

# MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, June 5, 2012 at 7:30 pm in the Council Chambers.

**PRESENT:** COUNCILORS: Bob Stackhouse, Caleb Curtis, Deputy Mayor Gary Jordan, Jr., Donna Chale, Christopher Carr and Louise Baker. **ABSENT:** Mayor Tim Nichols. Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: Don Hallenbeck, Donna Dunphy, Carrie Dionne, Mike Havey, Annaleis Hafford, William Olver, Mike Lange and others.

1. **Deputy Mayor Jordan** opened the meeting by leading the **Pledge of Allegiance**. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on May 15, 2012.

Moved by **Councilor Stackhouse** and seconded by **Councilor Chale** that the minutes of the regular meeting held on May 15, 2012 be adopted.

**VOTE: UNANIMOUS AYE**

### 3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

#### **Presentation by Olver Associates on the draft sidewalk plan, Project #3 for the Quality Community Grant Program: Transportation Enhancement and/or Safe Routes to School Project:**

The Town Manager noted the project includes the construction of 275 feet of new sidewalk by the Elementary and Middle Schools on School Street. 260 feet will be in front of Vickery School as laid out by the School Superintendent and Public Works Foreman and 15 feet will be by Warsaw School connecting to the end of the School Street sidewalk in the Town right of way. 1710 feet of deteriorated sidewalk on Somerset Avenue between School Street and Hartland Avenue will be reconstructed.

The project hinges upon a successful grant application in an extremely competitive MDOT program. The Town has been awarded two prior Safe Routes to School Projects and this third project, if awarded, would complete the School to Town Walking Route and provide a much safer and beneficially walking environment. The competition under the Quality Community program is fierce.

The sidewalks are specifically proposed for the front of Vickery School due to the number of small children walking among the busses and vehicles; a short section hooking onto the end of School Street sidewalk by Warsaw School due to vehicle traffic; and the reconstruction of the section of the School to Town Walking Route on Somerset Avenue between School Street and Hartland Avenue which is in poor condition.

The pre-application was submitted; the Town has an inspection of the area scheduled; and the grant application is underway. Our partners, MSAD #53 and HealthySV, a Healthy Maine Partnership and the Town have met to review the grant application and Draft #2 will be ready shortly.

William Olver gave a brief summary of the Somerset Avenue/School Street Sidewalk Improvement Project under MDOT Transportation Enhancement and Safe Routes to school. This is the initial public workshop, which is being held to help keep the public informed. Additional objectives of the Safe Routes to School program were discussed as well as proposed project areas on Somerset Avenue and School Street. The basis for the selection of project areas was discussed and photos of the areas were shown. The sidewalk project cost estimates were reviewed as well as the proposed project schedule. The initial award may be just design or for the full construction. The draft plans were reviewed for the project.

**Presentation by Donna Dunphy, Theatre Manager Re: Theatre Enhancements:**

Donna Dunphy, Theatre Manager, gave the Council an update on numerous items that are being reviewed for Theatre enhancements.

Donna noted that she has met with quite a few contractors regarding the Theatre roof. Roofing Systems of Maine can patch the Theatre roof. This would give the roof a few more years on the roof before replacement is needed. The work is not able to be guaranteed by any of the contractors. Kathryn Ruth noted that she found some records stating that some patching was done on the roof in the late 1990's.

Donna also mentioned that we are looking for a new booking agent. Stan has been our provider for over 30 years. He will be retiring shortly. We can get a new booking agent or someone who will train the Theater Manager to do the booking. The Town Manager noted that in doing the booking ourselves we could get the movies quicker, but would pay a higher percentage for the movie.

Donna also mentioned the upcoming transition from film to digital. This change will occur sometime in the next year. It would still be possible to obtain movies on film, but we would have to pay more as it will be less readily available. Donna mentioned that she visited with an establishment in Farmington that has a digital system. It is very neat, but it is hard to imagine there will be no more film.

**Community and Economic Development Activities and Events:**

*Report on New Business Activity & Opportunities in Pittsfield:*

*SAS Property placed on the market by MTC Holdings, LTD of San Antonio, Texas:*

The information is on the Town's website as well as distributed to a number of regional and state entities. We continue to have calls about this building, which have proven to be very interesting.

*Save Our Historic Depot Campaign:*

An update will be presented on the campaign. A copy of the fundraising letter was provided.

