

MINUTES

For a regular meeting of the Pittsfield Town Council held on Wednesday, November 8, 2017 at 6:30 pm in the Council Chambers.

PRESENT: COUNCILORS: Robert Stackhouse, Michael Cianchette, Scott Strom, Howard Margolskee, Heather Donahue and Marie Manning. **ABSENT:** Timothy Nichols. Also present: Town Manager Kathryn Ruth; Deputy Treasurer Emmalee Reed. Audience members included Scott Noble, Mike Gray and Don Hallenbeck.

1. **Mayor Stackhouse** opened the meeting by leading the Pledge of Allegiance.

The Council observed a moment of silence.

2. Adoption of minutes of the regular meeting held on October 17, 2017.

Moved by **Councilor Cianchette** and seconded by **Councilor Strom** that the minutes of the meeting held on October 17, 2017 be adopted.

VOTE: UNANIMOUS AYE

3. PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:

Presentation by Town Manager on Town Goals and Achievements

As an introduction for the upcoming budget process for 2018, we have prepared accomplishments and determined goals for the future. The Town Manager discussed briefly a number of department achievements and goals as a prelude to the budget process.

Community and Economic Development Activities and Events

Events held:

HealthySV Coalition Annual Meeting on Wednesday, October 25, 2017 from 9:00 am – 12:00 noon at St. Martin’s Episcopal Church in Palmyra – which was moved to Leighton Street. We had several updates and a guest speaker. READ Agenda.

Report on New Business Activity & Opportunities in Pittsfield:

A. General:

A few private sector business activities remain under review and small projects continue to be underway. To address the few remaining available small locations, additional promotional pieces beyond our regular promotion of available properties had been provided to economic and community development resources and sites. We have received inquiries about industrial

park buildings owned by the Town and have provided information on the GE Building that is now available. Other inquiries have been received regarding the available industrial park lots. Most inquiries received this summer and fall for industrial park lots need much larger parcels, therefore, we have provided information on private sector opportunities.

The Town has received a number of new inquiries about available buildings in Town and provided information and assistance to business representatives collecting information on potential sites for their business or client. Some of the inquiries were from our website marketing materials while others were from the economic development information that we sent out on the internet. Still other inquiries were from advertising conducted on behalf of the property owners by their real estate agent or themselves.

For the UTC Factory, please see the lengthy history in prior meeting minutes. The property has been acquired by a developer who is located in Southern Maine. The property is being marketed by The Dunham Group for lease opportunities. The Town has contacted the Lead Generation company to discuss the project and future direction as the building is now owned by a developer. RCI is working on leads.

Bangor Savings Bank's proposed new bank facility on Somerset Avenue to be located next to Family Dollar was approved for its site plan review before the Planning Board. Neighbors in favor of the project attended. We were very impressed with the bank's plans for the property which will be an impressive addition to the community. The back of the lot will be left in its pristine natural condition. The engineering firm was very professional in its review and estimates that the bank will be in service in early 2018. The project has not yet begun. UPDATE: A deed has been issued from TD Bank and its affiliates to Bangor Savings Bank for the closed TD Bank Facility in Downtown Pittsfield. This is the only time that we are aware that a bank has allowed another bank to move into its closed facility at least in this part of the State. Generally, there is a restriction placed on the deed. In this case, the transfer was allowed and Bangor Savings Bank will move into a much larger office space on Main Street. That will leave the little branch office at the Somerset Plaza available for a small business venture, dependent upon the restrictions, if any, placed on the deed by Bangor Savings Bank. This move is to take place for 2018.

