

MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, January 15, 2013 at 6:30 pm in the Council Chambers.

PRESENT: COUNCILORS: Tim Nichols, Caleb Curtis, Michael Cianchette, Gary Jordan, Jr., Donna Chale, Christopher Carr and Heather Donahue. **ABSENT:** None. Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: Scott Noble, Dean Billings, Robert Stackhouse, Karen Baker, Steve Emery, Steve McCarron, Morris Pollard, Don Chute.

1. **Gary Jordan, Jr.** opened the meeting by leading the **Pledge of Allegiance**. The Council observed a moment of silence.
2. Adoption of minutes of the regular meetings held on December 18, 2012 and January 2, 2013.

Moved by **Councilor Chale** and seconded by **Councilor Cianchette** that the minutes of the meetings held on December 18, 2012 and January 2, 2013 be adopted.

VOTE: UNANIMOUS AYE

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Commendation for Town Service: Robert N. Stackhouse

Mayor Gary Jordan, Jr. presented former Councilor Robert Stackhouse with a plaque commending him for his town service and thanking him for his outstanding devotion to the community

Community and Economic Development Activities and Events:

Report on New Business Activity & Opportunities in Pittsfield:

A business that was considering an expansion has a new equity partner and our contact has left the firm so those business plans are on hold. We have a few small home businesses under way as well as other expansion plans.

SAS Property Available:

SAS Property placed on the market by MTC Holdings, LTD of San Antonio, Texas: The Trust holding the former SAS building for several years decided that it will put the property out for sale. The RE agent handling the property has promised that the Town will receive a copy of the information package. Terry Sortwell of LandVest, a company from Camden that handles Luxury Real Estate was retained by the company. It would be great to have this property on the market so that it could be used, rather than be vacant. The information is on the Town's website as well as distributed to a number of regional and state entities. Our DECD Governor's Account Representative came from Augusta to review the building's potential for future state inquiries and we met with Mr. Mulligan. The State does not receive a lot of inquiries due to the economy, however, we are definitely on the State's radar when requests come in, especially manufacturing, as the building has the potential to put 300-400 people back to work.

Terry Sortwell, RE listing agent did return phone calls and has promised links to the information. It is no longer listed on the Luxury Real Estate company website as they handle luxury real estate not industrial property. I found it listed on The Bean Group RE site, which covers several states

and it is listed on a national business property site. The Town had listed it on LOOP net for free, however, that subscription ran out and we need to explore how to list that again.

Certified Business Friendly Community Designation:

Pittsfield received word on 08/27/2012 that the Town had been designated one of the Business Friendly Communities by the Governor. The Town of Pittsfield is 1 of 14 towns that was recently recognized by the State of Maine as business friendly at that time and an additional 4 towns have received the designation – now there are 18 towns and cities in the State of Maine. The Certified Business Friendly Community Program recognizes and promotes those communities that show a true commitment to business development.

Business Friendly Designation Presentation:

by DECD Commissioner George Gervais on 11/21/2012 Pittsfield was designated as 1 of the 14 Business Friendly Communities this year by the Governor on 08/24/2012 (with the recent designation this week, we are now 1 of the 18 Business Friendly Communities). Our road signs and certificate were presented at a brief ceremony the afternoon prior to Thanksgiving with many of the Town's businesses that we have worked with over the last few years in attendance. Everyone present was very complimentary and pleased for the Town's designation. The Business Friendly Signs are up on Somerset Avenue coming in Town and Route #100 by SVH and Dean Homstead's farm.

Save Our Historic Depot Campaign:

Historic Pittsfield Train Station (Depot) Re-Roofing Project, funded through many donations and grants, is nearly completed. The additional cost for the deteriorated areas found under the roof was \$1,999. The project was nearly completed, when an area of lead-based paint was located, that likely will need abatement. So this needs to be resolved. The Hahnel Brothers Co. of Bangor are not certified to conduct this work. The architect will look at this item to see if we can make sure it is watertight and leave it for when we do siding removal, which is lead-based paint.

Phase I consists of the roof replacement and the masonry reconstruction and pointing, a total of \$47,265 plus estimated engineering costs of \$5,000 for a total of \$52,265.

