

# MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, February 17, 2015 at 6:30 pm in the Council Chambers.

**PRESENT:** COUNCILORS: Gary Jordan, Jr., Michael Cianchette, Tim Nichols, Robert Stackhouse and Heather Donahue. **ABSENT:** Trudy Ferland. Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: None.

1. **Mayor Jordan, Jr.** opened the meeting by leading the **Pledge of Allegiance**. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on February 3, 2015.

Moved by **Councilor Stackhouse** and seconded by **Councilor Cianchette** that the minutes of the regular meeting held on February 3, 2015 be adopted.

**VOTE: UNANIMOUS AYE**

### 3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

**Community and Economic Development Activities and Events:**

Wednesday, February 18, 2015: Large Resource Fair for Unemployed and Underemployed

Saturday, May 2, 2015: 19<sup>th</sup> Annual SVCC Trade Show and Community Fair

Wednesday, May 13, 2015: 8<sup>th</sup> Annual Regional Job Fair

February 1 – February 28, 2015: Bangor Savings Bank Community Matters More –  
Vote for the Pittsfield Community Theatre!

February 1 – February 28, 2015: Masonic Charitable Foundation website – Vote for the  
Friends of the Pittsfield Public Library once per day!

Several private sector business activities remain under review and small projects continue to be underway. Several commercial properties have recently been sold, are under option or will be leased. The Family Dollar Store is closed in, grounds work is completed and all interior work is on-going. We were originally advised that the new store would open by Christmas. There is a lot of work going on to finish the interior. I will advise when we hear of the grand opening date. Hancock Lumber continues to work on their development project to assist with production and has submitted the map for the agreement. The company is forwarding the Town agreement through the authorization process. We were advised that their project is scheduled for Spring, 2015.

Planning continues for the announced factory closure of the local UTC facility by Global UTC Headquarters beginning in the 3<sup>rd</sup> quarter of 2014 through full closure in March 2015. Planning consists of two phases, which includes recovery for the employees and for the site/community. The first Kennebec-Somerset Transition Team Meeting took place on May 01, 2014. The Pittsfield Economic Expansion Corporation has met with UTC at the plant and reviewed the factory on a detailed tour on May 23, 2014. Several tours have taken place. UTC hired CBRE The Boulos Company, which deals extensively with commercial real estate across the United States and beyond. Multiple tours of the property have taken place,

however, the Town was not involved. Multiple opportunities are being made available to UTC employees to meet with resource providers during their lunch one-half hour in the lunchroom. A schedule of dates/subjects was being scheduled and several events took place. Discussions were also underway regarding small job fairs in addition to the yearly Regional May Job Fair that Pittsfield and the Ken-Som Transition Team holds for several counties. Several events were being planned for UTC lunch breaks at the facility specialized in areas such as banking/financial planning; education opportunities; etc.

At the last Ken-Som Transition Team Meeting, it was agreed to combine a number of events into one large resource fair to take place during February vacation when the schools are available for use. This event will be scheduled for Wednesday, February 18, 2015 at Warsaw Middle School Gym from 1:30 – 4:30 pm. The snow date is the next day, Thursday, February 19, 2015 with the same location and times. This is a large Resources and Jobs Fair for Unemployed and Underemployed.

To address remaining available locations, an additional promotion piece beyond our regular promotion of available properties had been provided to economic and community development resources and sites. This has affected one available property positively and resulted in some phone calls. Other locations have filled in or have commitments due to the strategic locations. We had planned to design spec sheets for the remaining available properties in Town - the Corner Cupboard, the Friends' property and the Quint's property off Central Street when time permits. One is a vacant building and two are undeveloped lots. These sheets are used to help promote properties to prospective businesses or developers. We have utilized spec sheets for other large projects in town such as the Plaza. I have been advised to just concentrate on the lots that have buildings so we will concentrate on the Corner Cupboard. The former Pizzeria building has undergone major renovations inside, however, has been taken off the market. The Town is not promoting this property at this time. Five specialized promotional pieces had been issued with the last one in August 2014. The focus is now on the former Corner Cupboard property. A company has been reviewing the building as its potential new location so it looks like the Corner Cupboard will be occupied in the near future after Planning Board site plan review.

The new Plaza owner has been providing details on site vacancies to the Town and these have been advertised for the Plaza. Several referrals have been made to the Plaza. Some of the referrals have met with the Plaza owner to review possible leases. There are several potential business projects, therefore, reviewing the applicability of a Tax Increment Financing District (TIF) has begun. Further information required to evaluate this opportunity has not been received from the developer.

