Even in the small town of Pittsfield any of our seasonal offerings can have more than 100 students participating overall.

Thank you –

Suzy Morton

Pittsfield Rec Director

TOWN OF PITTSFIELD
OFFICE OF BUILDING AND LOCAL PLUMBING INSPECTOR

112 SOMERSET AVE. PITTSFIELD, MAINE 04967
Telephone 487-3136 Fax 487-3138
Email Address: buildinginspector@pittsfield.org

ANNUAL REPORT FOR 2019

During the 2019 calendar year 51 permits with a construction value of $1,132,178.00 were issued. As a comparison, construction permits for 2017 totaled 52 permits with a construction value of $25,184,614.00

The permit fees for 2019 totaled $2035.46. The breakdown of the type of permits is as follows:

New Single-family residence structures	3
Single-family manufactured housing units	4
Residential additions	3
Residential renovations	4
Residential accessory structures and decks	10
New Commercial structures	1
Commercial renovations/additions	3
Demolition permits	9
Sign permits	7
Shoreland Zone news structures or additions	3
Flood Zone permits	0
Chicken House/Pen Permits	2
School accessory buildings	1
Farm buildings	1
Total Permits	**51**

Plumbing permits issued in 2019 totaled 21 permits. Fees collected for 2019 totaled $2,400.00. Of the 2019 fees, the Town of Pittsfield retained $,1800.00 with $600.00 being the State of Maine's share. Water Quality Surcharges total an additional $45.00, which is paid to the state. The breakdown of the types of plumbing permits issued is as follows:

Internal	14
External (Subsurface Waste Disposal systems)	6
Transfer of plumbers	1
Total plumbing permits	**21**

I look forward to another year serving the residents of Pittsfield. Please feel free to contact me with your needs, questions, and concerns.

The following page is a summary of the information needed to apply for a Building Permit. This information is provided as a general guide to make the process easier to accomplish. I hope applicants find it useful.

Respectfully,

Steve Seekins
Building Inspector and Local Plumbing Inspector

PITTSFIELD BUILDING PERMIT SUMMARY

This information was prepared to help builders and homeowners understand the process of construction permitting required by the Town of Pittsfield and by State of Maine. This list may not cover all situations.

The Town of Pittsfield is required to enforce the provisions of the State of Maine's adoption of the Maine Uniform Building Energy Code (MUBEC). This consists of a Residential Building Code, Residential Energy Code, Indoor Residential Ventilation Code, Commercial Building Code, Commercial Energy Code, Indoor Commercial Ventilation Code and Radon Code. In general, all new buildings, additions and alterations projects will be required to be constructed to MUBEC standards. In advance of permitting the submittal of detailed architectural and structural construction drawings for review by the building officials will be required. Commercial and industrial projects will require drawings stamped by state licensed architect or engineer. Several inspections during the phases of construction will be required during the construction project. Building permit applicants should allow from two to four weeks for plan reviews and permitting. Town of Pittsfield Building Inspector will perform construction inspections for one and two family dwellings. Multi family dwelling, commercial and other structures will require the applicant to supply the services of a State Certified Third Party Inspector to perform plan reviews and inspections. MUBEC codes can be viewed on the Internet at http://www.maine.gov/dps/bbcs/ scroll down on right side of the page and click on "Free viewing of ICC Codes"

Internal plumbing must meet the State of Maine Plumbing Code and a subsurface waste system must meet the State of Maine Subsurface Waste Disposal rules. Electrical and heating systems must also meet the applicable state codes.

If the building is to be connected to the town sewer a permit is required from the Pittsfield Water District and Sewer District. Please see the building inspector to start this process.

Following is a list of permits required and how to apply for them.

PERMITS REQUIIRED:
The Building Inspector will assist you in determining the types of permits needed. Generally, you will need to provide the following information.

A site plan drawn to scale that will show the location of your proposed new building, setback distances from the road or street and property lines, driveways, existing buildings, well, and septic system locations.

Building Plans showing elevation views, floor plans and, framing details. Most plans will require structural design by a state licensed architect or engineer. All commercial and industrial projects will require drawings stamped by state licensed architect or engineer

Building Permit Application (form supplied by the Building Inspector)

A driveway entrance permits are required if a new or changed location of the driveway entrance to the street is proposed. Driveway entrances to state maintained road require a Maine Department of Transportation driveway entrance permit for a new driveway, change in location or change of use.

A Subsurface Waste Disposal System (septic system) design and permit is required or a Sewer and Water District Permit if in an area of town where a sewer is available is required.

Note: Internal plumbing and subsurface wastewater disposal system permits and driveway entrance permits must be obtained prior to the issuance of any building permit.

Non-residential buildings require Site Plan Review approval by the Town of Pittsfield Planning Board and in most cases a "Construction and/or Barrier Free Permit" from the State of Maine Fire Marshal's Office. This is needed in order to get a building permit from the Town. State Law also requires that plans for these projects be designed by a Maine reregistered architect or engineer.

A Town of Pittsfield Shoreland Zoning permit is required for construction within certain distance of lakes, rivers, streams and wetlands.

States of Maine Department of Environmental Protection permits are required for projects that impact on the environment of shore lands or wetlands. (Permit-By Rule, Storm Water Permit and Construction Permits to list a few). The building inspector can provide more detail.

Flood plain permit are required if your construction is located in a flood zone.

Before excavating for your project (any mechanical excavation) you must obtain a "Dig Save Permit" the building inspector can provide details.

Once the above permits are obtained progress inspections, completion inspections and Certificates of Occupancy are required to be completed by the Building Inspector before use or occupancy of the building is allowed.

TOWN OF PITTSFIELD

ASSESSOR'S REPORT

2019

THE REPORT BELOW SUMMARIZES THE TAX RATE CALCULATION FOR PITTSFIELD IN 2018 AND THE ASSESSMENTS THAT WERE COMMITED TO THE TAX COLLECTOR ON AUGUST 8, 2019.

TOWN VALUATION

TOTAL REAL ESTATE	$	225,995,300
TOTAL PERSONAL PROPERTY	$	13,887,200
TOTAL TAXABLE VALUATION	$	239,882,500

APPROPRIATIONS

TOWN	$	6,778,114.00
SCHOOL	$	3,218,568.57
COUNTY	$	598,857.38
TIF APPROPRIATION	$	271,255.91
TOTAL APPROPRIATIONS	$	10,866,795.86

ALLOWABLE DEDUCTIONS

STATE MUNICIPAL REVENUE SHARING	$	229,796.00
OTHER REVENUE	$	4,948,600.00
HOMESTEAD REIMBURSEMENT	$	239,986.22
BETE REIMBURSEMENT	$	254,369.64
TOTAL DEDUCTIONS	$	5,672,751.86
NET AMOUNT FOR COMMITMENT	$	5,194,044.00
MINIMUM TAX RATE		0.021678
MAXIMUM TAX RATE		0.022761
CHOSEN TAX RATE		0.021950
AMOUNT RAISED	$	5,688,399.86
OVERLAY	$	71,376.88

IT HAS BEEN A PLEASURE TO SERVE AS THE NEW PITTSFIELD ASSESSOR FOR THE PAST FEW MONTHS. THANK YOU FOR THE OPPORTUNITY AND THANK YOU FOR YOUR PATIENCE AND COOPERATION WHICH HAS ALLOWED FOR A RELATIVELY SEAMLESS TRANSITION.