*Report on Meetings & Events:*

Egg Festival Committee Meeting on Thursday, June 7, 2012 at 6:30 pm in the Council Chambers at the Municipal Building.

### Upcoming Meetings & Events

Sebasticook Valley Chamber of Commerce Strategic Planning Committee Meeting on Thursday, June 07, 2012 at 4:00 pm at the Chamber Office in Palmyra

Sebasticook Valley Chamber of Commerce Board of Directors Meeting on Thursday, June 07, 2012 at 5:00 pm at the Chamber Office in Palmyra

Hooked on Fishing on Saturday, June 09, 2012 from 8:00 am – 12:00 noon at Manson Park. Free Hotdogs and Hamburgers from 10:00 am on while supplies last. If you have fishing poles suitable for use in the river, please bring them with you. A limited supply of fishing poles will be available for those who do not have them.

AARP Driver Safety Program on Thursday, June 21, 2012 from 12:30 pm – 4:30 pm in the Pittsfield Municipal Building Council Chambers. Cost is \$14.00 (\$2.00 discount for AARP Members). Call George Davis at 872-2788 to register.

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:**

#### **Town Manager's Report: Town Council Meeting of 06/05/2012:**

1. The FYI Folder: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: READ List

2. Pittsfield Re-use Celebration backyard compost bin sale: The sale is over with, however, people can still order a bin as we were under the maximums required for an order so we have a few more that will be available for each of the Earth Day products.

To celebrate re-use in the community, the Town of Pittsfield is part of a statewide backyard composting bin sale. A home compost bin and how-to-guide with a combined retail value over \$100 can be purchased for only \$45.00 (tax included). The bin is black, has a 10 year warranty, and is made of 100% recycled plastic. It's approximately 35" high and 33" wide, or large enough for a family of five.

The Town will also have the wing digger compost turner for a discounted price of \$17.00 and the Reotemp Backyard Compost Thermometer with a 20" stem for \$18.50.

It is estimated that 25% of the average household's waste consists of kitchen scraps and yard trimmings which can be easily composted. Pittsfield residents can save \$54.12 for every ton of waste they compost rather than placing the material in with their garbage that is shipped out of town for disposal.

Pittsfield's recycling rate for 2011 was 62%. Let's keep working at our recycling rate and boost it even more while helping our gardens grow!

3. Egg Festival News: The 40<sup>th</sup> Anniversary Egg Festival - Art Show at the Pittsfield Public Library: Call for Entries: Open Invitational Juried Art Exhibit at the Pittsfield Public Library

during the Central Maine Egg Festival. The Pittsfield Public Library is holding its third annual art show and would like to invite local artists to participate by submitting original to be shared with the community. Open to all artistic media -- painting, drawing, printmaking, fiber, sculpture, photography; with 16 x 20 being the largest framed piece we can exhibit. We will be accepting digital photos of all submissions, either emailed to the library (bat@pittsfield.lib.me.us) or you can send a cd with your photo(s) to the Pittsfield Public Library, 110 Library St., Pittsfield, ME, 04967. The deadline is July 2<sup>nd</sup>. Artists will be notified by July 9<sup>th</sup> if their submission will be exhibited. Set up for the art show will be Monday, July 23 from 2:00 – 4:00. An artist’s reception will be held Tuesday, July 24 from 3:00 – 5:00. For more information, please call the library at 487-5880.

4. Egg Festival News: The 40<sup>th</sup> Anniversary Egg Festival – Cheesecake, Quiche and Pie Contest: Calling all cooks – self- taught or taking classes? The annual Cheesecake, Quiche and Pie Contest will be held July 20<sup>th</sup> at the Pittsfield Elks Lodge, 140 Middle Street Pittsfield. The fee is \$1.00 per entry and the entry must be submitted by 10:30 that morning. If you need to drop off your entry early in the morning, please bring it to the Town Office after 8:00 a.m. Registration forms are available at the Pittsfield Town Office and on line at [www.pittsfield.org](http://www.pittsfield.org). The rules are simple: Each recipe must include 3 eggs and must be made from “scratch”. All entrants must be Maine residents and be 16 years or older. Please see the registration form for more details. Judging will be on appearance, taste, over all impression and creativity. Prizes will be awarded in each category and have been donated by our wonderful sponsors: Anglers Seafood Restaurant, C Jones Floral, Jazz Hair Salon, Oz Hair Salon, and Pizza Hut. For more information, please contact the Town Office at 487-3136.