Phase II consists of removing the old siding with lead based paint and installing cedar clapboard siding and trim, a total of \$39,425 plus estimated engineering costs of \$5,800 for a total of \$56,225.

Phase III includes the windows restoration; replacement doors; and insulation, a total of \$24,174. The total cost of Phases I-III is estimated at \$121,664. We also have Phase IV, which is focused on the interior of the building including electrical work.

We would plan to complete Phase I first, which is the roofing and Phase II foundation work as we have the funds for those two projects. Once the roof is completed and we know if there are any change orders due to unknown issues found, then we will draft the bid specs for the foundation work and get that ready to go out in early Spring, 2013 when companies can see the foundation to bid on it.

It was exciting to be advised of the Maine Community Foundation award of \$11,000. These funds are dedicated to the siding, which is a total of \$45,225 so we are on our way to re-group during early January 2013 on another fundraising campaign. Everyone can help our Save the Depot fundraising campaign. This historic 1880's building needs to be preserved and/or restored. As a historic building on the Historic Register of National Buildings, the Town must follow historic preservation requirements and standards. As such, the project would cost more than if a resident or business fixed up their building. The original estimates without architectural fees included are listed below:

Report on Meetings & Events:

Listed below are Community and Economic Development meetings and events. All activities that do not have a location specified are at the Pittsfield Municipal Building.

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|------------|---|
| 01/03/2013 | Sebasticook Valley Chamber of Commerce Strategic Plan and Board of Directors Meeting on Thursday, 01/03/2013 at 4:00 pm and 5:00 pm respectively at the Chamber Office in Palmyra |
| 01/09/2013 | Recycling Committee Meeting on Wednesday, 01/09/2013 at 5:00 pm at the Pittsfield Municipal Building Meeting Room. |
| 01/10/2013 | Somerset Economic Development Corporation on Thursday, 01/10/2013 at 10:00 am at the Skowhegan Community Center. |
| 01/10/2013 | Somerset Workforce Connect on Thursday, 01/10/2013 at 1:00 pm at the Skowhegan Career Center. |
| 01/10/2013 | Egg Festival Regular Meeting will be held at 6:30 pm on Thursday 01/10/2013 in the Pittsfield Municipal Building Council Chambers. |
| 01/12/2013 | Heart of Pittsfield Executive Committee on Saturday, 01/12/2013 at 5:00 pm at the Woodruffs' residence, Somerset Avenue. |
| 01/14/2013 | Planning Board Meeting on Monday, 01/14/2013 at 7:00 pm |

Upcoming Meetings & Events:

- | | |
|------------|--|
| 01/28/2013 | Planning Board Meeting Public Hearing on the Comprehensive Plan 2013 on Monday, 01/28/2013 at 7:00 pm |
| 01/31/2013 | Ken-Som Transition Team Meeting on Thursday, 01/31/2013 at 9:00 am at the Kennebec Valley Council of Governments in Fairfield. |
| 02/14/2013 | Sebasticook Valley Chamber of Commerce Annual Meeting on Thursday, 02/14/2013 from 5:00 pm – 8:30 pm in Dexter |

Many meetings are in the process of being scheduled for 2013. In addition, a number of subcommittee and group meetings are in progress.

Comprehensive Plan Update:

The Draft Comprehensive Plan, as well as the maps in the plan are available on the Town's website.

A number of our business leaders were interested in working with the Town for enhancements for community betterment.

The Comprehensive Plan provides for a direction of the Town, especially in the area of community improvements and community betterment. A number of our business leaders were interested in working with the Town for enhancements for community betterment.

The Town sent out invitations by e-mail and/or mail to over 200 businesses (from the very small to the very large, including farms) as the business community is important. Approximately 10 business owners or representatives attended the session. Another 4 businesspeople had advised that they liked the plan and it was well put together.

This seemed a very good opportunity to get everyone together to talk about the Town, its direction, how the businesses and town can continue to work together. There have been many

successes from all of the energy retrofit projects, community swimming pool, public library, 5 park projects and much more. The Town is very appreciative of all of the help and support we have received from the businesses with the provision of technical expertise, equipment, manpower and/or supplies. It has made all the difference in the world and we thank the businesses.