RESPECTFULLY SUBMITTED,

R.J.D. APPRAISAL

TOWN ASSESSOR

Town of Pittsfield
Real Estate Taxes unpaid for years: 1998-1 To 2019-1
Balance as of 12/31/2019

Account	Name	Year	Balance
1395	AMES PROPERTY MANAGEMENT, LLC	2019	$521.70
2492	AMES,MICHAEL W & ELLEN G	2019	$2,502.05
81	ANTHONY,CHRISTOPHER M	2019	$1,291.23
81	ANTHONY,CHRISTOPHER M	2018	$1,388.39
81	ANTHONY,CHRISTOPHER M	2017	$1,380.49
81	ANTHONY,CHRISTOPHER M	2016	$1,549.02
81	ANTHONY,CHRISTOPHER M	2015	$1,595.26
81	ANTHONY,CHRISTOPHER M	2014	$1,657.61
236	ANTHONY,CHRISTOPHER M	2019	$1,139.32
236	ANTHONY,CHRISTOPHER M	2018	$1,231.85
236	ANTHONY,CHRISTOPHER M	2017	$1,218.08
236	ANTHONY,CHRISTOPHER M	2016	$1,380.77
236	ANTHONY,CHRISTOPHER M	2015	$1,418.87
236	ANTHONY,CHRISTOPHER M	2014	$1,474.73
272	ANTHONY,CHRISTOPHER M	2019	$158.62
272	ANTHONY,CHRISTOPHER M	2018	$268.84
423	APOLLO PROPERTIES	2019	$2,770.12
393	ARMIGER,STEPHEN D & CARRIE	2019	$3,196.81
393	ARMIGER,STEPHEN D & CARRIE	2018	$3,352.05
1710	BADGER,ADAM D	2019	$649.63
62	BANE,BRIAN & SHARON	2019	$1,626.33
63	BANE,ELOISE A	2019	$600.94
63	BANE,ELOISE A	2018	$496.24
84	BATCHELDER,DAVID S	2019	$335.10
1695	BATCHELDER,SUEANN M & HAROLD A	2019	$1,347.09
1695	BATCHELDER,SUEANN M & HAROLD A	2018	$1,468.14
605	BELGARD,RONDA K	2019	$1,749.20
605	BELGARD,RONDA K	2018	$574.30
1927	BELLOWS,RICHARD A & DIANNA D	2019	$1,722.40
94	BELLOWS,RICHARD A SR & DIANNA	2019	$1,219.75
95	BELLOWS,RICHARD A SR & DIANNA	2019	$645.62
95	BELLOWS,RICHARD A SR & DIANNA	2018	$114.99
98	BELLOWS,RICHARD A SR & DIANNA D	2019	$3,346.49
98	BELLOWS,RICHARD A SR & DIANNA D	2018	$3,506.29
791	BELLOWS,RICHARD A SR & DIANNA D	2019	$1,179.54
945	BELLOWS,RICHARD A SR & DIANNA	2019	$3,540.85
1886	BELLOWS,RICHARD A SR & DIANNA D	2019	$1,706.75
1886	BELLOWS,RICHARD A SR & DIANNA D	2018	$1,733.30
1399	BERTOCCHI,PAUL A	2019	$522.75
2699	BERUBE,RAVEN & JASON	2019	$802.00
2699	BERUBE,RAVEN & JASON	2018	$932.09
742	BISHOP,BARRY S	2019	$3,574.35
2574	BLAIS,HEIDI	2018	$203.49
825	BOOTH,JOHN W	2019	$507.12
873	BOOTH,MARK C & LOUISELLE	2019	$3,243.72
377	BORELLI,EDWARD A	2019	$262.41
1124	BRADBURY, NATASHA N	2019	$1,367.19
1124	BRADBURY, NATASHA N	2018	$993.17
584	BRANN,DEBORAH A	2019	$3,009.16
386	BRINKMAN,HERBERT E	2019	$168.82
2503	BROOKS,ROY W & MARY J	2019	$466.90

Town of Pittsfield
Real Estate Taxes unpaid for years: 1998-1 To 2019-1
Balance as of 12/31/2019

Account	Name	Year	Balance
452	BROWER,HOWARD S	2019	$42.25
2235	BROWN,ASHLEY	2019	$710.67
539	BROWN,DONALD D., SR & NANCY I	2019	$1,188.47
936	BROWN,YVONNE D	2019	$1,340.38
203	BRYANT,ERNEST	2018	$781.95
207	BRYSON,LAURIE M	2019	$538.39
207	BRYSON,LAURIE M	2018	$359.51
2687	BUSH,CINDY L	2019	$1,000.82
2687	BUSH,CINDY L	2018	$1,110.60
764	CARLOW,JANET	2019	$1,215.28
764	CARLOW,JANET	2018	$1,303.18
2010	CASSIDY,DANA P	2019	$39,286.88
2056	CHADWICK,ERIC A	2019	$1,018.69
2100	CHAMBERLAIN, ANDREA	2019	$395.06
1904	CHESLEY, GEORGE PAUL	2019	$529.46
1904	CHESLEY, GEORGE PAUL	2018	$623.79
1648	CLARK, RYAN D	2019	$451.26
312	CLARKE,LAWRENCE G & WILHEMEAN L	2019	$1,347.09
1900	CLEMENT,GERALD E	2019	$876.74
41	CLEMENT,TANDA M & BERNARD W	2019	$1,014.22
2466	COCHRAN,DAWN M	2019	$321.69
2466	COCHRAN,DAWN M	2018	$360.81
1779	CONARY, CRAIG D (PERS REP)	2019	$746.15
1779	CONARY, CRAIG D (PERS REP)	2018	$833.49
1456	CONDON,TOM W	2019	$755.08
331	CONNOLLY,PHILIP S	2019	$784.13
331	CONNOLLY,PHILIP S	2018	$872.63
2593	CONNOLLY,SHELLY A	2019	$464.04
65	CONNORS,DAVID A	2019	$475.84
164	CONNORS,DAVID A	2019	$793.06
337	CONNORS,DAVID A	2019	$754.29
2570	COOK & HUFF DEVELOPMENT INC	2019	$446.79
2570	COOK & HUFF DEVELOPMENT INC	2018	$91.96
646	COOK AND HUFF DEVELOPMENT INC	2019	$846.68
341	COOK,DAVID P	2019	$1,342.62
341	COOK,DAVID P	2018	$1,441.34
180	COOK,HEIDI J	2019	$1,711.22
362	COOPER,MARGOT	2019	$1,744.73
780	CORMIER,URIEL J	2019	$1,347.09
780	CORMIER,URIEL J	2018	$1,445.95
683	CORNELL,STACEY	2019	$332.87
683	CORNELL,STACEY	2018	$400.81
12	COSTAIN,DANNY E	2019	$518.28
332	COUTU,MICHAEL L	2019	$3,163.30
373	COWAN,LUCIA	2019	$965.07
387	CREASY,LOIS E	2019	$989.65
387	CREASY,LOIS E	2018	$874.62
1371	DAY,MARC A	2019	$205.53
546	DENIS,TROY & WENDY	2019	$533.92
839	DERAPS,REBECCA & HICKS,ROBERTA S (PERS REP)	2019	$1,405.17
839	DERAPS,REBECCA & HICKS,ROBERTA S (PERS REP)	2018	$1,419.40

Town of Pittsfield
Real Estate Taxes unpaid for years: 1998-1 To 2019-1
Balance as of 12/31/2019

Account	Name	Year	Balance
449	DEWEY,JEFFREY E & CHRISTINE L	2019	$1,168.37
2050	DODGE,WILFRED W JR & CHARLENE	2019	$1,704.52
2050	DODGE,WILFRED W JR & CHARLENE	2018	$1,834.68
2357	DODGE,WILFRED W JR & CHARLENE	2019	$80.42
2357	DODGE,WILFRED W JR & CHARLENE	2018	$161.07
1284	DYAR,CLYDE E	2019	$393.70
300	DYER,MICHAEL S	2019	$1,907.81
2099	DZIEKAN,JOHN	2019	$713.63
1698	EDGECOMB,CHERYL H (PERS REP)	2019	$1,851.97
1698	EDGECOMB,CHERYL H (PERS REP)	2018	$1,979.81
1711	EDWARDS,HOLLIS K	2019	$306.06
893	EMERY, KENNETH E	2019	$777.42
951	ENGELHARDT,DAVID W	2019	$764.02
311	ESTES,BRANNON R	2019	$1,950.96
74	FELIU,LOUIS (LUCIANO) S	2019	$974.01
555	FERNALD,HOWARD L., JR	2019	$1,282.30
890	FITZPATRICK,SHAUN	2019	$2,383.65
890	FITZPATRICK,SHAUN	2018	$2,462.67
431	FOX,ROXANNE M	2019	$1,416.34
431	FOX,ROXANNE M	2018	$1,524.11
2227	FROST,DAVID P & JUDY	2019	$741.68
556	FROST,ERIC R & JULIE N	2019	$2,307.69
408	FURROW,GLEN P & SUZANNE R	2019	$1,447.61
650	GETCHELL,JOSEPH L SR & JOSEPH, JR	2019	$1,141.56
766	GILBERT,MICHAEL	2019	$1,065.61
766	GILBERT,MICHAEL	2018	$1,162.69
1032	GIRARD,MARY L	2019	$174.25
2646	GLENCROSS, BRANDON C	2019	$645.62
1154	GLOBAL PRIMIER ASSET MANAGEMENT NJ LLC	2019	$2,330.03
1141	GOEWEY,DAVID R JR & BRENDA S	2019	$766.26
1847	GOODRIDGE,SARAH	2019	$1,836.32
1847	GOODRIDGE,SARAH	2018	$1,950.10
688	GOODWIN,DARYL R (TRUSTEE)	2019	$1.16
715	GREELEY,THOMAS W & SALLY	2019	$2,073.12
810	HANSON,STEVEN B & JANE G	2019	$2,464.07
767	HART,GALEN E & SUSAN J	2019	$1,845.26
340	HATHAWAY,JOAN M & CURTIS	2019	$1,503.47
1819	HATHAWAY,THEODORE W., III & PENNY A	2019	$1,568.25
2640	HAYDEN,STEPHANIE	2019	$191.88
782	HAYNES,RUSSELL L & LILLIAN F	2019	$1,266.67
801	HIGGINS,DANIEL P S (TRUSTEE)	2019	$346.27
802	HIGGINS,DANIEL P S (TRUSTEE)	2019	$4,704.74
382	HIGGINS,DAVID W	2019	$1,045.50
2573	HIGGS,BRUCE E	2019	$2,264.12
1840	HIGGS,LINDA J & JAMES J., IV	2019	$411.05
2441	HIGGS,LINDA J & JAMES J., IV	2019	$1,851.97
1282	HOLLAND, MICHAEL & HEATHER	2019	$428.92
376	HOLMES,MARGARET A (FORMERLY FREEMAN)	2019	$2,465.72
1735	HOME OPPORTUNITY LLC	2019	$660.00
1580	HOWARD, RICKY L	2019	$2,133.45
1580	HOWARD, RICKY L	2018	$274.17
1097	HOWE, MARIAN	2019	$815.40