**Finance Committee:** None

**Ordinance Committee:** None

**Recycling Committee:** None

## 6. **NEW BUSINESS:**

**RESOLUTION 12-79:** (Set to Public Hearing on 06/19/2012) Resolved that the Town Council approve the issuance of a business Permit to Rice Enterprises, LLC for 183 Lancey Street for Gunsmithing and Firearms Sales.

Moved by **Councilor Curtis** and seconded by **Councilor Stackhouse** that Resolution 12-79 be set to Public Hearing.

The Town Manager noted at the last Council Meeting, Councilors expressed interest in holding a public hearing on this request for a business permit in a residential area. Of particular concern is the fact that the residence is located next to Manson Park School. Questions and issues which were identified at the last Council Meeting were how the business owner would keep clients and potential clients from parking on school property; how would the business owner keep the transport of guns off school property; how the guns would be secured at the residence, and how many guns would be on the premises at any one time. These questions and issues were provided to the Building Inspector who is working with the business owner on this submittal. Rice Enterprises has been provided with the date of this meeting as well as the proposed date of the public hearing. The Town Manager requested that the Building Inspector have Rice Enterprises submit written information about the proposed business.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-80:** Resolved that the Town Council correct the time for opening the polls in the Town of Pittsfield for the M.S.A.D No. 53 referendum on June 12, 2012 from 9:00 a.m. to 8:00 a.m. in order to comply with applicable provisions of State law; and to authorize the Pittsfield Town Clerk to make that correction on the warrant and notice of election calling the June 12, 2012 M.S.A.D. No. 53 referendum in the Town of Pittsfield.

Moved by **Councilor Carr** and seconded by **Councilor Baker** that Resolution 12-80 be adopted.

The Town Manager noted this correction is needed to have the right time on the warrants, which were distributed by SAD #53, which the school received from its attorney. Basically, it is an easy fix.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-81:** Resolved that the Town Council approve the issuance of a Parade Permit to the Central Maine Egg Festival Committee for the Big Parade on Saturday, July 21, 2012 to begin at 9:15 am and to waive the fee.

Moved by **Councilor Carr** and seconded by **Councilor Chale** that Resolution 12-81 be adopted.

The Town Manager noted

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-82:** Resolved that the Town Council approve the issuance of a Parade Permit to the Central Maine Egg Festival Committee and the Greater Pittsfield Area Kiwanis Club for the Kiddie Parade on Thursday, July 19, 2012 to begin at 6:00 pm and to waive the fee.

Moved by **Councilor Stackhouse** and seconded by **Councilor Carr** that Resolution 12-82 be adopted.

The Town Manager noted these are yearly parade permits issued for the Central Maine Egg Festival Committee and/or the Greater Pittsfield Area Kiwanis for the 40<sup>th</sup> year of celebrations.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-83:** Resolved that the Town Council approve the issuance of a Parade Permit to the Seabasticook Valley Federal Credit Union for a Fundraising Run to End Hunger on Sunday, July 29, 2012 to begin at 8:30 am and to waive the fee.

Moved by **Councilor Stackhouse** and seconded by **Councilor Chale** that Resolution 12-83 be adopted.

The Town Manager noted this is a yearly 5K run held by Seabasticook Valley Federal Credit Union to raise funds to end hunger. Last year, the funds raised were donated to local food pantries.

This year, the 5K run will be held on July 29, 2012 at 8:30 am in order to allow more time and focus upon the event.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-84:** Resolved that the Town Council authorize the Experimental Aircraft Association (EAA) Chapter 736 to hold The Great Central Maine Everything That Flies Fly-in at the Pittsfield Municipal Airport on Saturday, July 21, 2012.

Moved by **Councilor Curtis** and seconded by **Councilor Baker** that Resolution 12-84 be adopted.

The Town Manager noted The Great Central Maine Everything That Flies Fly-In will be held in Pittsfield at the Pittsfield Municipal Airport on Saturday, July 21, 2012.

This event has been discussed at several Council Meetings as updates from Councilor Curtis and the Town Manager.

There will be a Pancake Breakfast, Young Eagles First Flight Program, Displays of Light Sport Aircraft, Ultralights, Powered Parachutes and more. In addition, the members of the Texas Flying Legends Museum with their B-25 Bomber and 5 WWII Fighters are scheduled to appear.

The aircraft will start arriving on Friday, July 20, 2012.

This should be a very large event with community and economic development benefits.

