

MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, February 3, 2015 at 6:30 pm in the Council Chambers.

PRESENT: COUNCILORS: Gary Jordan, Jr., Tim Nichols, Trudy Ferland, Robert Stackhouse and Heather Donahue. **ABSENT:** Michael Cianchette. Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: None.

1. **Mayor Jordan, Jr.** opened the meeting by leading the **Pledge of Allegiance**. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on January 20, 2015.

Moved by **Councilor Stackhouse** and seconded by **Councilor Donahue** that the minutes of the regular meeting held on January 20, 2015 be adopted.

VOTE: UNANIMOUS AYE

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events:

Wednesday, February 18, 2015:	Large Resource Fair for Unemployed and Underemployed
Thursday, February 19, 2015:	Annual SVCC Banquet & Awards Ceremony
Saturday, May 2, 2015:	19 th Annual SVCC Trade Show and Community Fair
Wednesday, May 13, 2015:	8 th Annual Regional Job Fair

February 1 – February 28, 2015: Bangor Savings Bank Community Matters More – Vote for the Pittsfield Community Theatre!

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:**

Town Manager's Report: Town Council Meeting of 02/03/2015:

1. The FYI Folder: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: None

2. Langlais Art Trail includes Pittsfield: The Town of Pittsfield is part of the Colby College Langlais Art Trail. Colby College is producing a state-of-the-art interactive map, which will serve as an extensive guide to Langlais works across the state of Maine. The launching of the Trail recognizes a state-wide art community that was created through the Kohler Foundation and celebrates the collaborative efforts to recognize this influential artist. The Town will receive a copy of *Bernard Langlais*, a copiously illustrated 250-page monograph on the artist, with essays by Hannah W. Blunt, Diana Tuite, Vincent Katz, and Leslie Umberger. This monograph is produced in conjunction with the Museum's retrospective exhibition this summer, opening July 19th. The scheduled launch date of the Langlais Art Trail was July.

3. Friends of the Library: The Friends of the Library will be meeting Wednesday, February 11 at 1:00 pm at the Pittsfield Public Library in the downstairs Warren Conference Room.

4. Library Program on Genealogy: Growing your Family Tree Genealogy Workshops will be offered on the following Fridays from 3:30 - 5:30:

- Friday, February 6 -- Starting Your Family Tree - beginning steps
- Friday, February 13 -- Finding the Facts - Primary & secondary resources
- Friday, February 20 -- Online Resources and Using Your Family Tree

5. Library Program for Book Discussions: The book discussion group meets Thursdays at 4:00 pm. Everyone is welcome to join. The library can help you get the books.

- Thursday, February 12 -- The Storied Life of A.J. Fikry
- Thursday, March 12 -- Yankee Warrior: the Story of a Civil War Hero From Maine
- Thursday, April 9 -- Grant and Twain: The Story of a Friendship That Changed America
- Thursday, May 14 -- Whistling Past the Graveyard

6. Free Western Classic Matinees: The Pittsfield Community Theatre is pleased to announce free western movies each month during the winter at Saturday matinees. All Western Movies Will Show At 2 PM Doors Open At 1:30 PM

February 14

(Cartoon 1937) Popeye The Sailor Meets Ali Baba's Forty Thieves

(1939) Zorro's Fighting Legion: Chapter 2 "The Flaming Z"

Feature (1931) The Hard Hombre Starring Hoot Gibson

March 14

(Cartoon 1939) Gold Rush Daze

(Cartoon 1929) Finding His Voice

(1939) Zorro's Fighting Legion: Chapter 3 "Descending Doom"

Feature (1931) Range Feud Starring Buck Jones With John Wayne

7. Exciting News for the Theatre: The Pittsfield Community Theatre has been chosen to be on the ballot for the 2015 Community Matters More campaign put on by the Bangor Savings Bank. By being accepted for the ballot, the Theatre is guaranteed \$1,000.00. Balloting begins February 1, 2015 and ends February 28, 2015. The Pittsfield Community Theatre was fortunate to be chosen by Bangor Savings Bank to be on their Community Matters More Ballot at <http://www.bangor.com/Community-Support/Community-Matters-More.aspx> If the Theatre receives the most votes in our region (Kennebec/Somerset) we will win \$5,000.

In July 2008, a renovation plan totaling \$780,916 was adopted. Utilizing the phased approach, the Theatre had new beams and structural repairs completed in order to keep open. A digital projector was installed in 2013 after a massive fundraising effort by the Theatre Fundraising Committee. The new projector allowed the theatre to continue operations while many small theaters closed around the State. We are now raising funds for our next project - a new roof so we can operate into the future. Right now the roof is heavily patched to stop the leaking and the patch jobs will not last. The theatre has been in operation since 1915 and needs some work!

As the only municipally owned movie theater in the State of Maine and one of approximately three in the nation, the Pittsfield Community Theatre is extremely unique. It is also a vital

cultural building in our region. It is beloved by children who have their first exciting movie experience at a young age at \$1 night - which they remember all of their life. Hundreds of thousands of children have watched movies at the theatre.

Finance Committee: None.

Ordinance Committee: The Committee met tonight before the Council Meeting. We discussed the Medical Marijuana Dispensary and Methadone Clinic wording that has been approved by the Town Attorney. The Ordinance Committee approved the language to go forward to the Town Council.

Recycling Committee: None.

6. **NEW BUSINESS:**

RESOLUTION 15-18: Resolved that the Town Council authorize the Transfer of an airport lease agreement between the Town of Pittsfield and Spirit Aviation Inc. to David Robinson upon provision of a certificate of insurance listing the Town as Additional Insured.