Town of Pittsfield
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Account	Name	Year	Balance
1097	HOWE, MARIAN	2018	$904.85
1870	HUDSON, DAVID	2019	$690.30
1870	HUDSON, DAVID	2018	$769.14
1632	HUFF,MICHELLE M	2019	$661.25
2568	HUMPHREY,JASON A	2019	$327.72
736	HUNT,DANIEL S & ANNA M	2019	$701.47
736	HUNT,DANIEL S & ANNA M	2018	$763.48
869	HUSSEY,CARROLL W & LILLIAN	2019	$1,467.72
2059	HUSSEY,CARROLL W & LILLIAN	2019	$1,836.32
2360	HUSSEY,CARROLL W & LILLIAN	2019	$1,067.84
2360	HUSSEY,CARROLL W & LILLIAN	2018	$952.42
2332	HUSSEY,JAMES C	2019	$1,382.83
2332	HUSSEY,JAMES C	2018	$1,029.27
878	INMAN, LISTON ANDREW	2019	$2,511.60
879	INMAN,LISTON A	2019	$62.55
255	JEWELL, WAYNE	2019	$667.96
255	JEWELL, WAYNE	2018	$724.76
900	JOHNSON,WILLARD H & KATHLEEN N	2019	$894.34
901	JOHNSON,WILLARD H & KATHLEEN N	2019	$190.20
905	JONES,CARL E & JOYCE W	2019	$1,950.26
905	JONES,CARL E & JOYCE W	2018	$2,074.30
1432	JONES,CONNIE L	2019	$2,202.69
1432	JONES,CONNIE L	2018	$2,341.23
2728	KAJJAME, KAOUTER	2019	$1,382.83
401	KAJJAME,ABDERRAHIM	2019	$386.48
401	KAJJAME,ABDERRAHIM	2018	$456.06
425	KEHOE,KATHERINE	2019	$3,123.49
1729	KEHOE,LAURENCE F & KATHERINE A	2019	$1,085.71
2304	KELLEY,HEATHER ANN & EVAN A	2019	$3,205.75
178	KENNEDY,MARK L & CYNTHIA E	2019	$53.45
929	KENNISTON,WILLIAM T., JR	2019	$451.26
1200	KFS PROPERTIES LLC	2019	$6,208.20
2534	KNOWLES,WILBUR A & NANCY M	2019	$1,007.53
1621	LABRECK,LEO J., JR	2019	$278.29
961	LACASSE,SHAWN	2019	$194.36
961	LACASSE,SHAWN	2018	$312.48
153	LACHANCE,KAREN L	2019	$1,376.12
153	LACHANCE,KAREN L	2018	$1,482.17
1406	LAKEVIEW LOAN SERVICING, LLC	2019	$2,674.07
983	LASSELLE,GREGORY & ELIZABETH	2019	$426.69
983	LASSELLE,GREGORY & ELIZABETH	2018	$504.30
985	LASSELLE,GREGORY W	2019	$145.21
985	LASSELLE,GREGORY W	2018	$214.24
1079	LASSOR, GEORGIA	2019	$236.80
279	LEPOER,PETER S & SITHRA C	2019	$48.13
629	LEWIS,JOSEPH B	2019	$804.23
2555	LITTLE,SHAWN & PAMELA J	2019	$795.29
315	LOCKE,PAULA & WALSH,LINDA (PERS REPS)	2019	$1,802.74
2224	LOPES, LACEY	2019	$1,025.40
1023	LOVELY,KATHY J	2019	$624.99
1030	LUDDEN,NORMA J	2019	$820.86
1590	M H PARSONS COMPANY	2019	$5,214.08

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Account	Name	Year	Balance
1042	MACK,DANIEL E., III & AMANDA M	2019	$1,181.77
1242	MADORE,SHARON A (LIFE TENANT)	2019	$966.62
1057	MAINE FENCE COMPANY	2019	$4,530.49
1057	MAINE FENCE COMPANY	2018	$4,753.58
70	MALO,TIMOTHY	2019	$1,275.60
2183	MARTIN, KEVIN, SR	2019	$46.92
2184	MARTIN, KEVIN, SR	2019	$46.92
2185	MARTIN, KEVIN, SR	2019	$46.92
2186	MARTIN, KEVIN, SR	2019	$46.92
2187	MARTIN, KEVIN, SR	2019	$46.92
2188	MARTIN, KEVIN, SR	2019	$46.92
2293	MARTIN, KEVIN, SR	2019	$196.59
31	MARTIN,RALPH B & JESSIE M., ESTATE OF	2018	$697.14
31	MARTIN,RALPH B & JESSIE M., ESTATE OF	2019	$587.54
571	MASSOW,FREDERICK E	2019	$46.92
2197	MASSOW,FREDERICK E	2019	$46.92
2198	MASSOW,FREDERICK E	2019	$46.92
2199	MASSOW,FREDERICK E	2019	$46.92
2200	MASSOW,FREDERICK E	2019	$46.92
2309	MATTHEWS,ROBERT A	2019	$142.97
665	MCALLISTER,BRADLEY E	2019	$2,094.20
1435	MCDOUGAL, ARLO	2019	$335.10
19	MCDOUGAL, HEIDI L	2019	$1,822.92
19	MCDOUGAL, HEIDI L	2018	$1,949.43
1993	MCLAUGHLIN,RALPH A SR & MCLAUGHLIN, RALPH A., II	2019	$451.26
2464	MCNALLY,SHARON A	2019	$341.80
2464	MCNALLY,SHARON A	2018	$430.42
1825	MERROW,ADAM J & MEGAN	2019	$656.78
1652	METIVIER,HENRY E., II	2019	$2,001.64
417	MITCHELL,PAMELA A	2019	$579.23
804	MOOSEHEAD WOOD COMPONENTS INC	2019	$6,362.34
804	MOOSEHEAD WOOD COMPONENTS INC	2018	$4,092.81
1126	MORSE, MITCHELL R & HOLMES,MARGARET A (FORMERLY LEVIN)	2019	$1,382.80
2266	MORTON,LAWRENCE E	2019	$1,047.74
1775	MUNN,CYNTHIA L & LARRY E	2019	$444.56
1818	MUNN,CYNTHIA L & LARRY E	2019	$453.50
787	MURPHY,JODI S	2019	$1,472.19
2018	NAYOCK,ADRIENNE PENNEY	2019	$357.44
2018	NAYOCK,ADRIENNE PENNEY	2018	$439.73
1185	NAYOCK,MICHAEL G & LORRIE M	2019	$1,496.76
1737	NEUGENT,SANDRA	2019	$964.52
1193	NEVILLE,DONALD E., SR	2019	$1,901.11
1193	NEVILLE,DONALD E., SR	2018	$2,010.61
1209	NICHOLS,ROGER K	2019	$498.18
1372	NICHOLSON,ROBERT & JENNIFER	2019	$1,309.11
1372	NICHOLSON,ROBERT & JENNIFER	2018	$365.43
1212	NOBLE,BERT A	2019	$122.87
1212	NOBLE,BERT A	2018	$204.82
480	NORRIS, RICHARD S	2019	$949.44
480	NORRIS,MARION E & RICHARD S	2018	$535.44
1756	ODELL, DAVID T	2019	$279.25
1094	ORR,JASON LEE	2019	$486.21