The projects that the Comprehensive Planning process has depicted as important to date start in III. Recommendations on page 121 (125 in the PDF on the Town's website) and we wanted to make sure that the business community was aware of these items and to see if there are other items that the business community would like us to work on, that we also look at those items, whether they were included in the comp plan or another town plan.

The Town met with the business community last evening. Overall, the meeting was very productive and we received some good comments about the proposed 2013 plan. There was a focus on junky properties that are not junkyards. There was some misinformation provided to the audience. A meeting then ensued with the staff after the planning board meeting to resolve this. The Mayor has offered to attend the next planning board meeting which is the public hearing and I am going to meet with several business owners.

Overall, people were very pleased with the plan and the Planning Board believes it is a very good plan. So we will prepare for the Planning Board.

Natural Gas: I spoke with the new representative of Summit Natural Gas who is a former municipal employee in Augusta. Mike Duguay was more than willing to meet with this area about the possibility of natural gas in the future. The current towns part of the original project need to have meetings first. There is a huge gap between the Kennebec area to up here. There is a huge gap between Bangor to here. Previously, speaking with the prior group that held the development rights, I was told it was \$1 million dollars per mile and that it would be a long time before any project got here and they did not want to talk to us. This group will talk with the area, however, it is a long distance as we are out here in the middle of Waterville and Bangor. I asked for a survey that we could provide to businesses and large users to collect information and we would provide this information to the surrounding towns – Newport, Palmyra, Hartland, etc. It will be a while before a meeting will take place as they are under tight deadlines for the original project along the Kennebec River, however, Summit will talk with us. That is a good development.

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:**

Town Manager's Report: Town Council Meeting of 01/15/2013:

1. The FYI Folder: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: List read

2. Bin Sale: PITTSFIELD RE-USE CELEBRATION: BACKYARD COMPOST BIN SALE: The sale is over with, however, people can still order a bin as we were under the maximums required for an order so we have a few more that will be available for each of the Earth Day products. To celebrate re-use in the community, the Town of Pittsfield is part of a statewide

backyard composting bin sale. A home compost bin and how-to-guide with a combined retail value over \$100 can be purchased for only \$45.00 (tax included). The bin is black, has a 10 year warranty, and is made of 100% recycled plastic. It's approximately 35" high and 33" wide, or large enough for a family of five. **The Town will also have the wing digger compost turner for a discounted price of \$17.00 and the Reotemp Backyard Compost Thermometer with a 20" stem for \$18.50.**

It is estimated that 25% of the average household's waste consists of kitchen scraps and yard trimmings which can be easily composted. Pittsfield residents can save \$54.12 for every ton of waste they compost rather than placing the material in with their garbage that is shipped out of town for disposal.

Pittsfield's recycling rate for 2011 was 62%. Let's keep working at our recycling rate and boost it even more while helping our gardens grow!

3. Egg Festival Volunteers: Request for a Theme – The Central Maine Egg Festival is looking for good ideas – ideas for the theme for the 41st year. The deadline for the theme submittal is Friday, 02/08/2013. The next meeting of the Egg Festival Committee is Thursday, 02/14/2013. SVFCU – Pittsfield and Newport locations;

Buds Shop N Save – Pittsfield and Newport locations; A.E. Robinsons; The Dog House; Bangor Savings Bank; and the Pittsfield Town Office.

4. Maine Municipal Association Workshop: The Town will be the host of a regional workshop on Thursday, 04/11/2013 in the Town Council Chambers. Set-up is at 3:00 pm with Registration at 4:00 pm and the workshop on roles and responsibilities for elected officials and town managers/administrative assistants will be held from 4:30 pm to 8:30 pm with a break for dinner at 6:00 pm. This is a rare opportunity to have a workshop right in Town for the region with less travel distance for everyone. We recommended that Vittles cater the workshop.

5. Walking Maps & Promotion: HealthySV, the regional HealthyMaine partnership and the Sebecook Valley Chamber of Commerce will be joining with the Town to work on walking maps for the area. This project will be utilized for physical exercise, tourism and to promote walks such as the 4/20 walk that we will hear about shortly focused on not using drugs.

6. Projected Impact from the Governor's Budget Proposal to balance the State Budget:
Reviewed details as known today.

Finance Committee: None.