North Lancey Street Business Building placed on the market by Lancey Associates and is offered by Better Homes and Gardens Real Estate The Masiello Group. Gary has compiled a spec sheet for this property and it is on the web site as well as having been distributed. There has been some renewed interest in the location and it appears that a local business will move to that location.

SAS Property placed on the market by MTC Holdings, LTD of San Antonio, Texas and is offered by the LandVest, a Luxury Property Real Estate Company in Camden – The website promoting the property is linked to the Town's website. The Town has recommended that the building be available for lease of needed space, however, the company would like to sell the entire building/s. The December appointment with the out of state developer/investor was cancelled due to the winter storm. The Town met with commercial interests about the

property in January 2014. Several projects are underway to enhance the ability to develop this unique and interesting property. The pre-application required for the Historic Status of the SAS property (former Waverly Mill) to proceed forward to the National Register was completed in April and submitted. The Town has been advised that the Mill has received approval of its pre-application and has been placed on the State of Maine Historic Sites database. The Town now has a State of Maine Historic Commission letter stating the Mill's suitability for the National Register which can be presented to a developer who wishes to pursue the National Register application process or the Town can utilize the letter to hire an architectural historian or other expert to complete the process (upon receipt of appropriate funding source, i.e, grant or donation). The Town worked with the potential developer to line up interested agencies to tour the mill this summer. The first tour has taken place. Background research continues to take place to locate funding resources. Recently there have been multiple contacts regarding the future of this site and the property is now in the process of being auctioned off. The Town Manager attended the Preview of the property on Monday, 11/24/2014. The Auction was set for 12/09/2014. As many people have been contacted that we can think of who could be interested in the facility. After the auction took place, we learned that negotiations were underway to purchase the building. The negotiations were confidential. In the end, the negotiations did not yield a buyer. As of the writing of this agenda item, a party is reviewing this facility to determine if it is interested. The review continues and further information is not available.

The American Legion has received engineering assistance from Kleinschmidt Associates. An application for site plan review is being prepared for the building. Grant funding will be searched for soon. The American Legion has launched a fundraising campaign to raise funds for the rehabilitation of their Middle Street property. Later on the agenda is the consideration of a lease agreement for spots in the parking lot in order to meet site plan review requirements.

**4. PUBLIC HEARINGS/OLD BUSINESS: NONE**

**5. REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:**

**Town Manager's Report: Town Council Meeting of 02/17/2015:**

1. The FYI Folder: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: Read List

2. Langlais Art Trail includes Pittsfield: The Town of Pittsfield is part of the Colby College Langlais Art Trail. Colby College is producing a state-of-the-art interactive map, which will serve as an extensive guide to Langlais works across the state of Maine. The launching of the Trail recognizes a state-wide art community that was created through the Kohler Foundation and celebrates the collaborative efforts to recognize this influential artist. The Town will receive a copy of *Bernard Langlais*, a copiously illustrated 250-page monograph on the artist, with essays by Hannah W. Blunt, Diana Tuite, Vincent Katz, and Leslie Umberger. This monograph is produced in conjunction with the Museum's retrospective exhibition this summer, opening July 19<sup>th</sup>. The scheduled launch date of the Langlais Art Trail was July.

3. Pittsfield Community Theatre – Play presented by the Levi Stewart Community Theatre Volunteers: The Levi Stewart Community Theatre Group will come to the Pittsfield

Community Theatre on Saturday, March 7, 2015 to perform “Death by Dessert” by Nathan Hartswick, produced by Special Arrangement with Heuer Publishing LLC. Tickets are \$5.00 each or \$15.00 for a family of 4. This is a fundraiser for the Theatre. The doors open at 6:30 pm and the play starts at 7:30 pm. This is a murder mystery that is suitable for all members of the family. Come see a play at our own theatre on Saturday, March 7!

4. Library Program on Genealogy: Growing your Family Tree Genealogy Workshops will be offered on Fridays 3:30 - 5:30.

- Friday, February 6 -- Starting Your Family Tree - beginning steps (held already)
- Friday, February 13 -- Finding the Facts - Primary & secondary resources
- Friday, February 20 -- Online Resources and Using Your Family Tree

5. Library Program for Book Discussions: The book discussion group meets Thursdays at 4:00 pm. Everyone is welcome to join. The library can help you get the books.