The Town continues to work with an upcoming small company Innovative Specialties, with a great skillset seeking an expansion in our community in the Industrial Park Phase II. This item was on the agenda for the 04/19/2016 meeting with three actions listed and on the agenda for 05/03/2016 with two ordinances set to public hearing and a resolution. The CDBG grant was approved for submittal after a very positive public hearing was held. The grant application was filed by the deadline in May. The project was approved at the 09/12/2016 Planning Board Meeting. All grant paperwork for the Phase II Project Development was filed on time at the beginning of October. The project is under review by the State. An RFP was drafted by the Town and reviewed by the State for engineering assistance for Innovative Specialties. The RFP has been provided to the company along with a list of suggested engineers to contact as well as any engineers that Innovative Specialties would like to obtain pricing from for assistance with the building. The Town has received a

number of approvals and is awaiting the Town Attorney's review of the Side Agreement with Innovative Specialties, LLC so that we can execute all paperwork and start the project. The grant is in the process of encumbrance with the State of Maine. The engineering firm with the low bid was chosen by Chad Dow and is now working on the project's engineering required to obtain permits for construction. The owner has requested that the engineering firm have the project ready to go out to bid in February 2017. As of the writing of this agenda item, the project remains at the Engineering firm. The Engineering firm has filed a revised site plan for review at the March 13, 2017 Planning Board Meeting. Approval was received. Additional clearing is required on the property and is expected to start this week. The first bills for reimbursement have been received for engineering. Once this project starts up, it will take 10-20 hours a week for months until completion. The bid package has been received for review. The project is out to bid with a due date for bids of May 01, 2017. Due to extensive engineering revisions, the due date for bids had to be moved back. When bids were received, the bids were very high due to the engineering package that was put out to bid. Mr. Dow is reviewing his options at this time and is working on a solution. UPDATE: The State of Maine has issued a variety of instructions regarding this project. We are currently awaiting an answer to our request to meet in person with the State to discuss options to move toward the construction of this project. We had a very successful meeting with DECD and are working on this now. UPDATE: As I write this note, Chad Dow's bank and Chad are working on the arrangements for his loan to cover the amount of the CDBG Grant, which will be reimbursed by the State of Maine, upon completion of the project.

The Town Council signed the following Business Certificates in 2016:

1. Puretech Window Cleaning at 115 Main Street
2. Pittsfield Redemption Center at 418 Main Street (new facility under new management on the other side of town).
3. Andrea Amara for Andrea's Salon at 11 Huff Road for a hair salon.
4. Kimberly Wick for The Sitter Center Daycare at 50 Mount Road
5. Steven Lamarre for Off The Wall Collectibles at 129 Morrill Street
6. Bag End Suri Alpacas of Maine's new Farm Store at 226 Snakeroot Road
7. Dysart's expansion for restaurant seating in the North Main Street section of the building
8. Lisa Lewia, LMT with her massage therapy business at 15 Gleneagle Court. This is a home occupation.

The Town Council signed the following Business Certificates in 2017:

1. Eden Day Spa at 145 Main Street (the corner of Main and Central Streets)
2. Artful Alterations owned by Becky Thompson who has returned to our community.
3. A New You owned by Terri-Jean Wilkinson which is a new business to open at 113 North Lancey Street as of March 1, 2017.
4. Simply Efficient by Lorrie Farewell at 811 Main Street on 05/02/2017
5. Grandpa's Specialty Smoked Meats at 117 West Street on 07/18/2017
6. Helpfull Hands at 430 Main Street on 07/18/2017
7. The Maine Federation of Farmers Markets on 08/15/2017 (new location at Cooper on Sebacook Street).

8. The Drooling Goat BBQ (at Stony Knolls Farm) owned by Ken and Janice Spaulding to Hathorn Park.
9. POPonOVERS at Big Bill's on Main Street by Nancy Monteryo
10. Dunkin' Donuts and Cafua Management Co, LLC
11. High Tide Low Tide by Wayne Dubay

The Town Council signed the following Thank You Certificates in 2017:

1. Thank You for the great donation of materials by Hancock Lumber for the Hathorn Park Cupola.
2. Thank You to the Businesses supporting the Summer Concert Series: AAA Energy Service Co; Attorney Fred Bachrach; Bolsters Rubbish Removal; Bud's Shop 'n Save; Cianbro; Curtis Air; Dunkin' Donuts; Dysart's Travel Stop; Frost's Mobil Service; Hometown Healthcare Center; Houston-Brooks Auctioneers; Anonymous; Insource Renewables; McMann's Auto; Mike's Auto Body; Northeast Planning Association; Peoples United Bank; Pittsfield Redemption Center; Sebasticook Valley Health; Sebasticook Valley Regional Federal Credit Union; Skowhegan Savings Bank; United Insurance; and Varney Chevrolet.