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Account	Name	Year	Balance
1246	OUELLETTE,MERLON P	2019	$853.48
1787	OUELLETTE,MERLON P	2019	$2,187.28
1247	OUELLETTE,SPENCER M	2019	$317.22
1247	OUELLETTE,SPENCER M	2018	$384.69
2229	OWENS, GRANT	2019	$382.01
2229	OWENS, GRANT	2018	$350.99
2651	PAQUIN,KYLE S & WENDY A	2019	$344.03
181	PATERNOSTER,KRISTINA	2019	$344.03
1465	PELLETIER,CHRISTOPHER M & NAOMI L	2019	$775.19
1286	PEPPARD,RICHARD E & CHARLENE F	2019	$1,324.75
673	PHILIBERT,JOHN R	2019	$93.83
192	PILCH, MITCHELL E., JR	2019	$1,503.47
192	PILCH, MITCHELL E., JR	2018	$1,613.35
617	PITTSFIELD MOTOR SALES	2019	$1,720.16
2169	PITTSFIELD PARK ASSOCIATES #5498	2019	$15.66
2170	PITTSFIELD PARK ASSOCIATES #5498	2019	$17.66
2172	PITTSFIELD PARK ASSOCIATES #5498	2019	$19.05
2173	PITTSFIELD PARK ASSOCIATES #5498	2019	$16.11
2174	PITTSFIELD PARK ASSOCIATES #5498	2019	$15.66
2175	PITTSFIELD PARK ASSOCIATES #5498	2019	$15.66
2176	PITTSFIELD PARK ASSOCIATES #5498	2019	$16.19
2177	PITTSFIELD PARK ASSOCIATES #5498	2019	$2,772.36
2178	PITTSFIELD PARK ASSOCIATES #5498	2019	$16.19
1806	PORTER,RONALD A	2019	$2,703.10
1806	PORTER,RONALD A	2018	$2,863.69
2016	POULIN,ADAM C	2019	$1,666.54
208	POULIN,ASHLEY B	2019	$2,861.72
208	POULIN,ASHLEY B	2018	$1,039.23
1388	POULIN,GHYSLAIN & DIANNE H	2019	$411.05
2736	POWERS,LLOYD C	2019	$737.21
2736	POWERS,LLOYD C	2018	$432.78
1346	POWERS,LLOYD C & ALMON V	2019	$393.18
1660	PRATT,DIANE	2019	$1,103.58
1660	PRATT,DIANE	2018	$1,201.82
1014	QUAGLIA,JODY	2019	$1,056.67
1014	QUAGLIA,JODY	2018	$1,187.47
156	RAMSDELL, MICHELLE	2019	$2,354.53
166	RANDALL,FRANK E	2019	$1,561.55
2511	RARED COMPANY INC	2019	$5,812.26
1365	RAVEN,LINDA M	2019	$1,065.61
1393	RICE,JON F	2019	$1,726.86
582	RICHARD, SUSAN B	2019	$1,148.12
2306	RICHARDS, ROBERT	2019	$84.89
1414	RINES,GLENYS C., HEIRS OF	2018	$765.87
1414	RINES,RUTH G., HEIRS OF	2019	$1,179.54
1098	RIZZA,ALESSANDRO & ANTONIETTA	2019	$395.90
1969	RIZZA,ALESSANDRO & ANTONIETTA	2019	$1,334.74
1099	RIZZA,ALEXANDER	2019	$1,099.11
789	RIZZA,ALEXANDER ANTHONY, JR	2018	$467.15
618	RIZZA,ALEXANDER ANTHONY, JR	2019	$1,125.92
789	RIZZA,ALEXANDER ANTHONY, JR	2019	$370.84
1155	ROBBINS,CODY R	2019	$422.23

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Account	Name	Year	Balance
1155	ROBBINS,CODY R	2018	$496.09
910	ROBBINS,MICHAEL, ESTATE OF	2019	$1,570.49
910	ROBBINS,MICHAEL, ESTATE OF	2018	$1,696.55
2315	ROWE,CHRISTINA A	2019	$261.92
121	ROWELL,MERVIN J & ROWELL,TINA M	2019	$569.16
1809	ROWELL,MICHELLE L	2019	$2,041.85
1970	RUMERY,ANGELA & BOUCHER,MICHAEL	2019	$163.08
1464	RUMERY,GENE L & MARY E	2019	$554.02
444	RYAN,JOHN M	2019	$140.75
2500	SANDERS,DAVID C., II	2019	$355.21
507	SCHWARTZ,ARTHUR B (TRUSTEE)	2019	$2,056.20
1132	SCULL, DAVID	2019	$2,046.32
1149	SETTLES,MONTY L & ALDEN, COURTNEY L	2019	$766.26
1449	SHEPPARD,TONI	2019	$1,116.98
1449	SHEPPARD,TONI	2018	$865.58
917	SILKWOOD,CORINNE	2019	$650.09
917	SILKWOOD,CORINNE	2018	$727.70
370	SIMMONS,HEIDI M	2019	$1,737.67
1658	SINCLAIR, WILLIAM E & KATIE C	2019	$1,894.41
2243	SINCLAIR,HERSCHEL, JR	2019	$278.23
1391	SMALL,CAROLANN	2019	$455.73
1391	SMALL,CAROLANN	2018	$526.48
1554	SMITH,STELLA V	2019	$1,450.19
720	SOMERSET FARMS LP	2019	$817.63
720	SOMERSET FARMS LP	2018	$920.76
1150	SOMERSET FARMS LP	2019	$2,196.00
1150	SOMERSET FARMS LP	2018	$2,341.12
1707	SOMERSET FARMS LP	2019	$2,240.68
1707	SOMERSET FARMS LP	2018	$2,380.36
203	SPENCER, GALEN I	2019	$748.38
2622	SPENCER,BRYAN L & HEATHER L	2019	$1,769.30
3	SPILLANE, MARK, JR & VINTZILEOS, NICHOLS	2019	$3,241.41
169	SPRAGUE,GLENYS B., ESTATE OF	2019	$1,356.02
169	SPRAGUE,GLENYS B., ESTATE OF	2018	$1,461.71
1610	SPRAGUE,JOHN G	2019	$1,175.07
1610	SPRAGUE,JOHN G	2018	$1,268.48
1860	SPRAGUE,RICHARD L., JR	2019	$1,023.16
1860	SPRAGUE,RICHARD L., JR	2018	$1,005.19
508	ST LOUIS,ROBERT J	2019	$1,341.37
1623	STAPLES,MARILYN O (HEIRS)	2019	$124.69
1630	STARKWEATHER,ROBERT JR & MAUREEN	2019	$131.23
1634	STEEVES,NORMAN R JR & DEBORAH J	2019	$598.70
1459	STRIGA,STEVEN A	2019	$408.82
77	TAX ACQUIRED TOWN OF PITTSFIELD	2019	$1,221.99
77	TAX ACQUIRED TOWN OF PITTSFIELD	2018	$1,357.82
77	TAX ACQUIRED TOWN OF PITTSFIELD	2017	$1,420.99
336	TAX ACQUIRED TOWN OF PITTSFIELD	2019	$192.12
336	TAX ACQUIRED TOWN OF PITTSFIELD	2018	$255.78
336	TAX ACQUIRED TOWN OF PITTSFIELD	2017	$299.69
996	TAX ACQUIRED TOWN OF PITTSFIELD	2008	$2,663.05
996	TAX ACQUIRED TOWN OF PITTSFIELD	2007	$2,835.28
996	TAX ACQUIRED TOWN OF PITTSFIELD	2006	$2,897.66