Ordinance Committee: None.

Recycling Committee: None.

6. **NEW BUSINESS:**

RESOLUTION 13-10: Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, for emergency repairs at the Transfer Station of both trash compactors at the same time.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Chale** that Resolution 13-10 be adopted.

The Town Manager and Recycling/Transfer Station Coordinator noted both the #1 and # 2 Trash compactors had serious structural issues due primarily to rusting/corrosion that had destroyed the

collection hoppers on top of the machines. Donnie advised that the #2 trash compactor had serious rotting of the metal that would have lead to catastrophic failure and loss of the machine. This machine is 9 years newer than the #1 compactor but was the worst of the two machines. After cutting out the old metal we found that there was more rotted metal underneath was even worse than the top of the collection hopper. Since we had the machine all cut apart it was necessary to continue on with the work because we had no other choice at that point. We could have closed that compactor through the busiest time during Christmas or I could authorize the continuance of the project. The work that was done should allow us to keep this machine in service for another 10 years of service without having to replace it. The #1 compactor even though being 18 years old was in pretty good shape and only needed a couple of thousand dollars of work due to it being constructed of heavier gauge metal and the repairs should allow us to get another 3-4 years out of this machine before replacement. The 2 fabricators and welders from quality fabrication worked straight ahead for 7 ten-hour days to complete the project during bad weather without any interruption to the operations at the facility. The job was completed before the heaviest amount of the garbage was received from the holidays. This project would have cost much more if it had not been done on-site rather than in a building off-site which could have taken two or more weeks more to complete. The areas were replaced with extra thick steel as the newer compactors are made of thinner steel.

Total of the bills was \$9,345.74. The Town issued 2 checks for the materials and shop labor for \$1,664.74. The remainder of the bills totals \$7,680 to issue.

VOTE: UNANIMOUS AYE

RESOLUTION 13-11: Resolved that the Town Council accept the bid of Penobscot Energy & Recovery of Orrington, ME in an amount to not exceed the following, for 2013: \$ 45.00 per ton for MSW/Demo Debris/Bulky Waste and \$ 45.00 per ton for tires; for 2014: \$ 46.00 per ton for MSW/Demo Debris/Bulky Waste and \$ 46.00 per ton for tires; for 2015: \$ 47.00 per ton for MSW/Demo Debris/Bulky Waste and \$ 47.00 per ton for tires; for 2016: \$ 48.00 per ton for MSW/Demo Debris/Bulky Waste and \$ 48.00 per ton for tires; for 2017: \$ 49.00 per ton for MSW/Demo Debris/Bulky Waste and \$ 49.00 per ton for tires; and authorize the Town Manager to sign a contract for same.

Moved by **Councilor Cianchette** and seconded by **Deputy Mayor Nichols** that Resolution 13-11 be adopted.

The Town Manager noted the Town Council authorized a second Request for Proposals for services at their 01/02/2013 meeting for the Town's Solid Waste (MSW), Bulky Waste, Demolition Debris and Tires. Additional information has been requested of the potential bidders.

The 2012 cost for disposal is \$54.12 per ton of acceptable waste at the Penobscot Energy Recovery Company (PERC).

The Transfer Station/Recycling Coordinator presented statistics for each company and noted both companies are professional and easy to work with.

VOTE: UNANIMOUS AYE

RESOLUTION 13-12: Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to follow the State Bid Package for Police Cruisers and to accept the proposed bid of Quirk Ford of Augusta in an amount not to exceed \$21,947 (original price is \$26,135.00 - \$4,189.00 trade in for 2010 Police Cruiser + \$1.00 State Sales Tax) for a 2013 Ford 4-door Sedan Police Interceptor.

Moved by **Councilor Chale** and seconded by **Councilor Carr** that Resolution 13-12 be adopted.

The Police Chief noted this is the same vehicle that was purchased last year for the Police Cruiser. Other than poor visibility when backing up, which is correctable with using the side mirrors, there has been no issues with the cruiser.

VOTE: UNANIMOUS AYE

RESOLUTION 13-13: Resolved that the Town Council authorize the Town Manager to execute a contract for the Police Department with the Humane Society – Waterville Area for the period of January 1, 2013 – December 31, 2013 for the sum of \$6,006.60 for the year.