- Thursday, March 12 -- Yankee Warrior: the Story of a Civil War Hero From Maine
- Thursday, April 9 -- Grant and Twain: the Story of a Friendship That Changed America
- Thursday, May 14 -- Whistling Past the Graveyard

6. Free Western Classic Matinees: The Pittsfield Community Theatre is pleased to announce free western movies each month during the winter at Saturday matinees. All Western Movies Will Show At 2 PM Doors Open At 1:30 PM

Our last one is March 14

(Cartoon 1939) Gold Rush Daze

(Cartoon 1929) Finding His Voice

(1939) Zorro’s Fighting Legion: Chapter 3 “Descending Doom”

Feature (1931) Range Feud Starring Buck Jones With John Wayne

7. Exciting News for the Theatre: The Pittsfield Community Theatre has been chosen to be on the ballot for the 2015 Community Matters More campaign put on by the Bangor Savings Bank. By being accepted for the ballot, the Theatre is guaranteed \$1,000.00. Balloting begins February 1, 2015 and ends February 28, 2015. The Pittsfield Community Theatre was fortunate to be chosen by Bangor Savings Bank to be on their Community Matters More Ballot at <http://www.bangor.com/Community-Support/Community-Matters-More.aspx> If the Theatre receives the most votes in our region (Kennebec/Somerset) we will win \$5,000.

In July 2008, a renovation plan totaling \$780,916 was adopted. Utilizing the phased approach, the Theatre had new beams and structural repairs completed in order to keep open. A digital projector was installed in 2013 after a massive fundraising effort by the Theatre Fundraising Committee. The new projector allowed the theatre to continue operations while many small theaters closed around the State. We are now raising funds for our next project - a new roof so we can operate into the future. Right now the roof is heavily patched to stop the leaking and the patch jobs will not last. The theatre has been in operation since 1915 and needs some work!

As the only municipally owned movie theater in the State of Maine and one of approximately three in the nation, the Pittsfield Community Theatre is extremely unique. It is also a vital cultural building in our region. It is beloved by children who have their first exciting movie experience at a young age at \$1 night - which they remember all of their life. Hundreds of

thousands of children have watched movies at the Theatre.

**Finance Committee:** None.

**Ordinance Committee:** None.

**Recycling Committee:** The Committee met on 02/04/2015. We are following up on project ideas for Earth Day and Arbor Day. We are discussing ideas for working on the trails and cleaning them up. We have also started making plans for the re-opening of the re-use center.

## 6. **NEW BUSINESS:**

**ORDINANCE 15-02: (EMERGENCY)** That the Town of Pittsfield hereby ordains to reenact by Emergency Ordinance The Town of Pittsfield Medical Marijuana Dispensary Moratorium Ordinance, with said reenactment to become effective immediately, pursuant to the provisions of Section 2.14 of the Town Charter.

Moved by **Councilor Stackhouse** and seconded by **Councilor Cianchette** that Ordinance 15-02 be adopted.

The Town Manager noted the Emergency Ordinance originally enacted in October and previously reenacted in December will expire shortly. As the emergency continues, as the Town does not have land use regulations to address the location and/or life, safety and welfare standards in place, the Emergency Ordinance needs to be reenacted. A copy of the Emergency Ordinance was provided to the Town Councilors in the Council package.

**VOTE: UNANIMOUS AYE**

**ORDINANCE 15-03:** (To be set to Public Hearing on 03/03/2015) That the Town of Pittsfield hereby ordains the following Ordinance Amendments:

### 1. Medical Marijuana Dispensary

Amendments to Chapter 13. Zoning Ordinance to regulate Medical Marijuana Dispensary including Table Q Commercial District Use and Dimensional Standards and Section 4 – Performance Standards,

B. Specific Requirements

Amendments to Chapter 13C. Land Use Definitions Ordinance for definition

Amendments to Chapter 16, Shoreland Zoning Ordinance, Table 1 Land Uses and Section 17. Definitions

### 2. Methadone Clinic:

Amendments to Chapter 13. Zoning Ordinance to regulate Methadone Clinic including Table Q Commercial District Use and Dimensional Standards and Section 4 – Performance Standards,

B. Specific Requirements

Amendment to Chapter 13C. Land Use Definitions Ordinance for definition

Amendments to Chapter 16, Shoreland Zoning Ordinance, Table 1. Land Uses and Section 17. Definitions

Moved by **Councilor Cianchette** and seconded by **Councilor Donahue** that Ordinance 15-03 be set to Public Hearing on 03/03/2015.