The Economic Development Lead Generation Project went well with the issuance of the Situational Assessment and recommendations for sectors to promote for business attraction for the UTC Facility, SAS Facility and the Pittsfield Industrial Park Expansion, Phase II. The final report was issued in February 2017. Lead generation is now underway. One lead was obtained to date. We were advised that the company had expressed interest in one of the facilities here in Town and has talked about coming to Pittsfield in February – March 2017. No further information has been received. In April, the Town Manager spoke with the Lead Generation company and was making arrangements to call the company. There was an extensive phone conference regarding how to proceed. The company has located a lead and discussions are now underway regarding background material for the company. After a Pittsfield Economic Expansion Corporation Director met with the lead generator in Canada, we began receiving other types of leads. PEEC will be discussing the type of leads desired for our community with RCI in September 2017 and this meeting was very helpful to define future direction. UPDATE: PEEC is working with RCI and Camoin Associates to schedule business visitations with multiple companies interested in the former UTC Facility during a several day period in January 2018 – February 2018.

In addition, we will continue to work with several companies that wish to expand and/or locate in Pittsfield. These are on-going in the development and feasibility phases.

B. Properties for Sale:

1. SAS Property: Please see the lengthy history in prior meeting minutes. We are working with SAS intermittently to see if a company can utilize the factory for storage as it is great space that is going to waste. It has been very hard to have any type of deal for a business at this facility due to its current organizational structure. The interested company has made contact with the SAS representative and is awaiting approval. The Town then has followed

up numerous times to request that there be a decision made. The Town has now learned that proposals will be reviewed on this property so we are working with a company on a proposal for a new manufacturing facility. The company is very interested in this facility.

The company has been requested to provide their proposal for the project to the Town in writing so that we can proceed ahead. A proposal has not been received. It is reported that other parties are looking at the facility. The Town has requested that the company move forward. The Town has not been contacted regarding another non-business use of the lot, however, a project seems to be in the planning stages for the future. The property is not listed for sale. The State of Maine called about the building in late Feb. 2017. The Trust owning the property continues to not have much interest in selling the property.

The Northern Border Regional Commission Grant project is now underway with the issuance of the Request for Qualifications for Engineering for the Madawaska sewer line project. The Town has asked for guidance from the federal government on this project and is awaiting a phone conference.

2. Former Seabcoook Valley Health (SVH) Office Building: The former SVH Offices which included the Dental Clinic is now for sale. This property is in excellent condition inside. The Town has reviewed the facility with SVH Officers and will be listing the property to assist in its sale. SVH is also talking with real estate agents and has now officially listed the property for sale in late September 2017.

3. TD Bank Building: A legal firm called to obtain real estate and other crucial information required for a closing. An official announcement is coming soon. The taxes for 2017 have been paid. UPDATE: The property has been sold.

C. Projects Under Review:

American Legion:

The American Legion's demolition project is well underway with the building coming down the week of September 12, 2016. The demolition was concluded by September 23, 2016. Now the Legion is working on the details for the foundation. The site looks great! There have been many good comments about how nice the area looks. The foundation has been filled in. The American Legion is looking at options for a modular unit for the property. This is such an improvement to the neighborhood. A project is in the process of being planned. The lawn is being mowed regularly with grass returning to the lot. The American Legion continues to look for a suitable modular unit to place on the site.

D. Somerset Avenue Projects:

Report on Somerset Avenue Sidewalk Project and Impact of the Somerset Avenue Mill & Fill Project.

