

MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, April 3, 2012 at 7:30 pm in the Council Chambers.

PRESENT: COUNCILORS: Mayor Tim Nichols, Caleb Curtis, Deputy Mayor Gary Jordan, Jr., Donna Chale, Christopher Carr and Louise Baker. **ABSENT:** Bob Stackhouse. Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: Don Hallenbeck, Carrie Dionne, Peter Snow, Sharon Nelson, Mike Lange and others.

1. **Mayor Nichols** opened the meeting by leading the **Pledge of Allegiance**. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on March 20, 2012.

Moved by **Councilor Chale** and seconded by **Councilor Baker** that the minutes of the regular meeting held on March 20, 2012 be adopted.

VOTE: UNANIMOUS AYE

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

Meeting with new Administrative Assistant:

Carrie started her first day of employment with the Town on Friday, 03/23/2012 with a tour of the community, meeting people and reviewing town grant projects. She has been learning about a variety of projects including our economic development program, new grants that need to be implemented, the Comprehensive Planning process and town procedures. Her major project this week has been the Regional Job Fair.

Report on New Business Activity & Opportunities in Pittsfield:

Some private sector business activities are under review.
Some projects are on the agenda later this evening.

SAS Property placed on the market by MTC Holdings, LTD of San Antonio, Texas:
The Trust holding the former SAS building has decided that it will put the property out for sale. The RE agent handling the property has promised that the Town will receive a copy of the information package. Terry Sortwell of LandVest, a company from Camden that handles Luxury Real Estate was retained by the company. It would be great to have this property on the market so that it could be used, rather than be vacant. The information is on the Town's website as well as distributed to a number of regional and state entities. We have had calls about this building, which have proven to be very interesting.

Report on Meetings & Events:

Regional Job Fair scheduled for Wednesday, May 09, 2012 from 3:30 pm – 6:30 pm at the Warsaw Middle School Gym and Cafeteria: The Town has the following employers and staffing agencies signed up: Bonney Staffing Center, Care & Comfort, ADECCO, Nikken, Inc., Charlotte White Center, AtWork, Personnel, Cianbro, KVCAP; Maine Staffing Group; Maine State Police; MAS Home Care of Maine; MyJobWave.com; SKILLS Inc; Spectrum Generations; Time Warner Cable; T-Mobile; and Redington Fairview General Hospital. With the staffing agencies, we have over 20 companies represented.

FirstPark General Assembly Meeting on Thursday, March 22, 2012 at 5:00 pm at T-Mobile in Oakland. The Finance & Legal Committee will be phased out under their new Strategic Plan and the Executive Committee, which the Town currently is on will be reduced significantly in size. The General Assembly members are being encouraged to sign up for one of the new committees.

Upcoming Meetings & Events:

Recycling Committee Meeting on Wednesday, April 04, 2012 at 5:00 pm in the Council Chambers.

Sebasticook Valley Chamber of Commerce Strategic Planning Committee Meeting on Thursday, April 05, 2012 at 4:00 pm at the Chamber Office in Palmyra.

Sebasticook Valley Chamber of Commerce Board of Directors Meeting on Thursday, April 05, 2012 at 5:00 pm at the Chamber Office in Palmyra.

Greater Pittsfield Area Kiwanis Club Egg Hunt on Saturday, April 07, 2012 at 9:00 am sharp at the Pinnacle.

Egg Festival Committee Meeting on Thursday, April 12, 2012 at 6:30 pm in the Council Chambers.

Community Garden Forum on Saturday, April 21, 2012 at Warsaw School, more details coming.

Greater Pittsfield Area Kiwanis Club Bike Rodeo on Saturday, May 12, 2012 at the Somerset Plaza from 10:00 am – 1:00 pm. The Club's partners on the day's activities are Bud's Shop 'N Save, MSAD#53, Sebasticook Valley Health, HealthySV Coalition, Pittsfield Police Department and Relay for Life.

4. **PUBLIC HEARINGS/OLD BUSINESS:**

Tabled at the 03/20/2012 Town Council Meeting:

RESOLUTION 12-41: Resolved that the Town Council waive Section 106. Regulations of Bids and Contracts of the Administrative Code to encourage regionalism and Execute the Contract for Curbside Pickup of Recyclables with the Town of Palmyra through 03/31/2013.