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Account	Name	Year	Balance
996	TAX ACQUIRED TOWN OF PITTSFIELD	2005	$2,695.42
996	TAX ACQUIRED TOWN OF PITTSFIELD	2004	$2,608.33
996	TAX ACQUIRED TOWN OF PITTSFIELD	2003	$2,739.37
996	TAX ACQUIRED TOWN OF PITTSFIELD	2002	$2,789.86
996	TAX ACQUIRED TOWN OF PITTSFIELD	2001	$3,208.09
996	TAX ACQUIRED TOWN OF PITTSFIELD	2000	$3,331.81
996	TAX ACQUIRED TOWN OF PITTSFIELD	1999	$3,311.44
996	TAX ACQUIRED TOWN OF PITTSFIELD	1998	$3,862.45
996	TAX ACQUIRED TOWN OF PITTSFIELD	1997	$89.22
996	TAX ACQUIRED TOWN OF PITTSFIELD	1996	$3,913.37
996	TAX ACQUIRED TOWN OF PITTSFIELD	1995	$367.73
1283	TAX ACQUIRED TOWN OF PITTSFIELD	2018	$2,755.29
1283	TAX ACQUIRED TOWN OF PITTSFIELD	2017	$2,854.38
1283	TAX ACQUIRED TOWN OF PITTSFIELD	2016	$2,995.25
2258	THURSTON,DWAYNE	2019	$210.18
792	TODARO,ANTHONY J & AMANDA J	2019	$1,067.84
792	TODARO,ANTHONY J & AMANDA J	2018	$1,171.78
566	TONE AMERICA INC	2019	$1,333.68
566	TONE AMERICA INC	2018	$1,414.44
1987	TOYE, EVELYN M	2019	$344.03
1732	TRI-CAP CORPORATION	2019	$1,577.18
1732	TRI-CAP CORPORATION	2018	$1,683.06
1733	TRI-CAP CORPORATION	2019	$1,487.82
1733	TRI-CAP CORPORATION	2018	$1,590.97
422	TWITCHELL,RONI S & KIROUAC,KIMBERLEY A	2019	$1,112.52
422	TWITCHELL,RONI S & KIROUAC,KIMBERLEY A	2018	$1,217.83
2430	VANADESTINE, TERRY G & KATHY M	2019	$2,023.75
1760	VANADESTINE,TERRY G & KATHY M	2019	$125.07
1761	VANCE, DIRK WILLIAM	2019	$4,137.31
1762	VANCE, DIRK WILLIAM	2019	$203.30
1763	VANCE, STEVEN ROBERT	2019	$203.30
241	VINCI,GERALD T & JANICE M	2019	$1,477.12
506	WALSTON, MARK J & RICKI M	2019	$455.25
2619	WATROUS,DANIEL L	2019	$556.26
2619	WATROUS,DANIEL L	2018	$692.96
396	WATROUS,STEPHEN D & VIRGINIA	2019	$956.14
396	WATROUS,STEPHEN D & VIRGINIA	2018	$939.89
69	WEBB ROAD LLC	2019	$518.10
1804	WEBBER,KENNETH	2019	$2,928.74
1813	WELLS,ALTON H & RUTH R	2019	$565.20
2476	WELLS,TAMARA P	2019	$192.12
1814	WELLS,TAMARA P & DAVID C	2019	$1,137.10
2467	WHITE, LAYNA	2019	$155.14
2659	WHITE,GREGORY S	2019	$149.68
1830	WHITE,HEIDI S	2019	$643.38
1835	WHITLEY,ANITA L	2019	$2,359.07
1836	WHITLEY,ANITA L	2019	$218.93
1838	WHITMAN,ERIC S (PERS REP)	2019	$647.85
1731	WILBER,JAMES D	2019	$1,476.66
1731	WILBER,JAMES D	2018	$1,530.56
1915	WILBER,JAMES D	2019	$1,367.19
1915	WILBER,JAMES D	2018	$1,487.06

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Account	Name	Year	Balance
1084	WILCOX,DIANE J	2019	$1,621.86
1084	WILCOX,DIANE J	2018	$1,521.56
1780	WILES,LINDA	2019	$2,298.76
1780	WILES,LINDA	2018	$2,440.22
1846	WILES,ROGER C & LINDA Y	2019	$379.77
1846	WILES,ROGER C & LINDA Y	2018	$455.95
852	WILLIAMS, HEATHER	2019	$1,431.98
212	WILLIAMS,JOHN S	2019	$911.46
212	WILLIAMS,JOHN S	2018	$1,010.64
1849	WILLIAMS,KIRK A	2019	$8.02
130	WITHAM, FLOYD S	2019	$766.57
364	WITHAM, JASON S	2019	$282.36
2009	WITHAM,RODNEY	2019	$134.04
1704	WITHEE,ROBERT A & GLORIA J	2019	$542.86
2230	WOMACK,LEANDRA	2019	$354.76
229	WOOD,CIMBERLY H	2019	$1,277.83
229	WOOD,CIMBERLY H	2018	$1,374.58
1180	WOODBURY,MICHAEL J	2019	$967.31
1180	WOODBURY,MICHAEL J	2018	$1,067.36
2081	WRIGHT, BRANDON L	2019	$3,576.59
523	WRIGHT,DAVID E & ANITA D	2019	$203.30
1019	WRIGHT,EILEEN M	2019	$1,717.93
1896	WRIGHT,ERIC T	2019	$4.55
1153	WYLLIE,MICHAEL J	2019	$788.60
1153	WYLLIE,MICHAEL J	2018	$860.14
1362	YEO,IVY JEAN & DALE R	2019	$363.03
		Grand Total	**$562,390.83**

Town of Pittsfield
Personal Property Taxes unpaid for years: 2002-1 To 2019-1
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Account	Name	Year	Balance
712	ACCENT HEALTH LLC	2019	$22.34
15	BELLOWS,RICHARD A	2019	$920.40
15	BELLOWS,RICHARD A	2018	$943.84
15	BELLOWS,RICHARD A	2017	$979.24
15	BELLOWS,RICHARD A	2016	$1,014.51
379	BELLOWS,RICHARD A & DIANNA D	2019	$1,105.82
379	BELLOWS,RICHARD A & DIANNA D	2018	$1,139.52
379	BELLOWS,RICHARD A & DIANNA D	2017	$1,182.25
379	BELLOWS,RICHARD A & DIANNA D	2016	$531.09
481	BELLOWS,RICHARD A SR & DIANNE D	2019	$692.53
481	BELLOWS,RICHARD A SR & DIANNE D	2018	$713.64
481	BELLOWS,RICHARD A SR & DIANNE D	2017	$740.40
481	BELLOWS,RICHARD A SR & DIANNE D	2016	$767.07
497	BOWDEN,MARY G	2012	$965.62
497	BOWDEN,MARY G	2011	$970.03
497	BOWDEN,MARY G	2010	$287.70
30	BRALEY,JAMES M	2019	$221.17
684	CASCO BAY VENDING	2019	$265.85
684	CASCO BAY VENDING	2018	$322.29
684	CASCO BAY VENDING	2017	$56.09
663	CHASE,SCOTT W	2016	$197.95
663	CHASE,SCOTT W	2015	$199.91
663	CHASE,SCOTT W	2014	$208.51
693	COPPER SALON	2019	$26.81
693	COPPER SALON	2018	$115.10
693	COPPER SALON	2017	$92.79
432	CURTIS,JOHN J., JR	2010	$55.95
432	CURTIS,JOHN J., JR	2009	$56.31
432	CURTIS,JOHN J., JR	2008	$51.81
689	DETAIL & COLOR TATOO	2018	$115.10
653	EVARTS,RANDOLPH	2016	$123.72
653	EVARTS,RANDOLPH	2015	$124.95
653	EVARTS,RANDOLPH	2014	$130.32
653	EVARTS,RANDOLPH	2013	$132.68
79	FLETCHER FARM LLC	2019	$2,604.81
79	FLETCHER FARM LLC	2018	$1,333.98
657	GREEN,MYRON W	2019	$223.40
657	GREEN,MYRON W	2018	$230.21
657	GREEN,MYRON W	2017	$238.84
438	HART,GALEN E	2019	$82.66
474	HIGGINS,DANIEL	2019	$205.53
474	HIGGINS,DANIEL	2018	$209.49
443	HIGGS,JAMES J & LINDA J	2019	$20.11
128	JONES INC, C	2016	$61.86
680	JP MORGAN CHASE BANK	2019	$12,809.58
680	JP MORGAN CHASE BANK	2018	$12,124.33
695	KERR, H. KRIS, TINA S. MEADOW & WILLIAMS, SARA	2019	$44.68
703	LESLIE MARCHUS	2019	$26.81
664	MAINE HIGHLANDS ENTERPRISES LLC	2017	$477.68
664	MAINE HIGHLANDS ENTERPRISES LLC	2016	$494.88
664	MAINE HIGHLANDS ENTERPRISES LLC	2015	$499.78