The Town Manager noted the proposed amendments have been approved by the Ordinance Committee at their meeting on February 4, 2015 and were approved by the Planning Board after holding a public hearing at their regularly scheduled meeting on February 9, 2015. Due to health, safety and welfare issues, the Town Council has passed a moratorium ordinance on both facilities until regulations can be put into place.

**VOTE: UNANIMOUS AYE**

**ORDINANCE 15-04:** (To be set to Public Hearing on 03/03/2015) That the Town of Pittsfield hereby ordains to accept all tax year payments of Christopher M. Anthony, including interest and lien costs, for the property at 52 Webb Road (Map 011, Lot 006-006-ON), the Town having acquired said property as a result of automatic foreclosure of a 2012 property tax lien, recorded in the Somerset Registry of Deeds on June 5, 2013 at Book 4669, Page 018, which matured on December 5, 2014. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Christopher M. Anthony.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Cianchette** that Ordinance 15-04 be set to Public Hearing on 03/03/2015.

The Town Manager noted Mr. Anthony has completed final payment on two properties including the 2015 taxes. The next step in the process of deeding back the two properties acquired by automatic foreclosure is to schedule the public hearing. A public hearing is required for an ordinance to quit claim the property back to the former owner.

**VOTE: UNANIMOUS AYE**

**ORDINANCE 15-05:** (To be set to Public Hearing on 03/03/2015) That the Town of Pittsfield hereby ordains to accept all tax year payments of Christopher M. Anthony, including interest and lien costs, for the property at Detroit Street (Map 026, Lot 135), the Town having acquired said property as a result of automatic foreclosure of a 2012 property tax lien, recorded in the Somerset Registry of Deeds on June 5, 2013 at Book 4669, Page 017, which matured on December 5, 2014. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Christopher M. Anthony.

Moved by **Councilor Cianchette** and seconded by **Councilor Donahue** that Ordinance 15-05 be set to Public Hearing on 03/03/2015.

**VOTE: UNANIMOUS AYE**

**ORDINANCE 15-06:** (To be set to Public Hearing on 03/03/2015) That the Town of Pittsfield hereby ordains a five (5) year lease agreement with five (5) year renewals between the Town of Pittsfield and the Burns W. Knowlton Jr. Post 32 American Legion for parking spots at the

southerly side of the Municipal Parking Lot on Map 25, Lot 70 adjacent to Middle Street for parking for the American Legion Hall proposed for 123 Middle Street.

Moved by **Councilor Cianchette** and seconded by **Councilor Donahue** that Ordinance 15-06 be set to Public Hearing on 03/03/2015.

The Town Manager noted the Town Councilors received a sample agreement that the Town has utilized previously for other leases for spots in the parking lots. The five (5) year agreement has multiple five-year renewal periods.

The area to be leased has a history of being used for parking by the owners and tenants of buildings in the area. Under the Site Plan Review Ordinance, the development of 123 Middle Street would need designated parking. In order to provide designated parking, an agreement or permission would be needed from the Town. In order to lease land, of any type, the Town Charter requires an ordinance be approved.

When people utilize the Legion Hall, there will be members and visitors who will park in the Municipal Parking Lot anyway so we are simply designating an area for that parking.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 15-20:** Resolved that the Town Council authorize the Town Manager and Deputy Tax Collector to issue notices of Tax Acquired Property Sale and place Tax Acquired Parcels out to bid.

Moved by **Councilor Donahue** and seconded by **Councilor Cianchette** that Resolution 15-20 be adopted.

The Town Manager noted the first TAP sale did not yield any bids on the two properties. We would propose to put the properties out to bid again with lower prices as the minimum bid. The new due date for bids is proposed at April 8, 2015.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 15-21:** Resolved that the Town Council authorize the Town Manager/Treasurer and Deputy Treasurer to close the Skowhegan Savings Money Market Account for Animal Control Expenses and open a business savings account for same.

Moved by **Councilor Donahue** and seconded by **Councilor Cianchette** that Resolution 15-21 be adopted.

The Town Manager noted the Town spent funds last year to address large animal control bills that could not be absorbed into the budget at the vet for cats.

In doing so, our balance went down below \$2,500 and we have just been charged fees. Changing the account from a Money Market Account to a Business Savings Account will result in earning interest instead of being charged fees.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 15-22:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

Moved by **Councilor Stackhouse** and seconded by **Councilor Donahue** that Resolution 15-22 be adopted.

The Town Manager noted a town citizen has come forward to express interest in being appointed to the Theatre Committee.