Moved by **Councilor Chale** and seconded by **Deputy Mayor Jordan** to remove the item from the table.

VOTE: UNANIMOUS AYE

Moved by **Councilor Curtis** and seconded by **Deputy Mayor Jordan** that Resolution 12-41 be adopted.

The Town Manager noted the Town received a call on 03/30/2012 from Palmyra noting that the Selectmen agreed to a cost increase of \$1,300, therefore, the contract price will be \$18,800 or \$723.08 for 26 weeks of pickup.

VOTE: UNANIMOUS AYE

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:**

Town Manager's Report: Town Council Meeting of 04/03/2012:

1. The FYI Folder: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: Read List

2. Bin Sale: To celebrate re-use in the community, the Town of Pittsfield is part of a statewide backyard composting bin sale. A home compost bin and how-to-guide with a combined retail value over \$100 can be purchased for only \$45.00 (tax included). The bin is black, has a 10-year warranty, and is made of 100% recycled plastic. It's approximately 35" high and 33" wide, or large enough for a family of five.

The Town will also have the wing digger compost turner for a discounted price of \$17.00 and the Reotemp Backyard Compost Thermometer with a 20" stem for \$18.50.

It is estimated that 25% of the average household's waste consists of kitchen scraps and yard trimmings which can be easily composted. Pittsfield residents can save \$54.12 for every ton of waste they compost rather than placing the material in with their garbage that is shipped out of town for disposal.

Place orders at the Town Office located at 112 Somerset Avenue (487-3136) by April 27, 2012. Pittsfield's recycling rate for 2011 was 62%. Let's keep working at our recycling rate and boost it even more while helping our gardens grow!

3. Free Workshop: How to Prepare for a Job Fair: Read notice for April 19, 2012 Session at the Pittsfield Public Library from 1:30 pm – 3:00 pm to assist with preparing people for the upcoming May 09, 2012 Job Fair.

4. Pittsfield Historical Society Fundraiser for the Depot: The Pittsfield Historical Society is selling a quality print showing what we believe to be an 1889 map of the homes and businesses in Pittsfield at that time with some smaller photos of historic buildings. The cost is \$20.00. The print is available from the Pittsfield Historical Society and may also be purchased from the Town Office while supplies last.

Finance Committee: No Report.

Ordinance Committee: No Report.

Recycling Committee: No Report.

6. **NEW BUSINESS:**

RESOLUTION 12-45: Resolved that the Town Council approve the Town's application for the Governor's Business Friendly Community Certification Program.

Moved by **Councilor Carr** and seconded by **Councilor Baker** that Resolution 12-45 be adopted.

The Town Manager noted the Council received Draft #3 of the application for the Certification Program for your review and consideration for approval. The few figures are now included and our Nominator has signed the application.

The Town is very business friendly and runs many economic and community development programs far beyond the offerings of a community of our size category and municipal budget.

We have spent a lot of time on this application and detailed out the Town's programs and efforts as much as possible within the available number of pages.

The application materials are due Friday, April 06, 2012 and will be forwarded to the State shortly.

VOTE: UNANIMOUS AYE

RESOLUTION 12-46: Resolved that the Town Council approve the Renewal of the Alcoholic Beverage License for the Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine 04967.

Moved by **Councilor Chale** and seconded by **Deputy Mayor Jordan** that Resolution 12-46 be adopted.

The Town Manager noted this is a renewal application and there have not been any changes since last year.

VOTE: UNANIMOUS AYE

RESOLUTION 12-47: Resolved that the Town Council approve the Renewal of the Special Amusement Permit for the Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine 04967.

Moved by **Councilor Carr** and seconded by **Councilor Baker** that Resolution 12-47 be adopted.

The Town Manager noted this is a renewal application and there have not been any changes since last year.

VOTE: UNANIMOUS AYE

RESOLUTION 12-48: Resolved that the Town Council accept the bid of Hammond Tractor of Fairfield, ME in an amount not to exceed \$6,150.00 for a garden tractor-mower for Cemetery mowing.