Town of Pittsfield
Personal Property Taxes unpaid for years: 2002-1 To 2019-1
Balance as of 12/31/2019

Account	Name	Year	Balance
664	MAINE HIGHLANDS ENTERPRISES LLC	2014	$513.14
287	MORTON,LAWRENCE E	2019	$198.83
287	MORTON,LAWRENCE E	2018	$204.88
176	OUELLETTE,JAMES B & PATRICIA M	2019	$1,184.00
176	OUELLETTE,JAMES B & PATRICIA M	2018	$1,220.09
176	OUELLETTE,JAMES B & PATRICIA M	2017	$1,265.84
176	OUELLETTE,JAMES B & PATRICIA M	2016	$1,311.44
176	OUELLETTE,JAMES B & PATRICIA M	2015	$1,324.42
176	OUELLETTE,JAMES B & PATRICIA M	2014	$1,381.36
176	OUELLETTE,JAMES B & PATRICIA M	2013	$1,406.41
176	OUELLETTE,JAMES B & PATRICIA M	2012	$1,335.72
176	OUELLETTE,JAMES B & PATRICIA M	2011	$1,353.53
176	OUELLETTE,JAMES B & PATRICIA M	2010	$1,413.51
176	OUELLETTE,JAMES B & PATRICIA M	2009	$1,435.91
176	OUELLETTE,JAMES B & PATRICIA M	2008	$1,419.60
176	OUELLETTE,JAMES B & PATRICIA M	2007	$1,483.13
176	OUELLETTE,JAMES B & PATRICIA M	2006	$1,517.55
176	OUELLETTE,JAMES B & PATRICIA M	2005	$1,420.69
176	OUELLETTE,JAMES B & PATRICIA M	2004	$1,480.00
176	OUELLETTE,JAMES B & PATRICIA M	2003	$1,556.39
176	OUELLETTE,JAMES B & PATRICIA M	2002	$1,683.47
685	OUTLAND FARM	2019	$111.70
637	PHELAN, ROBERT J	2019	$259.14
637	PHELAN, ROBERT J	2018	$3.04
95	PITTSFIELD PARK ASSOCIATES	2019	$9.41
643	PORTER,RONALD A	2019	$232.33
643	PORTER,RONALD A	2018	$232.51
643	PORTER,RONALD A	2017	$241.23
643	PORTER,RONALD A	2016	$249.92
643	PORTER,RONALD A	2015	$252.39
643	PORTER,RONALD A	2014	$263.24
643	PORTER,RONALD A	2013	$257.40
231	RICHMOND,JAMES P	2013	$119.41
231	RICHMOND,JAMES P	2012	$111.31
231	RICHMOND,JAMES P	2011	$112.79
231	RICHMOND,JAMES P	2010	$117.23
482	SEBASTICOOK VALLEY LODGE OF ELKS	2019	$388.71
155	SOMERSET FARMS LP	2019	$1,563.78
155	SOMERSET FARMS LP	2018	$1,611.44
155	SOMERSET FARMS LP	2017	$1,668.90
456	SOMERSET STANDARDBRED STABLE	2019	$256.91
456	SOMERSET STANDARDBRED STABLE	2018	$263.24
457	SOMERSET VETERINARY CLINIC	2019	$831.04
457	SOMERSET VETERINARY CLINIC	2018	$67.07
350	STERICYCLE INC & SHRED-IT	2019	$7,825.60
501	TRAFTON,WAYNE C	2019	$223.40
501	TRAFTON,WAYNE C	2018	$229.35
655	VALENTE,STEVEN, JR	2019	$69.26
655	VALENTE,STEVEN, JR	2018	$71.36
655	VALENTE,STEVEN, JR	2017	$74.04
655	VALENTE,STEVEN, JR	2016	$76.71

Town of Pittsfield
Personal Property Taxes unpaid for years: 2002-1 To 2019-1
Balance as of 12/31/2019

Account	Name	Year	Balance
655	VALENTE,STEVEN, JR	2015	$77.47
655	VALENTE,STEVEN, JR	2014	$80.80
425	WHITE,RICHARD W	2019	$64.79
425	WHITE,RICHARD W	2018	$66.76
425	WHITE,RICHARD W	2017	$69.26
425	WHITE,RICHARD W	2016	$71.76
425	WHITE,RICHARD W	2015	$72.31
697	WILKINSON, TERRI JEAN	2019	$15.64
697	WILKINSON, TERRI JEAN	2018	$16.11
697	WILKINSON, TERRI JEAN	2017	$83.70
		Grand Total	**$91,684.31**

RHR SMITH & COMPANY
Certified Public Accountants
Proven Expertise & Integrity

INDEPENDENT AUDITORS' REPORT

Town Council
Town of Pittsfield
Pittsfield, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Pittsfield, Maine, as of, and for the year ended December 31, 2019 and the related notes to the financial statements, which collectively comprise the Town of Pittsfield, Maine's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Pittsfield, Maine as of December 31, 2019 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension and OPEB information on pages 4 through 19 and 71 through 77 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pittsfield, Maine's basic financial statements. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 27, 2020, on our consideration of the Town of Pittsfield, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Pittsfield, Maine's internal control over financial reporting and compliance.

RHR Smith & Company

Buxton, Maine
July 27, 2020

REQUIRED SUPPLEMENTARY INFORMATION
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019

(UNAUDITED)

The following management's discussion and analysis of Town of Pittsfield, Maine's financial performance provides an overview of the Town's financial activities for the fiscal year ended December 31, 2019. Please read it in conjunction with the Town's financial statements.

Financial Statement Overview

The Town of Pittsfield's basic financial statements include the following components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also includes required supplementary information which consists of the general fund budgetary comparison schedules and pension information and other supplementary information which includes combining and other schedules.

Basic Financial Statements

The basic financial statements include financial information in two differing views: the government-wide financial statements and the fund financial statements. These basic financial statements also include the notes to financial statements that explain in more detail certain information in the financial statements and also provide the user with the accounting policies used in the preparation of the financial statements.

Government-Wide Financial Statements

The government-wide financial statements provide a broad view of the Town's operations in a manner that is similar to private businesses. These statements provide both short-term as well as long-term information in regard to the Town's financial position. These financial statements are prepared using the accrual basis of accounting. This measurement focus takes into account all revenues and expenses associated with the fiscal year regardless of when cash is received or paid. The government-wide financial statements include the following two statements:

The Statement of Net Position - this statement presents *all* of the government's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference being reported as net position.

The Statement of Activities - this statement presents information that shows how the government's net position changed during the period. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

Both of the above-mentioned financial statements have separate columns for the two different types of Town activities. The types of activities presented for the Town of Pittsfield are:

- *Governmental activities* - The activities in this section are mostly supported by taxes and intergovernmental revenues (federal and state grants). Most of the Town's basic services are reported in governmental activities, which include general government, public safety, public works, public services, education and unclassified.

- *Business-type activities* - These activities are normally intended to recover all or a significant portion of their costs through user fees and/or charges to external users for goods and/or services. These activities for the Town of Pittsfield include a sewer department and a water department.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Pittsfield, like other local governments uses fund accounting to ensure and demonstrate compliance with financial related legal requirements. All of the funds of the Town of Pittsfield can be divided into two categories: governmental funds and proprietary funds.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources. They also focus on the balance of spendable resources available at the end of the fiscal year. Such information will be useful in evaluating the government's near-term financing requirements. This approach is known as the current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual. Expenditures are recorded when liabilities are incurred and due. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town of Pittsfield presents three columns in the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances. The Town's major governmental funds are the general fund and the economic development revolving loan fund. All other funds are shown as nonmajor and are combined in the "Other Governmental Funds" column on these statements.

The general fund is the only fund for which the Town legally adopted a budget. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund provides a comparison of the original and final budget and the actual expenditures for the current year.