Moved by **Councilor Cianchette** and seconded by **Councilor Curtis** that Resolution 13-13 be adopted.

The Town Manager noted Animal Control Officer Karen Baker has recommended that the Town execute a contract with the Humane Society - Waterville area.

Last year, the Town signed a one-year contract with the Somerset Humane Society. There is another rate increase going into effect for 2013, which will bring the cost to \$1.50 per capita.

The Humane Society – Waterville area contract will be for \$1.42 per capita based on 4,230 people as depicted by the 2010 census.

Karen Baker has investigated the facility regulations and the ability to utilize the Humane Society – Waterville and is comfortable that it will work well for the Town.

VOTE: UNANIMOUS AYE

RESOLUTION 13-14: Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from E.J. Prescott of Gardner, Maine for a total not to exceed \$ 10,000 for the purchase of 5 Waterous Fire Hydrants.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Chale** that Resolution 13-14 be adopted.

The Town Manager noted there will be a \$2,500 increase or 25% increase in hydrants for 5 hydrants if the Town waits. The 5 hydrants will be used for the Town's Hydrant Upgrade Project in which we upgrade up to 5 hydrants yearly.

Scott Noble noted that the replacements will be 2 hydrants located on West Street, 2 located on Waverly Street and 1 by the Post Office.

VOTE: UNANIMOUS AYE

RESOLUTION 13-15: Resolved that the Town Council authorize the Town Manager to approve the Library Director to purchase library materials for the Pittsfield Library.

\$7,500 from Brodart
\$500 from Baker & Taylor
\$7,500 from Amazon

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Chale** that Resolution 13-15 be adopted.

The Town Manager noted she spoke with Lyn and there are several options on this agenda item due to the fiscal issues facing all Maine Towns with the State budget proposal:

1. Lyn can purchase less books but keep the library stocked enough for a good service level, just be more conservative and this can take place with purchase orders for each order;
2. We can approve ½ of this now and look at the situation again in ½ year or after the State budget issues come to a head;
3. Some other option.

Lyn was very amendable to whatever approach – we just need to be conservative in purchasing between not purchasing anything to purchasing everything.

After some discussion the majority of the Town Council decided to approve half of the funds at this time, and look at the situation once more is known about the State Budget issues.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Curtis** that Resolution 13-15 be amended as follows:

RESOLUTION 13-15: Resolved that the Town Council authorize the Town Manager to approve the Library Director to purchase library materials for the Pittsfield Library.

\$3,750 from Brodart
\$250 from Baker & Taylor
\$3,750 from Amazon

VOTE AYE TO AMEND: CURTIS/NICHOLS/ CHALE/CARR/DONAHUE
VOTE NAY TO AMEND: CIANCHETTE
AMENDMENT PASSES
VOTE AYE AS AMENDED: CURTIS/NICHOLS/ CHALE/CARR/DONAHUE
VOTE NAY AS AMENDED: CIANCHETTE
RESOLUTION 13-15 PASSES AS AMENDED

RESOLUTION 13-16: Resolved that the Town Council authorize the Town Manager to execute the contract with Mechanical Services, Inc./Maine Controls for a (1) one year period for the Pittsfield Public Library.

Moved by **Councilor Carr** and seconded by **Deputy Mayor Nichols** that Resolution 13-16 be adopted.

The Town Manager noted this is the company that has been servicing the new heating and air conditioning system in the Public Library. We had researched many different approaches,

however, the bottom line is that the new system needs to be properly maintained and preventive maintenance is important. The discussions that Lyn had with local companies reflected that this company would provide the needed service to keep the system in good operational order so that it will perform for many years.

Councilor Cianchette stated that this item should be re-bid out. It was explained that this was tried 2 years ago and no other companies were familiar with this newer system at that time. The Town Council decided to utilize this company. Councilor Cianchette noted that a lot has changed in 2 years and that it should be re-bid.

**VOTE AYE: CURTIS/NICHOLS/ CHALE/CARR/DONAHUE
VOTE NAY: CIANCHETTE
RESOLUTION 13-16 PASSES**

RESOLUTION 13-17: Resolved that the Town Council sign the Earth Day Proclamation supporting community-wide activities (Earth Day is Sunday, April 22, 2013).