Moved by **Councilor Baker** and seconded by **Councilor Curtis** that Resolution 12-48 be adopted.

Peter Snow noted that he prefers the high bidder of Hammond Tractor. We have been doing business with them for over 20 years and they have always been dependable. They also offer a 4-year warranty, where the low bidder offers 5-years or 500 hours. The cemetery uses the mower well over 500 hours in the first year alone. Mr. Snow also noted Hammond Tractor is much closer if the mower needs to be brought in for service and they have employees who live locally and work with us to drop off parts so we do not have to drive to Fairfield to pick them up.

VOTE: UNANIMOUS AYE

RESOLUTION 12-49: Resolved that the Town Council authorize the Mayor and the Treasurer to execute the Amendment to the Loan Agreement with the Maine Municipal Bond Bank to extend the original Loan Agreement for the Interim Financing for the USDA Sludge Removal and Sewer Remediation Projects under the same terms and conditions to June 10, 2013.

Moved by **Councilor Carr** and seconded by **Councilor Baker** that Resolution 12-49 be adopted.

The Town Manager noted the Town's agreement with the Maine Municipal Bond Bank for interim financing for the USDA \$1,900,000.00 loan will expire on June 10, 2012. As we know the sludge removal was delayed from 2010 to 2011 to ensure that the Town would not incur additional charges if the sludge removal company had to come back a second year to work on the project. This set the timetable back. In addition, with the sludge removal coming under budget and the original sewer remedial work coming in under budget, the Town is able to conduct more sewer remedial work, which was recently discussed with Olver Associates. Therefore, the Town's loan agreement needs to be extended, which will be at the same conditions and terms through June 10, 2013.

VOTE: UNANIMOUS AYE

RESOLUTION 12-50: Resolved that the Town Council accept the proposal of Olver Associates of Winterport, ME in an amount to not exceed \$ 9,500 for Engineering Design and Construction Services – Sidewalk Enhancements and authorize the Town Manager to sign the Town's standard general services contract for the same.

Moved by **Councilor Curtis** and seconded by **Deputy Mayor Jordan** that Resolution 12-50 be adopted.

The Town Manager noted the Town Council authorized a RFP to be issued for pricing for engineering assistance for a potential grant opportunity through MDOT. The Town sent the RFP to companies that have expressed interest in the project or have worked for the Town before and placed an ad in the newspaper. Four engineering firms scheduled a site walk. The bids were due Friday, March 23, 2012. The low bidder is Olver Associates of Winterport in the amount of

\$9,500. The bids ranged from \$9,500 to \$32,500. Olver Associates will be here working on Somerset Avenue this year for the sewer rehabilitation project. It is good that we can afford to have the engineering work done in order to compete for grant funding through the MDOT Quality Community Program.

The work would be completed in phases. The design and construction engineering services are for the following sidewalk enhancements: (1) construction of 260' new sidewalk by Vickery School; (2) construction of 15' new sidewalk by Warsaw School; and (3) reconstruction of 1709' of sidewalk along Somerset Avenue, reusing granite curbing when appropriate. The Design Phase shall begin upon award to the successor bidder in order for the Town to prepare its application to the MDOT Quality Community Program, estimated to be due July 1, 2012.

There has been a discussion with Olver Associates on the project after the bid opening and the prices were verified as well as the fact that Olver Associates has worked on MDOT projects before utilizing the MDOT requirements for the projects. They have done an excellent job on the Town's DWSRF, CWSRF and USDA projects.

The Engineer shall provide engineering services necessary to assist the Town with the project from design through construction to project completion if a grant award takes place. The work shall be completed in Phases. Phase I consists of Budget Preparation for the Grant Application, Public Participation and Design Work, which shall be authorized and paid for by the Town. Phase II and Phase III consist of Bidding, Construction and Project Administration through completion, which shall only be authorized after a successful grant application to the State of Maine and the Town is under Contract with the State for project funding. Therefore, Phase II and III are contingent upon a State grant award to the Town.

The Engineer's work shall meet the requirements of the Maine Department of Transportation (MDOT) Quality Community Program.

The Town's Sidewalk Reserve Fund contained \$42,005.12 on 02/29/2012.