Moved by **Councilor Donahue** and seconded by **Councilor Ferland** that Resolution 15-18 be adopted.

The Town Manager noted the Airport Lease as approved only requires Council consent for a transfer, therefore, we do not have to process an ordinance as this is not a new lease. The current lease was approved through 08/21/2021 with two (2) ten (10) year renewal options.

The Town has been notified by Attorney Richard McCarthy that the Spirit Aviation Inc. hanger at the Airport owned by Robert Hart will be sold. Mr. Hart has retired from the aviation business and sold his plane. It will be good to have the airport hanger utilized. Mr. David Robinson of Hermon will purchase the hangar.

The Town has received a letter from an engineering firm that the hanger was built in accordance with the plans as it was not fully inspected at the time of construction. In addition, all airport lease rental fees have been paid except for 2015 which we have indicated must be paid for the transfer. Taxes are outstanding and as with all real estate transfers, the taxes will need to be paid before the transfer is completed.

Enclosed are the following documents: (1) Spirit Aviation Lease Agreement; (2) Letter from Attorney Richard McCarthy, Jr., and Town's letter explaining the process; and (3) certification from the new owner David Robinson that he will agree to all the terms of the agreement. The resolution will authorize the transfer.

The new owner has been advised that the Town will need a certificate of insurance

VOTE: UNANIMOUS AYE

RESOLUTION 15-19: Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

Moved by **Councilor Donahue** and seconded by **Councilor Stackhouse** that Resolution 15-19 be adopted.

VOTE: UNANIMOUS AYE

7. **DISCUSSION ITEMS:**

Updates:

Water & Sewer Projects Update – Winter cleanup, addressing issues that develop, cleaning up the facilities, improving the facilities and working on inventory. A lot of time is spent cleaning out the water hydrants. A water hydrant was hit by the School's contractor up off School Street so we are working on that issue. Hussey Communications is working on the hookup and has the Wastewater Facility up and running. The other facilities are in progress.

CWSRF Peltoma Avenue Project – MDOT opening permit filed, plans designed with changes to be made, meeting with MDOT was held and MDOT had added in the paving of Peltoma Avenue and now has removed it due to the sewer work. Project should be able to go out at the beginning of March after the Town Council Meeting. There are very few projects out to bid and very little work, so we should get some interest.

Highway Projects Update – Since the last meeting, a lot of sanding and plowing. That is all that is being done. Prior to this several trees/branches were cleaned up, a little carpentry work in the buildings and other municipal needs which are now on hold until the snow is hauled away, the sidewalks are broken out again or snow hauled away on the main roads and general cleanup. Public Works is also looking for a contractor to shovel off the Municipal Building Roof.

Program Staffing Levels – The Public Works Foreman's position will be advertised at the unemployed/underemployed resource fair on 02/18/2015 as well as the part-time secretarial/administrative position.

Code Enforcement Update – the CEO was requested to provide a summary of what he has been working on so that we can understand the code enforcement actions and progress that is taking place. Rather than have a lengthy set of logs that would be hard to follow, we requested an excel spreadsheet with certain pertinent information on it, which was attached to the Discussion Items agenda sheet. A number of violations have been addressed, some have been cleaned up and then re-appear a few months later which requires follow-up and some are hard to determine the best solution due to their unique circumstances. At this point, I have one file to submit to the Town Attorney for review for recommendation as the Town had cleaned it up in the past and has now been refused access to assist with cleaning and it is getting worse. The file is hard to follow so I have asked the CEO to put in into a chronological order to ship it off the Town Attorney.

Tax Acquired Property – there has been very little interest. We may have to re-advertise with lower prices. In addition, the home with the IRS lien on it which we were told was empty does have footprints going into it and a tiny shoveled entry way so we are looking into that issue.

Also note that the Police Department is looking for restitution as an individual who was arrested smashed up the police vehicle inside by kicking the front seat forward to damage the laptop stand, heater and fan switch.

8. **REPORTS:** Audience, Council

Audience: None

Council:

Councilor Donahue: No Report.

Councilor Stackhouse: No Report.

Councilor Ferland: No Report.

Councilor Nichols: No Report.

Councilor Cianchette: Absent.

Councilor Jordan: Gary noted that kids can't access the sidewalks in all areas and have been walking in the street since we have had all these snowstorms. He has especially noticed the kids coming up from Nichols Street and trying to cross over to get to the sidewalk is really an issue. The Town Manager noted the Public Works Department is working on clearing snow in all areas and will speak to the Department about that particular area.

9. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

Motion by **Deputy Mayor Nichols** to enter into executive session to discuss Economic Development, Disposition of Property and Acquisition of Property under Title 1, Section 405, 6.C. at 7:05 p.m. The motion was seconded by **Councilor Stackhouse**.

Motion by **Deputy Mayor Nichols** to return to regular session having made no decisions. The motion was seconded by **Councilor Stackhouse**. The Town Council exited executive session at 7:25 p.m.

VOTE: UNANIMOUS AYE

Motion by **Deputy Mayor Nichols** to approve a commercial appraisal for a cost of \$2,750 with Mark Plourde/Maine Valuation Company for the Tech Center Building currently leased by UTC and authorize the Town Manager to sign a contract for the work. The motion was seconded by **Councilor Donahue**.

VOTE: UNANIMOUS AYE

10. **ADJOURNMENT**

Motion by **Deputy Mayor Nichols** and seconded by **Councilor Stackhouse** that the meeting be adjourned at 7:30 p.m. All in agreement.

Nicole Nickolan, Town Clerk