Moved by **Councilor Cianchette** and seconded by **Councilor Chale** that Resolution 13-17 be adopted.

The Town Manager noted Earth Day celebration activities have been taking place for years in the Town of Pittsfield with a Council proclamation endorsed since 2003. Earth Day activities in Pittsfield generally take place during several days as the Recycling Committee and staff will go into the schools to talk to the students. Over the last few years, events have been combined with Arbor Day and/or Recycling-Reduce-Reuse events. The Town now promotes Earth Day activities throughout the month and all year long. Earth Day Activities in 2011 were focused on hosting the Warsaw Middle School classes at the Transfer Station/Recycling Center/Trash to Treasure Re-Use Center and Wind Turbine when we received a grant for an extra large Earth Day educational celebration. Earth Day Activities in 2012 included involvement in regular activities in the schools and focusing upon the re-opening of the Trash to Treasure Re-Use Center when it resumes its weekly Saturday schedule.

VOTE: UNANIMOUS AYE

RESOLUTION 13-18: Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

Moved by **Councilor Carr** and seconded by **Deputy Mayor Nichols** that Resolution 13-18 be adopted.

The Town Manager noted in addition to the 2 committee members on the Airport and Housing Loan Committee, we have volunteers for the Economic Development Committee and the Pool Committee.

It has become clear to me that we need actual business owners or representatives on the Economic Development Committee. I have asked several business owners and prior business owners. They are considering this and how it fits in with their business schedule/s.

VOTE: UNANIMOUS AYE

7. **DISCUSSION ITEMS:**

Updates:

Highway Projects Update:

1. Maintenance of old trucks and sanding equipment.
2. Maintenance of summer equipment.
3. Work on fire trucks to get inspection sticker on them.
4. Fix ceiling in muster room bathroom.
5. Fix ceiling at pool house.
6. Keep catch basins open for rain.
7. One staff member will drive the trash truck when transfer station driver is on vacation or sick.
8. Put storm window at library on and other odd jobs like put up first aid kits and fix shelves as needed.
9. Tear up old flooring in theatre bathroom to install new floor.
10. Measure for new addresses for E-9-1-1 as they come in.
11. Cold patch roads for potholes in winter.
12. Check fire extinguishers at Pinnacle, pool, Hathorn Park buildings, and the airport once a month.
13. Take care of blown down trees as needed.
14. When bog freezes over, will rent equipment to take down brush at airport.
15. Drive truck for water and sewer department as needed.
16. Take care of any emergency that comes up at any town building or location.
17. Put up and take down Christmas decorations.
18. Plow sidewalks, town office parking lots, library walkways and parking and sanding all streets and roads, picking up snow downtown and in parking lots and truck off and keep town office walkways open and salted.
19. Clean up floor in garage after every storm from melting snow and slush each time sand truck goes out.
20. Tear down old building and build new building for transfer station if approved

Water and Sewer Projects Update:

The USDA loan will be formally closed shortly. The closing date has been scheduled. The Town is very fortunate as when we started this project in 2009, the interest rate was 4% and when the loan funding was expended for projects, the interest rate is now 2.5%. Due to having much less sludge to remove than the original engineers thought, the Town was able to bid out more Sewer projects. As the economy was distressed, bids were much lower than normal so that more projects could be undertaken. During the longer period of time due to having so many projects addressed, the interest rate decreased. With the decrease in interest rate, the final closing will have an interest rate of 2.5% for the USDA long-term loan. The Town will save \$443,555 in interest costs over the term of the loan than the original loan proposed. This is great news and has worked out exceptionally well for the Town.

The Town's annual loan payment is also much lower than originally projected by the agency in the beginning as the interest rate has decreased. The yearly payment will be \$97,622 down from 112,917.

Operating projects for January - March, 2013 for the water and sewer personnel:
Discontinue old water main at the water and highway yard.
Review safety plans.

Continue organizing stored materials at the facilities.
Trim brush along the power line on Peltoma Avenue and at the water treatment plant.
Trim brush along the sewer right of ways and discharge areas at the wastewater plant.
Assist Highway with brush trimming at the Airport.
Begin locating and GPS each manhole and gate box.
Develop water and sewer location inventory of manholes and gate boxes.