It is a separate event from the Egg Festival, which is why it has placed on the agenda for approval. Advertising is taking place for both events at the same time.

As the EAA is non-profit, a permit is technically not required, however, the event is at the Airport, which is owned by the Town, therefore, the Town Council should approve having the event on town property.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-85:** Resolved that the Town Council approve a renewal application for a liquor license for the Sebecook Valley Lodge of Elks at 140 Middle Street, Pittsfield, Maine 04967.

Moved by **Councilor Curtis** and seconded by **Councilor Baker** that Resolution 12-85 be adopted.

The Town Manager noted Resolution 12-85 and Resolution 12-86 are yearly permits for the Elks, who perform extensive community service for the community and the State.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-86:** Resolved that the Town Council approve a renewal application for a special amusement permit for the Sebecook Valley Lodge of Elks at 140 Middle Street, Pittsfield, Maine 04967.

Moved by **Councilor Carr** and seconded by **Councilor Stackhouse** that Resolution 12-86 be adopted.

**VOTE: UNANIMOUS AYE**

Moved by **Councilor Carr** and seconded by **Councilor Stackhouse** that Resolution 12-87 through 12-90 be combined.

**VOTE TO AMEND: UNANIMOUS AYE**

**RESOLUTION 12-87:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Trustees Dinner to be held on 06/15/2012 from 5:00 pm - 7:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

**RESOLUTION 12-88:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Reunion Reception to be held on 08/03/2012 from 4:00 pm - 5:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

**RESOLUTION 12-89:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Reunion Reception to be held on 08/03/2012 from 5:30 pm - 8:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

**RESOLUTION 12-90:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Reunion Reception to be held on 08/04/2012 from 5:00 pm - 9:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

Moved by **Councilor Carr** and seconded by **Councilor Stackhouse** that Resolution 12-87 through 12-90 be adopted.

The Town Manager noted these are yearly approvals required for Jeff's Catering for the MCI Reunion activities. Jeff's Catering is a qualified catering service.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-91:** Resolved that the Town Council authorize the Town Manager to execute the Memorandum of Understanding between the HealthySV Coalition and the Town of Pittsfield for the period of May 2012 – June 2013 for the Healthy Communities – Proactive Student Presentation.

Moved by **Councilor Stackhouse** and seconded by **Councilor Carr** that Resolution 12-91 be adopted.

The Town Manager noted the statistics released for risky behavior at the Middle School level has been alarming. The Town and Police Department has put together a project to provide information and resources to the school as scheduling permits.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-92:** Resolved that the Town Council Authorize the Town Manager to Execute the Memorandum of Understanding between the HealthySV Coalition and the Town of

Pittsfield for the period of June 2012 – December 2012 for the Healthy Communities – Exercise is Fun Program for Children.

Moved by **Councilor Stackhouse** and seconded by **Councilor Curtis** that Resolution 12-92 be adopted.

The Town Manager noted the statistics released for risky behavior at the Middle School level has been alarming. The Town and Recreation Department are working on an exercise program for children, likely to be added to the programming in Summer – Fall, 2012. The details are being worked out now.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-93:** Resolved that the Town Council approve the RFP for the Town Farm Forest Management Plan and Authorize the Town Manager and Administrative Assistant to issue an RFP for said work.

Moved by **Councilor Stackhouse** and seconded by **Councilor Curtis** that Resolution 12-93 be adopted.

The Town Manager noted the Town received a Project Canopy Grant late last year for a Forest Management Plan for the Town Farm Lot. The Forest Management Plan is to include a timber inventory, recommendations for harvesting and an aerial photograph. The project is to be conducted in accordance with the guidelines put forth in the “Maine Forest Service Stewardship Program: Guidelines for Forest Management Plans.”

**VOTE: UNANIMOUS AYE**

**RESOLUTION 12-94:** Resolved that the Town Council set the Town Council Meeting Schedule for Summer 2012.

Moved by **Councilor Stackhouse** and seconded by **Councilor Curtis** that Resolution 12-94 be adopted.

Traditionally during the Summer, the Town Council has scheduled one meeting per month. This year, as we have items scheduled for the June 19, 2012 meeting, the Summer Schedule will be for July – August.

It is recommended that the meetings be on the following dates:

Tuesday, July 24, 2012 (week after Egg Festival is concluded)

Tuesday, August 14, 2012 (mid-month)

Meetings can be held at 6:30 pm if the Town Council desires in order to try out an earlier meeting schedule. With a meeting at 6:30 pm, the Finance Committee will need to be able to meet earlier, such as at 5:45 pm.