**VOTE: UNANIMOUS AYE**

7. **DISCUSSION ITEMS:**

**Financial Reports as of 01/31/2015:**

Budget Expenditure Report  
Revenue Collections Report  
Tax Acquired Property Report  
Economic Development Revolving Loan Update  
Housing Revolving Loan Update  
Transfer Station/Recycling Monthly Report  
Theatre Monthly Report  
Excise Tax Collections Comparison Report  
State Revenue Sharing Comparison Report  
Personal Property Tax Collection Report  
Real Estate Property Tax Collection  
**Briefly Reviewed by Town Manager**

**Other Reports as of 01/31/2015:**

Building and Plumbing Permit Reports  
Library Report-Librarian's and Library Trustees Minutes  
Police Report  
**Self-Explanatory – Not Reviewed**

**Updates:**

**Water & Sewer Projects Update** – Winter cleanup, addressing issues that develop, cleaning up the facilities, improving the facilities and working on inventory. A lot of time is spent cleaning out the water hydrants, plowing and removing snow. Hussey Communications has all of their work completed and we are awaiting a static address from Time Warner so that the system at the Garage can review and monitor all of the other facilities and we switch everything over.

**CWSRF Peltoma Avenue Project** – MDOT opening permit was approved with conditions involving some revisions in the final plan for the project; MDOT has decided not to pave Peltoma Avenue as they would like the trench paving to settle in for 2-3 years; and the project is on line to be put out to bid in March. Annaleis should be attending the next Council Meeting on 03/03/2015. There are still very few projects out to bid and very little work, so we should get some interest.

**Highway Projects Update** – Since the last meeting, snow removal and more snow removal. That is basically the day for public works. The area that was mentioned at the last meeting by Nichols Street has been all set. There was a parking lot directly across which did not get plowed out so then there was no way for the children to get across to the sidewalk. Public Works and I have been checking it and the parking lot is now continually getting plowed out as it had been before. The Town employees from the Transfer/Recycling Station shoveled off the Municipal Building roof which was a 5 hour project to get most of the snow off.

**Highway Truck Body Replacement** – the truck body went on one of the older vehicles and a used truck body was purchased from Howard Fairfield company at the price of \$3,500. The old truck body was 20+ years old and finally cracked. This installation project should be completed this week.

**Police Car Damaged & Restitution Request Filed** – an individual who was arrested in the back of the police vehicle smashed the seat forward into the front of the vehicle damaging the computer and heater. We repaired this, filing an insurance claim which provided partial payment. The police filed a request with the DA for restitution from the individual who did this. Hopefully, we will be paid back and will send the insurance company's share of the cost back so that everyone is whole.

**Code Enforcement Update:** The CEO was requested to provide a summary of what he has been working on so that we can understand the code enforcement actions and progress that is taking place. Rather than have a lengthy set of logs that would be hard to follow, we requested an excel spreadsheet with certain pertinent information on it, which was attached to the Discussion Items agenda sheet. A number of violations have been addressed, some have been cleaned up and then re-appear a few months later which requires follow-up and some are hard to determine the best solution due to their unique circumstances. At this point, I have one file to submit to the Town Attorney for review for recommendation as the Town had cleaned it up in the past and has now been refused access to assist with cleaning and it is getting worse. The file is hard to follow so I have asked the CEO to put it into a chronological order to ship it off the Town Attorney. The staff got it into order and the Town Attorney reviewed it. Jensen Baird Gardner Henry reviewed the file, believes there is a case, however, we need more detail as to exactly what is on site now. It is covered with snow so it has been recommended that we proceed forward with an illegal junkyard complaint against the owner of the Leonard Street property, however, do so in Spring. The attorney would rather focus on this type of complaint rather than all of the other issues there, simply as it is an easier and clearer case, the Town would likely be awarded a clean-up order and if the individual will not clean it up, the Town would be allowed to go in to clean it up, then assess the cost to the individual which in the end may mean that the Town will have a Tax Acquired Property as the tax (and special assessment to clean this up will be so high) that the individual will not be able to pay. The property is covered with such a large accumulation of material it will take some time to clean up. That would result in the Town acquiring the property 3 years after tax commitment after the costs are incurred and a special assessment is claimed against the property. Basically, all of the problems there would come to a head because the costs to clean this up will be large and it is unlikely that someone could pay a large bill. Obviously, we would prefer the owner clean it up, however, this situation has been going on for too long.