Bid results and the low bidder's submittal were provided to the Town Council for review. The Town's standard general services contract would be used for the project.

VOTE: UNANIMOUS AYE

RESOLUTION 12-51: Resolved that the Town Council authorize \$ 9,500 to be transferred and expended from G# 1-615-00 Sidewalk Fund to pay for Engineering Design and Construction Services.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Curtis** that Resolution 12-51 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 12-52: Resolved that the Town Council approve the Tobacco-Free Policy for Parks and Recreation.

Moved by **Councilor Curtis** and seconded by **Councilor Baker** that Resolution 12-52 be adopted.

The Town Manager noted the Town Council reviewed a copy of this draft policy in the FYI Book at the last Town Council Meeting and it was discussed under Other Items on the agenda. A copy of the draft policy was in the Council Package for the meeting.

Recently, the Town received letters of support for the policy from HealthySV and the Police Chief, which have been placed on your desks this evening.

The Town has been working with HealthySV on tobacco free signing for the Town's Parks and Recreational Facilities. The Town's buildings are designated tobacco free, MSAD #53 facilities are designated tobacco free and the MCI Campus is now tobacco free. The Town's parks and recreational facilities should be officially designated as tobacco free also.

HealthySV has offered to provide signage for each of the Town's facilities, which would include town property along trails in strategic locations.

The draft policy copy was provided to the Recreation Director and the Parks & Recreation Committee with a request to provide any comments or revisions by Tuesday, 03/27/2012. The Town's Recreation Director Frannie Rogers has indicated her support for the policy. The Town's Police Chief Steve Emery has also voiced support for the policy. No other comments were received. At this month's HealthySV Meeting, community participants from the schools and various community and health organizations were pleased to hear that this policy was under consideration for approval for the town's parks and recreational facilities.

VOTE: UNANIMOUS AYE

RESOLUTION 12-53: Resolved that the Town Council sign the Earth Day Proclamation supporting community-wide activities (Earth Day is Sunday, April 22, 2012).

Moved by **Councilor Carr** and seconded by **Deputy Mayor Jordan** that Resolution 12-53 be adopted.

The Town Manager noted Earth Day celebration activities have been taking place for years in the Town of Pittsfield with a Council proclamation endorsed since 2003. Earth Day activities in Pittsfield generally take place during several days as the Recycling Committee and staff will go into the schools to talk to the students. Over the last few years, events have been combined with Arbor Day and/or Recycling-Reduce-Reuse events. The Town now promotes Earth Day activities throughout the month and all year long. Earth Day Activities in 2011 were focused on hosting the Warsaw Middle School classes at the Transfer Station/Recycling Center/Trash to Treasure Re-Use Center and Wind Turbine when we received a grant for an extra large Earth Day educational celebration. This year, we will be resuming the regular activities in the schools and focusing upon the re-opening of the Trash to Treasure Re-Use Center when it resumes its weekly Saturday schedule.

VOTE: UNANIMOUS AYE

RESOLUTION 12-54: Resolved that the Town Council sign the Arbor Day Proclamation supporting community-wide activities (National Arbor Day is the last Friday in April: Friday, April 27, 2012) and Maine's Arbor Day Week is the 3rd full week in May: Sunday, May 20 – Saturday May 26, 2012.

Moved by **Councilor Chale** and seconded by **Councilor Baker** that Resolution 12-54 be adopted.

The Town Manager noted this is Pittsfield's seventh Arbor Day Proclamation recommended by the Recycling Committee to the Town Council. A number of activities are being planned for this Spring culminating with re-opening the Trash to Treasure Re-Use Facility.

VOTE: UNANIMOUS AYE

7. **DISCUSSION ITEMS:**

Updates:

1. Community Development Update

Industrial Park Entrance Sign RFP Process – Bid Update: The Town has been looking at some alternative ideas to getting this work done. John has not received any calls from companies about the project. I had PW talk with Finyl Vinyl and we have a very good price for the individual signs. Now, we need a price for the painting or staining of the sign and letters. Basically, the Sign needs to be painted and we need new signs for the businesses in the park. Finyl Vinyl had a really nice sign design for a reasonable price.