**VOTE: UNANIMOUS AYE**

## 7. **DISCUSSION ITEMS:**

## Updates:

### 1. **Community Development Update:**

**Junky Yard Cleanup Project:** There are 16 target properties with junk collections that have received phone calls, visits and finally letters. A few had code violations but most are unkempt yards with junk. 8 have completed cleanup. Of the remaining 8, several have indicated or made commitments but not completed action. 1 did not respond. I requested that the CEO send second letters to the property owners who have not made any efforts or responded. That step has not yet taken place.

**Main Street Brick Project:** Wonderful brick work by Public Works between their other projects and coverage. The area by Main and Somerset was completed in a few days. The area by area by Main and Central is taking longer due to the very wet weather and other projects. The red bricks really show up nicely and this tripping issue due to the heaving is gone. It is great work.

**Main Street Hanging Flower Baskets:** The Pittsfield Garden Club has taken on the Hanging Flower Basket project using the baskets public works has and the Town will install them and water them as soon as they are ready. Mary Gaeta who had Mary's Gardens is moving. She did a great job for a very low cost for the Town for several years.

**Industrial Park Sign Update on Authorized Work:** Sign Services, Inc. was authorized to complete the work, ordered his materials and is now waiting on his painter. As of yet, he has not provided his schedule to the staff.

2. **Summer Highway Projects:** Public Works has been very busy with their own work and also covering some work at Water/Sewer, Transfer Station and the Cemetery. All of a sudden, the Town had 5 staff members out on medical leave or on light duty, all issues being non-critical and not related to work. Two have been cleared and others will be back later this month. Therefore, PW, which is cross-trained and able to be very versatile, has done a great job keeping operations going. However, their projects are behind. Currently, PW is working on the Hussey Road gravel resurfacing and then will move to a landscaping problem and then work on the Wilson Road resurfacing project.
3. **Property for Sale:** Mary Lou Rines, who owns property which abuts the Swimming Pool lot/Manson Park, has notified the Town that she is interested in moving and selling her property. She would plan to move this year to live with her mother. Her asking price is \$32,000. The Assessor went out to look at the property and notes that the property, due to its condition, should be valued \$17,000 for 2012. The property is .24 of an acre. After the purchase price was negotiated, it appears evident that the building would need to be demolished so that cost would have to be added to the project.
4. **Theatre Fundraising Projects & New Regulations:** Donna was able to come in to meet with the Council this evening. The Theatre meetings are the last Tuesday of each month and may continue through Summer or at least part of the summer due to the importance of all of the projects.
5. **Water and Sewer Updates:**

**USDA Sewer Projects Update:** Cianchette and Nichols were paved with seeding and loaming taking place now. Livingston had a line break after the work was completed, perhaps from compaction of the heavy truck traffic late last week. A boil water order is on the road for part of Livingston due to the negative water pressure. The tests came back fine for all houses for both days except for one house and the Assistant Water/Sewer Superintendent is waiting for guidance from the state

**DWSRF Waverly Street Project Update:** This project is nearing completion after the drilling company got through the river bed. As we did not have a working valve of any type on Waverly Street, the Town installed one. Then we planned for a water shut down of the area to switch the line over so it was active. People were provided with notice. The valve for Bates Street failed so there was an unexpected water shut off for under 10 homes. Late Monday, we were advised by Olver Associates that everything went very well and we were switched over to the new line, which is now looped rather than dead-ended. When the SAS Building sells in the future, there should be excellent water pressure there. The site clean up is continuing. All I can say, is that we are very impressed with the helpfulness and quality of work from Haley Construction Company.

**Summer Water Improvements Update:** The Water/Sewer Department is still a bit challenged with ½ of its permanent staff on medical leave, however, plans are underway to finish the hydrant replacement on Somerset Avenue. We need to continue to move the staff around between the projects so that all departments have accomplishments and get work done.

**Summer Sewer Improvements Update:** I have been advised of a pest control problem at the effluent lagoon berm of the musk rat population. There have always been a few of them, however, the facility is now being overrun by them. Permission had been given to trappers to trap them last season and no one got any. The Sidney Office of the Inland Fisheries and Wildlife provided the Assistant Water/Sewer Superintendent with the number of an authorized local trapper who can trap out of season. We need to get this issue under control pronto so the trapper will do the work, but wants to be paid \$10.00 per musk rat – there could be 20 or so out there. So this work will start immediately

### **Grants Update:**

#### **New Grants:**

**Airport Grants: Stormwater, Security and FAA Review** – needs to be closed out

**Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)** – the DEP Permit package for the project has been completed and forwarded to DEP.