Proprietary Funds: The Town of Pittsfield maintains two proprietary funds, the sewer department and water department. These funds are used to show activities that operate more like those of commercial enterprises. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. Like the government-wide financial statements, proprietary fund financial statements use the accrual basis of accounting. No reconciliation is needed between the government-wide financial statements for business-type activities and the proprietary fund financial statements.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements. The Notes to Financial Statements can be found following the Statement of Cash Flows - Proprietary Funds.

Required Supplementary Information

The basic financial statements are followed by a section of required supplementary information, which includes a Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund, a Schedule of Proportionate Share of the Net Pension Liability, a Schedule of Contributions - Pensions, a Schedule of Changes in Net OPEB Liability, a Schedule of Changes in Net OPEB Liability and Related Ratios, a Schedule of Contributions - OPEB and Notes to Required Supplementary Information.

Other Supplementary Information

Other supplementary information follows the required supplementary information. These combining and other schedules provide information in regard to nonmajor funds, capital asset activity and other detailed budgetary information for the general fund.

Government-Wide Financial Analysis

Our analysis below focuses on the net position and changes in net position of the Town's governmental activities. The Town's total net position for the governmental funds is $12,052,830 at the end of the year. For the business-type activities (water and sewer enterprise funds) the total net position is $6,502,532 at the end of the year. In total, the net position is $18,555,362, which is an increase of $26,251 over fiscal year 2018. Most of this increase was due to an increase in assets.

The largest portion of the Town of Pittsfield's net position of $5,756,837 or 47.77% for governmental and $3,867,666 or 59.48% for business-type, reflects its net investment in capital assets (e.g., land, buildings, machinery and equipment); less any related debt used to acquire those assets that is still outstanding. The Town of Pittsfield uses these capital assets to provide services to citizens. Consequently, these assets are not available for future spending. Although the Town of Pittsfield's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's governmental activities net position of $2,208,583 or 18.32% for governmental activities and $2,462,364 or 37.87% for business-type activities, represents resources that are subject to external restrictions on how they may be used. Unrestricted net position is the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements. The Town's unrestricted net position for governmental activities of $4,087,410 or 33.91% and $172,502 or 2.65% for business-type activities may be used to meet the Town's ongoing obligations to citizens and creditors.

At the end of the current fiscal year the Town of Pittsfield is able to report positive balances in all categories of net position, both for the governmental and business-type activities.

STATEMENT C

TOWN OF PITTSFIELD, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS
DECEMBER 31, 2019

	General Fund	Economic Development Revolving Loan	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	$ 3,030,234	$ 251,383	$ 926,500	$ 4,208,117
Investments	1,978,651	-	1,096,799	3,075,450
Accounts receivable (net of allowance for uncollectibles):				
Taxes	464,406	-	-	464,406
Liens	127,014	-	-	127,014
Due from other governments	-	-	241,909	241,909
Other	71,389	-	13,282	84,671
Due from other funds	277,350	-	121,713	399,063
TOTAL ASSETS	$ 5,949,044	$ 251,383	$ 2,400,203	$ 8,600,630
LIABILITIES				
Accounts payable	$ 101,180	$ 1,498	$ 4,232	$ 106,910
Accrued expenses	47,203	-	-	47,203
Due to other funds	1,421,785	277	277,073	1,699,135
TOTAL LIABILITIES	1,570,168	1,775	281,305	1,853,248
DEFERRED INFLOWS OF RESOURCES				
Prepaid taxes	10,476	-	-	10,476
Deferred tax revenues	517,848	-	-	517,848
TOTAL DEFERRED INFLOWS OF RESOURCES	528,324	-	-	528,324
FUND BALANCES				
Nonspendable	-	-	-	-
Restricted	-	249,608	1,958,975	2,208,583
Committed	2,516,267	-	57,473	2,573,740
Assigned	150,000	-	102,540	252,540
Unassigned	1,184,285	-	(90)	1,184,195
TOTAL FUND BALANCES	3,850,552	249,608	2,118,898	6,219,058
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	$ 5,949,044	$ 251,383	$ 2,400,203	$ 8,600,630

See accompanying independent auditors' report and notes to financial statements.

STATEMENT D

TOWN OF PITTSFIELD, MAINE

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION
DECEMBER 31, 2019

	Total Governmental Funds
Total Fund Balances	$ 6,219,058
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation	7,047,960
Deferred outflows of resources related to pensions are not financial resources and therefore are not reported in the funds	84,638
Deferred outflows of resources related to OPEB are not financial resources and therefore are not reported in the funds	28,829
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above:	
Taxes and liens receivable	517,848
Long-term obligations are not due and payable in the current period and therefore are not reported in the funds:	
Bonds payable	(786,000)
Notes from direct borrowings payable	(505,123)
Accrued compensated absences	(137,205)
Net pension liability	(169,830)
Net OPEB liability	(185,144)
Deferred inflows of resources related to pensions are not financial resources and therefore are not reported in the funds	(42,537)
Deferred inflows of resources related to OPEB are not financial resources and therefore are not reported in the funds	(19,664)
Net position of governmental activities	$ 12,052,830

See accompanying independent auditors' report and notes to financial statements.

STATEMENT F

TOWN OF PITTSFIELD, MAINE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2019

Net change in fund balances - total governmental funds (Statement E)	$ 675,856
Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense allocated to those expenditures over the life of the assets:	
Capital asset acquisitions	427,671
Capital asset disposals	(7,476)
Depreciation expense	(558,137)
	(137,942)
Revenues in the Statement of Activities that do not provide current financial resources are not reported.	
Taxes and liens receivable	(29,012)
Deferred outflows of resources are a consumption of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds:	
Pension	26,985
OPEB	(453)
	26,532
Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term obligations in the Statement of Net Position	(706,000)
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net Position	121,808
Deferred inflows of resources are an acquisition of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds:	
Pension	(13,450)
OPEB	(19,664)
	(33,114)
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:	
Accrued compensated absences	(1,118)
Net pension liability	(54,823)
Net OPEB liability	10,915
	(45,026)
Change in net position of governmental activities (Statement B)	$ (126,898)

See accompanying independent auditors' report and notes to financial statements.

STATEMENT G

TOWN OF PITTSFIELD, MAINE

STATEMENT OF NET POSITION - PROPRIETARY FUNDS
DECEMBER 31, 2019

	Enterprise Funds		
	Sewer Department	Water Department	Total
ASSETS			
Current assets:			
Cash and cash equivalents	$ 353,269	$ 139,056	$ 492,325
Investments	452,359	178,512	630,871
Accounts receivable (net of allowance for uncollectibles)	117,485	89,579	207,064
Inventory	6,089	56,996	63,085
Due from other funds	875,035	425,037	1,300,072
Total current assets	1,804,237	889,180	2,693,417
Noncurrent assets:			
Capital assets:			
Non-depreciable assets	21,090	113,718	134,808
Buildings, building and land improvements	4,109,201	1,235,660	5,344,861
Machinery, equipment and vehicles	34,883	690,294	725,177
Infrastructure	4,862,016	3,778,479	8,640,495
Total capital assets	9,027,190	5,818,151	14,845,341
Less: accumulated depreciation	(5,331,434)	(2,205,135)	(7,536,569)
Total noncurrent assets	3,695,756	3,613,016	7,308,772
TOTAL ASSETS	$ 5,499,993	$ 4,502,196	$ 10,002,189
LIABILITIES			
Current liabilities:			
Accounts payable	$ 7,677	$ 35,081	$ 42,758
Accrued interest	-	3,500	3,500
Current portion of long-term obligations	119,919	75,397	195,316
Total current liabilities	127,596	113,978	241,574
Noncurrent liabilities:			
Noncurrent portion of long-term obligations:			
Bonds payable	1,946,583	1,299,822	3,246,405
Accrued compensated absences	5,839	5,839	11,678
Total noncurrent liabilities	1,952,422	1,305,661	3,258,083
TOTAL LIABILITIES	2,080,018	1,419,639	3,499,657
NET POSITION			
Net investment in capital assets	1,629,562	2,238,104	3,867,666
Restricted	1,703,200	759,164	2,462,364
Unrestricted	87,213	85,289	172,502
TOTAL NET POSITION	3,419,975	3,082,557	6,502,532
TOTAL LIABILITIES AND NET POSITION	$ 5,499,993	$ 4,502,196	$ 10,002,189

See accompanying independent auditors' report and notes to financial statements.