Tax Acquired Properties Update:

The TAPs are being researched. The former owners of the residential properties with people living in them have been contacted several times and the people are being encouraged to address the taxes by establishing a tax payment plan. The results of the review and discussions will be provided at the next Council Meeting.

Grants Update:

The Town Manager gave brief updates on the following:

New Grants:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
Davis Family Foundation
HealthySV Grant: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
HealthySV Grant for Tobacco Free Signage
Jobs for Maine’s Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
L&W Conservation Fund: Hathorn Park Legge’s Field & Sports Complex, Phase II
Library Mini-Grants (Cornerstone of Science and Gates for computers)
National Heritage Railroad Grant
Rural Engineering & community Assistance Grant Opportunities

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
Law Enforcement Bryne Federal Grant: Radio Equipment
Project Canopy: Town Farm Forest Management Plan
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library

CDBG Grant/Special Projects Matching Funds/GCS
 Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
 Efficiency Maine Business Program
 FEMA Reimbursements
 Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
 Jump Start Our Youth (JOY through JMG) Library
 Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
 Law Enforcement Bryne State Grant: Tasers
 L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
 L&W Conservation Fund: Stein Park Renovation Project
 L&W Conservation Fund: Swimming Pool Essential Components
 Maine Emergency Management Agency Homeland Security Grant
 MMA Safety Grants – Multiple
 Project Canopy: Mill Pond Loop
 Project Canopy: Urban Forest
 Safe Routes to School, Phase I
 Safe Routes to School, Phase II
 Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
 Smoke Test and Report
 State Library Grants dedicated to the Library Building Project
 State Planning Office Recycling Education Grant
 Summer Nutrition Grant (Yearly)
 United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

CDBG/Public Facilities – Historic Preservation
 CDBG/Water and Sewer Projects for Specific areas once SSES is completed
 Community Gardening Start-up Grant
 FEMA Fire Grant – Pumper
 Jump Start Our Youth (JOY through JMG)
 MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes to School Grant
 Wellhead Protection Grant

8. **REPORTS:** Audience, Council

Audience:

Morris Pollard, Pittsfield Resident: I had a question on Resolution 13-16. Why isn't this item going out to bid? Isn't there a policy that states this must be bid out? How can the Council approve it without bidding it out? The Town Manager noted that the bid policy allows the Town Council to waive the bid process if there is a necessity; ie: sole supplier, pricing is the same or less, etc. When quotes were received for the work in the past, companies that did not install it did not want to touch it. Mechanical Services knows the system best.

Council:

Councilor Donahue: I echo what everyone else says. It is nice to see forward thinking by Department Heads. I attended the Maine Agricultural Show. They are looking for Towns to get in touch for programs. The street signs are missing for Webb Road. People are having trouble finding the farm for events.

Councilor Carr: Ditto on the praises. I noticed there is a large hole on Higgins Road that needs to fixed ASAP.

Councilor Chale: There are some really good people and elected officials working for the Town. I just want to publicly say I am appalled by Governor LePage's budget.

Deputy Mayor Nichols: I want to thank everyone for coming in. Donnie, those are excellent tonnage prices. I want to thank Kathryn for all her hard work. It is nice to see new businesses coming in. I want to thank the people that volunteered for the Committees and Boards.

Councilor Curtis: I want to thank the audience. It is nice to have people show up and bring up questions. It is a privilege to be on the Council. Kathryn does a great job putting everything together. It can be frustrating for people looking in from the outside. We are trying to make this a proud community. It is just a challenge.

Councilor Cianchette: I want to thank the audience for attending. Donnie, you do a lot of good work and you go above and beyond. You represent the Town very well. Kathryn, thank you for all the hard work. Your efforts are greatly appreciated. You certainly do a lot of hard work.

Mayor Jordan: Everyone summed up everything really well. I agree with Donna.

9. **ADJOURNMENT**

Motion by **Councilor Curtis** and seconded by **Councilor Carr** that the meeting be adjourned at 8:20 p.m. All in agreement.

Nicole Nickolan, Town Clerk