**CDBG/Economic Development Grant: Argo Marketing Group, Inc.** – the Town was approved for the project. The amount of the first paperwork had \$90,000 on it, however, the revised paperwork had \$85,000 and the Town needs to pay for its own administrative costs.

**HealthySV: Healthy Communities – Proactive Student Presentations** – approved and on the agenda this evening.

**HealthySV Grant for Tobacco Free Signage** – signs were received and are posted where the Drug Free Zone signs are authorized and a few other locations.

**Jump Start Our Youth (JOY through JMG) Recreation Department** – just received \$500.00

**Kiwanis Mini-Grants for Programming & Sponsorship for children** – Rec is planning out activities for the \$1000.00 received last year when the Town Manager spoke to Kiwanis and the \$1000.00 received this year when our Recreation Director spoke with Kiwanis - \$500.00 for new programming and \$500.00 for a sponsorship program.

**L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II** – contract is in the approval process with the State.

**Library Mini-Grants (Cornerstone of Science and Gates for computers)** – multi-year projects that are on-going.

**Project Canopy: Town Farm Forest Management Plan** – on the agenda this evening

**Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/**

**Smoke Test and Report** – completed and I will move it to the completed work

**United Way/Keeping Mid-Maine Warm Grant** – if anyone knows of a senior citizen who could use assistance with a furnace cleaning, we have enough funding remaining for one cleaning.

**New Grant just authorized:**

**Engineering for the Apron Expansion** – I am pleased to indicate after a lengthy negotiation session, questions, discussions and much back and forth, the Town, MDOT and the Engineer came to agreement on costs within the required 10%. We were most likely around 2% in difference which was great. The contract is coming with a price of \$102,000 in engineering costs and hopefully \$500 in admin costs for the Town for the required fed ex deliveries and legal bills. This project should be on the next agenda along with authorizing the contract with the Engineers. Moving this project along as fast as possible is of benefit to the Town in terms of filing the grant as soon as we can next year to get the expansion. This project is really needed. The Airport has a lot of airplanes there – because of the great mechanical and painting work at Curtis Air, the greatly improved infrastructure and we are very happy to work with all aviation enthusiast.

**New Grant Applications:**

**Quality Community Transportation Enhancement and/or Safe Routes to School** – grant is underway and project was on the agenda this evening for discussion.

**MMA Safety Grant** – filed for Permanent cabinet first aid kits for each department.

8. **REPORTS:** Audience, Council

**Audience:**

**Don Hallenbeck:** I was living on Somerset Avenue when the sidewalk was put in. It was around 1995. I also wanted to note that I have been reading a book by Historical Preservation. It looks like, from what they are saying in the book, that it was a hodge podge of engineers working on each different depot.

**Council:**

**Councilor Baker:** Excited about the Fly-in. I hope the 90-year-old skydiver is advertised. I was recently given a gift from a resident. It is a big map of Pittsfield. I will bring it to the Historical Society.

**Councilor Carr:** No Report.

**Donna Chale:** I appreciate Donna Dunphy coming in for the update. I wanted to say thank you to Chief Emery for helping with the parade. I also wanted to thank Lyn Smith for coming in early to get the kids excited about the summer program. I wanted to extend my condolences to Mayor Nichols and his family.

**Deputy Mayor Jordan:** I also wanted to express my condolences to Mayor Nichols and his family for their loss.

**Councilor Curtis:** Wondered if there were any airport items at the Historical Society. Donnie Hallenbeck noted there is a photo of a Colonel's first flight. He suggested Councilor Curtis stop by the Historical Society to take a look. Councilor Curtis noted that he would like to interview Lester, the 90-year old that will be skydiving. It would be nice to record it to be kept at the Historical Society. If anyone has any ideas about the fly-in, just let us know.

**Councilor Stackhouse:** None.

**Mayor Nichols:** Absent.

9. **ADJOURNMENT**

Motion by **Councilor Stackhouse** and seconded by **Councilor Carr** that the meeting be adjourned at 9:11 p.m. All in agreement.

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Nicole Nickolan, Town Clerk