**2014 Audit Scheduled:** The auditor will be coming the week of March 9 to complete the audit for 2014.

**Proposed State Budget Impact:** Governor's State of Maine Budget Proposal:

Governor proposes to delete SRS (Town is budgeted for \$175,000)  
Town would lose \$225,749.55

Governor proposed to delete BETE  
Town would lose \$276,037

Town would gain from taxing non-profits over their first \$500,000 value:  
MCI and SVH would be taxed, gaining \$106,379.

However, MCI is a school with tuition and would have to pass the costs on somehow. SVH provides ambulance service to the Towns free of charge and if taxed, likely would have to charge all the Towns for the cost of this service as they would have to pay taxes. Basically, the Town is not going to have an advantage in taxing these non-profits. Due to the nonprofit status, this is simply not a good plan at all.

The effect to the Town if the Governor's plan goes forward is to lose over \$501,786; the Town's entire budget including Capitals is \$2,878,194. This would be 17.4% of the budget.

Then there is the valuation loss from UTC's closure – currently it is 2.2% of the tax base which would have an impact, however, one must add in the BETR payment at some point, which would have quite an effect, however, the Governor plans to delete it anyway.

Deputy Mayor Nichols stated if all these changes are approved, we will need to hold a Public Informational Session to explain the situation to Taxpayers and explain the money lost and how this will impact the Town. The Town Councilors and Town Manager discussed how it is difficult to plan anything due to all the unknowns every year and do not want to alarm the citizens. We need to watch this closely to deal with any changes quickly.

**Request from School to attend March 17, 2015 meeting** regarding their 2015-2015 Budget Request: The School Superintendent and some of the SAD#53 Directors from Pittsfield would like to attend the second meeting in March to update the Council on what they have been contemplating with the budget and their quest for new facilities.

**Request from FirstPark for presentation of activities at an upcoming meeting:** If due to visiting 24 towns, the meeting needs to be on March 17, 2015 would that be alright? I will try for another evening such as Tuesday, March 03; Tuesday, April 07; or Tuesday April 21, however, there are some trade delegations and activities taking place for manufacturing so we may need to take the Tuesday that is available. It will be an interesting discussion. The Town Councilors were fine with March 17 or later dates.

**2015 Spirit of America Foundation Award & Ceremony in April 2015:** For the next meeting on March 03, 2015, we should choose our candidate for the 2015 Spirit of America award and have the ceremony in April. So please start thinking about who you feel should be recognized for their history of volunteerism, compassion and good deeds

**Grants Update:**

**New Grants:**

Airport Grants: Airport Master Plan Update – On-going, should have a summary document shortly. The Town received projections of usage and requested they be revised.

Airport Grants: Airport Taxiway Reconstruction – to be completed late this spring/early summer.

Airport Grants: Airport Apron Expansion – to be completed late this spring/early summer  
HealthySV: Community Resources Program – Events are being scheduled.

**Other Grant Opportunities:**

Located possible foundation funding: Review Opportunities

8. **REPORTS:** Audience, Council

**Audience:** None

**Council:**

**Councilor Donahue:** I have been watching a series on WABI on Medical Marijuana. One of the largest dispensaries states that recreational use will be legal in 2 years. Councilor Donahue mentioned that the snow banks by her farm have been pushed very far back. New posts were installed and there is concern about damage if the bank is pushed any further. The Town Manager noted she would talk to the snowplow contractor about the area of concern.

**Councilor Stackhouse:** No Report.

**Councilor Ferland:** Absent.

**Councilor Nichols:** Questioned if the Redemption Center is still open. He has not seen anyone there and wasn't sure if closed or just cut back hours again. I am glad to hear the Corner Cupboard sold. I agree that the Methadone Clinic does belong in the Medical Overlay District. Glad to see regulations are being put in place. Public Works is doing a great job on snow removal.

**Councilor Cianchette:** Please pass on the Public Works crew that we know they have done a lot of work this winter and are doing a great job with the snow removal.

**Councilor Jordan:** Glad to see that Councilor Cianchette is back safe from work overseas. Mayor Jordan mentioned that he has been approached regarding putting some Civil War Artifacts from the Historical Society online. The Town Manager noted she has been working on this situation with the Town Attorney and the Maine Historical Society and some changes were being made in the contract language to protect the Town. These are the items discussed previously.

9. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

This item was passed over, as there have not been any changes.

10. **ADJOURNMENT**

Motion by **Councilor Stackhouse** and seconded by **Councilor Cianchette** that the meeting be adjourned at 8:20 p.m. All in agreement.

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Nicole Nickolan, Town Clerk