STATEMENT I

TOWN OF PITTSFIELD, MAINE

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019

	Enterprise Funds		
	Sewer Department	Water Department	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers	$ 382,964	$ 347,285	$ 730,249
Internal activity - receipts (payments) from/to other funds	140,160	53,640	193,800
Other receipts (payments)	184	5,148	5,332
Payments to employees	(72,403)	(97,821)	(170,224)
Payments to suppliers	(153,341)	(148,190)	(301,531)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	297,564	160,062	457,626
CASH FLOWS FROM INVESTING ACTIVITIES			
(Increase) decrease in investments	123,890	69,034	192,924
Investment income, net of unrealized gains/(losses)	107,990	18,019	126,009
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	231,880	87,053	318,933
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Purchase of capital assets	(341,884)	(14,344)	(356,228)
Principal paid on bonds	(85,687)	(107,102)	(192,789)
Transfer in	173,716	-	173,716
Interest paid on bonds	(43,709)	(38,759)	(82,468)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(297,564)	(160,205)	(457,769)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	231,880	86,910	318,790
CASH AND CASH EQUIVALENTS - JANUARY 1	121,389	52,146	173,535
CASH AND CASH EQUIVALENTS - DECEMBER 31	$ 353,269	$ 139,056	$ 492,325
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:			
Operating income (loss)	$ (5,237)	$ (58,871)	$ (64,108)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:			
Depreciation expense	173,623	141,890	315,513
Changes in assets and liabilities:			
(Increase) decrease in accounts receivable	(13,449)	(6,720)	(20,169)
(Increase) decrease in due from other funds	140,160	53,640	193,800
Increase (decrease) in accounts payable	6,952	35,024	41,976
Increase (decrease) in accrued compensated absences	(4,485)	(4,484)	(8,969)
Increase (decrease) in accrued interest	-	(417)	(417)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	$ 297,564	$ 160,062	$ 457,626

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE B

TOWN OF PITTSFIELD, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
General Government					
Finance	$ 177,958	$ -	$ 177,958	$ 169,186	$ 8,772
Administration	103,095	-	103,095	101,875	1,220
Administration support	59,051	-	59,051	38,115	20,936
Town clerk	64,066	-	64,066	63,247	819
Insurance	60,495	-	60,495	57,912	2,583
Municipal buildings	48,922	-	48,922	47,998	924
Assessing	35,625	-	35,625	33,100	2,525
Codes/building	44,026	-	44,026	39,841	4,185
Community development	109,616	-	109,616	99,673	9,943
Legal	14,000	-	14,000	12,719	1,281
Town council	4,418	-	4,418	4,221	197
Elections	2,658	-	2,658	330	2,328
	723,930	-	723,930	668,217	55,713
Public Safety					
Police department	641,645	-	641,645	641,487	158
Fire department	81,074	-	81,074	59,993	21,081
Street lighting	60,884	-	60,884	58,724	2,160
Communications center	21,570	-	21,570	12,354	9,216
Animal control	16,211	-	16,211	15,925	286
	821,384	-	821,384	788,483	32,901
Public Works					
Transfer station	431,365	-	431,365	428,483	2,882
Highway	621,352	-	621,352	621,233	119
Recycling	97,218	-	97,218	96,878	340
Airport	22,314	-	22,314	21,456	858
Cemeteries	50,143	-	50,143	50,008	135
Buildings and grounds	17,647	-	17,647	17,629	18
	1,240,039	-	1,240,039	1,235,687	4,352
Assessments					
Education	3,218,569	-	3,218,569	3,218,569	-
County tax	598,857	-	598,857	598,857	-
	3,817,426	-	3,817,426	3,817,426	-

TOWN OF PITTSFIELD, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Public Services					
Library	199,005	-	199,005	185,283	13,722
Theater	100,366	-	100,368	100,341	25
Recreation	65,874	-	65,874	63,265	2,609
Social/community services	10,393	-	10,393	10,220	173
General assistance	15,130	-	15,130	12,396	2,734
	390,768	-	390,768	371,505	19,263
Unclassified					
Overlay	71,377	-	71,377	19,876	51,501
KVCOG	5,438	-	5,438	5,416	22
Public fire protection	115,000	-	115,000	115,000	-
Education incentive	3,000	-	3,000	1,472	1,528
Town report	800	-	800	-	800
Employee retirement	10,444	-	10,444	37,954	(27,510)
Coalition	500	-	500	500	-
Additional payroll	-	-	-	527	(527)
Contingency	6,000	-	6,000	2,500	3,500
	212,559	-	212,559	183,245	29,314
Debt Service					
Principal	161,826	-	161,826	121,808	40,018
Interest	25,754	-	25,754	25,754	-
	187,580	-	187,580	147,562	40,018
Capital Outlay					
Police cruiser	7,000	-	7,000	7,000	-
Town offices capital	10,389	-	10,389	10,389	-
Municipal building capital	26,840	-	26,840	26,840	-
Paving	35,000	-	35,000	35,000	-
Airport improvements	45,000	-	45,000	45,000	-
2019 capital improvement loan	-	-	-	428,944	(428,944)
Fire station reserve	15,838	-	15,838	15,838	-
	140,067	-	140,067	569,011	(428,944)
Transfers to Other Funds					
Special revenue funds	271,256	-	271,256	271,256	-
	271,256	-	271,256	271,256	-
Total Departmental Operations	$ 7,805,009	$ -	$ 7,805,009	$ 8,052,392	$ (247,383)

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE C

TOWN OF PITTSFIELD, MAINE

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2019

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS			
Cash and cash equivalents	$ 785,056	$ 141,444	$ 926,500
Investments	-	1,096,799	1,096,799
Accounts receivable (net of allowance for uncollectibles)	7,778	5,504	13,282
Due from other governments	241,909	-	241,909
Due from other funds	121,713	-	121,713
TOTAL ASSETS	$ 1,156,456	$ 1,243,747	$ 2,400,203
LIABILITIES			
Accounts payable	$ 4,232	$ -	$ 4,232
Due to other funds	266,689	10,384	277,073
TOTAL LIABILITIES	270,921	10,384	281,305
FUND BALANCES			
Nonspendable	-	-	-
Restricted	725,522	1,233,453	1,958,975
Committed	57,473	-	57,473
Assigned	102,540	-	102,540
Unassigned	-	(90)	(90)
TOTAL FUND BALANCES	885,535	1,233,363	2,118,898
TOTAL LIABILITIES AND FUND BALANCES	$ 1,156,456	$ 1,243,747	$ 2,400,203

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE D

TOWN OF PITTSFIELD, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES			
Intergovernmental revenue	$ 528,959	$ -	$ 528,959
Investment income, net of unrealized gains/(losses)	-	171,077	171,077
Interest income	1,568	-	1,568
Other revenue	89,359	13,472	102,831
TOTAL REVENUES	619,886	184,549	804,435
EXPENDITURES			
Public safety	15,932	-	15,932
Public services	54,354	-	54,354
Unclassified	420,733	7,783	428,516
TOTAL EXPENDITURES	558,323	7,783	566,106
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	61,563	176,766	238,329
OTHER FINANCING SOURCES (USES)			
Transfers in	271,256	-	271,256
Transfers (out)	(271,256)	-	(271,256)
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-
NET CHANGE IN FUND BALANCES	61,563	176,766	238,329
FUND BALANCES - JANUARY 1, RESTATED	823,972	1,056,597	1,880,569
FUND BALANCES - DECEMBER 31	$ 885,535	$ 1,233,363	$ 2,118,898

See accompanying independent auditors' report and notes to financial statements.

PITTSFIELD MUNICIPAL DIRECTORY

EMERGENCY	911
Airport	487-5213
Animal Control	487-3101
Assessor	487-3136
Department of Public Safety	487-4439
Highway Department/Town Garage	487-6942
Hospital	487-5141
Library	487-5880
Manson Park	487-5800
Municipal Building	487-3136
Plumbing Inspector	487-3136
Post Office	487-2722
Recycling Coordinator	487-3361
Sewer & Water	487-3136 or 5203
Superintendent of Schools	487-5107
Schools: Warsaw 487-5145, Vickery 487-5575, Manson 487-2281, MCI 487-3355	
Theater	487-5461
Town Clerk	487-3136
Town Manager	487-3136
Transfer Station	487-3361
Treasurer/Tax Collector	487-3136
Treatment Plant	487-5203

Department of Motor Vehicles is at the Town Office on the **1st and 2nd Fridays** of every month. 9:30 AM to 12:00 PM and 1:00 PM to 3:30 PM.