Highway Work on Sidewalks: Carrie found the interlocking bricks at Hammond Lumber and John is to check into them – they are called Z brick.

Highway Work on Antique Lighting: I had noted that PW has put new base pieces on the Main Street lights, all lights are operational and this year, we will touch them up with black paint again.

Junky Yard Cleanup Project: Good results continue to come in with now more than 1/3 of the property owners calling up, writing letters or coming in noting that they will fix these items. There has only been one negative response to date and of course, some non-respondents. I am waiting for a summary from the Building Inspector on the results to date and will provide that shortly.

2. Summer Highway Projects: We have put together some background information regarding the concerns over the gravel roads due to the unusual warm weather when the frost was not out of the roads this Spring. The road conditions are getting back to normal, however, we did need to haul in some rock to stabilize a section of the Sibley Pond Road, which is usually the latest gravel road to have the frost come out due to location and not being in the direct sunlight to running the grader tip over some of the other gravel roads to smooth them out. PW has been able to take the grader out now and smooth out some of the roads through a light grading. This summer, we would propose to utilize the funds that are unencumbered in the Road Construction Reserve, which is right around \$30,000 to purchase gravel and rent an excavator to fix some

areas on Sibley Pond, Hussey, Wilson and Taylor. The Town Manager noted that if PW does this work it would be at least 1 ½ months of doing road work and no other work. With PW to do list and grant duties, only 1 or 3 roads could be done this year.

Resident Sharon Nelson: I have lived on the Wilson Road for 12 years. My own driveway into my home is 20 times better than the Wilson Road itself. There were other people who live on my road who were supposed to be here tonight to comment, but they didn't come in. I have called and asked for help on the road and I am told there is nothing we can do. Never once has gravel been brought in to Wilson Road. The only work that has been done on the road was a grader was brought in. I believe we need to do more on the dirt roads. I agree with you regarding the time needed from PW to fix the roads, but you need to make time for all the roads, not just the in town roads. There is no base on the Wilson Road. You first need a base, and then surface gravel. The Town Manager noted that it would be approximately \$439,003 to build up all 7 of the Pittsfield gravel roads. The Town Manager noted that she thinks that the Wilson Road was always one of the better roads, though it has shown some deterioration the past few years. Mrs. Nelson wants to know why no gravel has been hauled into her road. In 12 years, why hasn't the town found time or money for her road? A lengthy discussion regarding the Highway Capital Plan, gravel road surfacing, paving plan and other projects took place. Gravel work was in the 2011 Capital Budget, however, due to so many projects with deadlines, it was not completed and remains on the Public Works to do list. After some additional discussion the Town Council agreed to put a Resolution on an upcoming agenda to utilize unencumbered funds in the Road Construction Reserve, around \$30,000, to do work on the following roads: Sibley Pond, Hussey, Wilson and Taylor as recommended by the Public Works Department.

3. MDOT Request for Input for Transportation Projects for 2014-15 Capital Work Plan:

The BTIP forms have just been received for the Town to provide its requests for work on state roads. KVCOG is handling the entire process this year and putting our requests in order with their recommendations. The deadline for the submittal is April 23, 2012 so this item will be on the April 17, 2012 Council Meeting. If you have any suggested recommendations, please let me know on or by Tuesday, April 10, 2012.

4. Theatre Fundraising Projects and New Regulations: The Theatre Operations and Theatre Fundraising committee/groups are now meeting together again with a new meeting date of the 4th Tuesday of the month at the Municipal Building. There are requirements for the Town to change over to a digital system in order to be operational in 2012. I have asked the Theatre Manager to coordinate with her groups and have an update on what is required and progress to date by the end of the month. Donna advises that when she met with the Theatre Committees, that there were more questions so she will need more time to issue a report.

5. Speed Trailer Loan Program: The Town had an opportunity to apply for the Radar Speed Trailer Program in which we would be loaned the trailer and have it for a designated period of time and then be required to get it to the next town. The sign is here and slowing traffic down on Somerset Avenue. We have it for two weeks and plan to move it around the Town.

