

# MINUTES

for a regular meeting of the Pittsfield Town Council, held on Tuesday, September 1, 2020 at 6:30 PM at the Pittsfield Municipal Building and by teleconferencing technology due to the Governor's Proclamation of State of Civil Emergency for the ongoing COVID-19 pandemic.

**PRESENT: COUNCILORS:** Mayor Heather Donahue, Councilor Amanda Collamore, Councilor Debra Billings, and Councilor Peter Logiodice.

**ABSENT:** Deputy Mayor Matthew Bolster and Councilor Timothy Nichols.

Also present: Town Manager Kathryn Ruth

**AUDIENCE:** Steve Vance, Ben Hall and Cory Verrill.

1. Mayor Donahue opened the meeting by leading the Pledge of Allegiance.
2. The Council observed a Moment of Silence.
3. **ADOPTION OF MINUTES OF THE REGULAR MEETING HELD ON August 18, 2020 and THE SPECIAL TOWN COUNCIL MEETING HELD ON August 25, 2020.**

Moved by Councilor Collamore and seconded by Councilor Billings that the Minutes of the regular meeting held on August 18, 2020 and the Special Town Council meeting be adopted.

**VOTE: UNANIMOUS AYE**

## 4. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

A. Community and Economic Development Activities and Events

Upcoming Events

The traditional Egg Festival Window Contest was held in Downtown Pittsfield on Friday, August 28, 2020 from 8:00 am – 2:00 pm with judging from 2:00 pm – 3:00 pm. Age groups are 5-9; 10-14; and 15-18. The theme was: *Earth's Natural Wonders*.

## 4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**

## 5. **REPORTS:**

### A. **COUNCIL COMMITTEES:**

**FINANCE:** Our next meeting is on 9/22/2020 at 6:30 pm.

**ORDINANCE:** Our next meeting is next week on 9/8/2020 and will be at 6:30 pm.

**RECYCLING:** no report.

**B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER**

**Parks and Recreation Committee:** Ben Hall answered questions about the plans for Fall Sports including Cheerleading, Football and Soccer.

**C. TOWN MANAGER'S REPORT**

- 1-Thank you
- 2-November Election sites.
- 3-Nomination papers available.
- 4-Town Office Reopening.
- 5-Online Services.
- 6-Registration list.
- 7-Transfer Station new fee system.
- 8-Code Enforcement violations.
- 9-Summer Recreation program ends.
- 10-Porta-potties at Hathorn Park.
- 11-KVCOG Textile Recycling.
- 12-Sewer & Water system work.
- 13-Paving.
- 14-Town Logo on Vehicles.
- 15-Airport grants.
- 16-Town Acquired Property sale.
- 17-Tax Bills issued.
- 18-Marijuana proposal.

**6. NEW BUSINESS:**

**RESOLUTION 20-104:** Resolved that the Town Council Execute a letter to the United States Department of Agriculture (USDA) requesting that the Town's Sewer Loan yearly requirement of \$85,000 to be budgeted for placement in the Sludge Reserve be suspended as the Town has accumulated sufficient funding for future sludge removal and further, that the Town be able to utilize all funding over \$600,000 in the reserve for debt and capital payments for sewer system infrastructure improvements.

Moved by Councilor Collamore and seconded by Councilor Logiodice that Resolution 20-104 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 20-105:** Resolved that the Town Council Approve the Request for Proposals for the Manhole Rim Adjustment project on Detroit Avenue and authorize the Town manager and Public Works Foreman to seek bids for same and accept a proposal for the Town within the available funding.

Moved by Councilor Collamore and seconded by Councilor Billings that Resolution 20-105 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 20-106:** Resolved that the Town Council Approve the Request for Proposals for Engineering and Design Services for Highway and Buildings/Grounds Projects and authorize the Town

manager and Public Works Foreman to seek bids for same and accept a proposal for the Town within the available funding.

Moved by Councilor Billings and seconded by Councilor Logiodice that Resolution 20-106 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 20-107:** Resolved that the Town Council Appoint Members to fill the vacancies on the various Town Boards and Committees.

Moved by Councilor Collamore and seconded by Councilor Billings that Resolution 20-107 be adopted.

**VOTE: UNANIMOUS AYE**

## **7. DISCUSSION ITEMS:**

## **8. REPORTS:**

**Audience:** None.

### **Council:**

**Mayor Donahue:** Thank you to the audience for coming. I also want to announce that the Maine Cheese Guild has been approved for the grant which will allow us to have much more advertising of the Festival in 2021.

**Deputy Mayor Bolster:** absent.

**Councilor Nichols:** absent.

**Councilor Collamore:** Are the Porta-Potties going away after this Thursday since it is the last concert? (TM- We may keep them for Fall Sports.) I like that the website has been updated for Mobile. I have been talking back and forth with Mike and I have offered to work with him on it.

**Councilor Logiodice:** no report.

**Councilor Billings:** I am grateful that we are done early with our meeting.

## **9. ADJOURNMENT**

Moved by Councilor Collamore and seconded by Councilor Billings to adjourn at 8:18 PM.

VOTE: \_\_\_\_\_

---

Kathryn Ruth, Deputy Town Clerk

*Minutes are a synopsis of a meeting. For more detail, please go to [www.pittsfield.org](http://www.pittsfield.org) and click on Town Meeting Videos to listen to videos of Town Council and other Board/Committee Meetings.*