Grants Update:

New Grants:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion): This grant is moving along with basic field work and consulting work on-going. It requires comprehensive permitting and that process has started. HTA has provided three designs for size/location of the Apron Expansion to the Town and those were forwarded to Caleb and Mark Cochrane, Airport Committee Chair. The Airport users made a recommendation and this was forwarded to the Engineer for the grant – basically, the users chose the least costly option which was the best value for the Town, State and Federal Funding which with the request to add another row of tie-downs.

L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II: The Town had been advised that our grant application was successful and the estimated timeframe to move forward is 2-3 months which will coincide well with weather conditions. On 03/20/2012, we were notified that our grant application has been authorized by the federal government and that our grant contract will arrive in 2-3 weeks.

Project Canopy: Town Farm Forest Management Plan: The executed contract has been received and Carrie has started contact with the State on the paperwork and background to put together the bid specs together to bid out the forest management plan.

United Way/Keeping Mid-Maine Warm Grant: Funding has been used up and we received another allotment in March, which will be used for 1-2 clients.

Kiwanis Grants: Kiwanis has granted the Town \$1,000 for the 2012 Swimming Program; \$500 for new 2012 Summer Programs and \$500 for a Scholarship Program for Rec Programs so that all children can attend programs, to be used at our discretion.

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion: Working with the EDA on a request for more information. Boxes of files need to be organized beyond the file cabinet for the project.

PUC Energy Efficiency: Block Grant to Towns: More paperwork to complete, however, the agency has agreed that some items do not need to be completed. Another copy of the materials will be submitted to Maine Efficiency.

Other Grant Opportunities:

CDBG/Economic Development Grant: Argo Marketing Group, Inc.: This grant application was completed in record time and remains under review by the State of Maine. Financial information is to be forwarded by Argo to DECD.

CDBG/Historic Preservation Grant: Historic Train Station (Depot Museum): This grant application was filed and we should have an answer by around mid-May, 2012 if not sooner.

MDOT Transportation Enhancement Grant and/or Safe Routes to School Grants: The School Superintendent has requested that I work on a grant for the school, which will be a several hundred hour project. Mr. Gallagher has volunteered to help. The RFP for design work for a sidewalk project involving School Street and Somerset Avenue was put out to bid and we

are receiving some interest from engineering firms. This item was on the agenda this evening with a bid that was within our budget.

The Town Council reviewed a letter received from MDOT regarding plans to repair the railroad crossing on Route 100 in Burnham, a state highway, and would need to reroute non truck traffic to the Johnson Flat Road and truck traffic to Stinson Street and Industrial Park Road as necessary. The proposed dates that traffic would be rerouted are April 17 and 18, 2012. The Town Councilors were in agreement that this was fine for a few days.

8. **REPORTS:** Audience, Council

Audience:

Don Hallenbeck: Al Wyman advised me this morning that we had a \$1,500 donation made from Warsaw Middle School to the Depot Restoration Fund. I just wanted to thank Warsaw.

Council:

Councilor Baker: I just wanted to say God bless you, Donnie. We had a nice conversation about old times before the meeting. We talked about the flood and a lot of other memories. It was a great conversation. Thank you for addressing the gravel roads so quickly and providing the detailed write up. I want to thank the Council for all their hard work. Welcome, Carrie.

Councilor Carr: I also wanted to welcome Carrie. We have been looking for paver stones for months and she found them in the first week. Good job!

Donna Chale: Welcome, Carrie. I am pleased to hear that we have people looking at the SAS property. It would be a wonderful opportunity for someone.

Deputy Mayor Jordan: Wanted to welcome Carrie. Glad to see the street cleaner was out already. It will be interesting to see how the tobacco free policy works out.

Councilor Curtis: None.

Councilor Stackhouse: Absent.

Mayor Nichols: I want to welcome Carrie and wish her good luck. We are glad to have you on board. I understand the gravel roads will be a problem. I think that Mrs. Nelson understands why we are where we are with it. At the very least she has an explanation why. I think it would be a good thing if we got the Governor's Business Friendly Community Certification Program in Town.

9. **ADJOURNMENT**

Motion by **Councilor Carr** and seconded by **Councilor Baker** that the meeting be adjourned at 9:20 p.m. All in agreement.

Nicole Nickolan, Town Clerk