The Town inquired into the changes made in the road by MDOT during the paving in the Mill & Fill Project and the resulting water issues by Hartland Avenue. On 12/07/2015, the

Public Works Foreman met with the Bangor Division Engineer John Devin about the continuous water problems at the end of Somerset Avenue and its intersection with Hartland Avenue, a very flat area without enough catch basins in the State system after the mill and fill project. To date, the Town has not been contacted with the proposed solution. MDOT has been trying to clean out and explore the catch basin system on Somerset Avenue due to issues. There has not been any progress on the drainage issues on the State's road. Multiple requests have been made and to date, the Town cannot get an answer on how MDOT will resolve the extensive drainage issue on the section of Somerset Avenue prior to Hartland Avenue. MDOT has decided that it will complete some renovations to Somerset Avenue to address the drainage. This will involve bidding out the installation of two (2) catch basins near the intersection of Somerset Avenue with Hartland Avenue. This is a very good development and when the work is completed, it will be very beneficial for the neighborhood. MDOT was called regarding the constant water problems at the location for cleanup which has not been taking place. As far as we know from inquiries, the installation of new catch basins is still underway for quotation. Further inquiries have been made to learn the status of this project.

E. Report on Meetings & Events:

Report on Meetings:

Recycling Committee Meeting on Wednesday, October 18, 2017 at 5:30 pm
Sebasticook Valley Chamber of Commerce (SVCC) Board of Directors Regular Meeting on Thursday, October 19, 2017 at 5:00 pm at the Palmyra Office (Re-scheduled)
HealthySV Annual Meeting on Wednesday, October 25, 2017 at 9:00 am – 12:00 noon in Palmyra (Re-scheduled)
Theatre Committee Meeting on Wednesday, October 25, 2017 at 6:00 pm
Kennebec-Somerset Transition Team Meeting on Thursday, October 26, 2017 at 9:00 am at the Kennebec Valley Community College campus in Fairfield

Upcoming Meetings:

Somerset Economic Development Corporation Board of Directors Meeting on Thursday, November 9, 2017 at 10:00 am in Skowhegan
Workforce Connect Meeting on Thursday, November 9, 2017 at 2:00 pm at the Cianbro Institute
Sebasticook Valley Chamber of Commerce (SVCC) Board of Directors Regular Meeting on Thursday, November 9, 2017 at 5:00 pm at the Palmyra Office (Re-scheduled)
Kennebec Regional Development Authority (KRDA) FirstPark General Assembly Meeting on Thursday, November 9, 2017 at 5:00 pm in Oakland at the T-Mobile Conference Room
Kennebec Valley Council of Governments (KVCOG) Board of Directors Meeting on Tuesday, November 14, 2017 at 9:30 am in Fairfield
200th Bicentennial Committee Meeting on Tuesday, November 14, 2017 at 12:00 noon
Recycling Committee Meeting on Wednesday, November 15, 2017 at 5:30 pm
Theatre Committee Meeting on Wednesday, November 29, 2017 at 6:00 pm
Sebasticook Valley Chamber of Commerce (SVCC) Board of Directors Regular Meeting on

Thursday, November 30, 2017 at 5:00 pm at the Palmyra Office (Re-scheduled)
Kennebec Regional Development Authority (KRDA) FirstPark Executive Committee
Meeting on Thursday, November 30, 2017 at 5:00 pm

4. PUBLIC HEARINGS: NONE

5. REPORTS:

A. COUNCIL COMMITTEES: FINANCE, ORDINANCE & RECYCLING:

Finance Committee: Scott Strom discussed using 2% more of cemetery funds for upkeep/maintenance. The cost of an Assistant Town Manager was discussed but no decisions were made.

B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER

Howard Margolskee: The Bicentennial Committee will meet again on 11/14/2017. The sale of sweatshirts, hats and t-shirts are going great. We have 30 orders for sweatshirts from Bud's. The Town Manager noted that we should do a certificate of thank you for Bud's at the end of the year.

C. Town Manager's Report: Town Council Meeting of 11/8/2017:

1. The FYI Folder: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: READ List.

2. November Municipal and SAD #53 Ballot Results:

Results read

Council Election:

At Large: Matthew Bolster

District #2: Caleb Curtis

SAD #53 Election:

Margaret Holmes, Amy Wilson and Michael Wyly.

One position will remain vacant and require appointment by the Town Council until the next regular election. Generally, MSAD#53 will supply a name to the Town Council for consideration.

3. Pittsfield Winter Youth Recreation Program

READ Form including cut off date for Registration

Deedra and Sean are working on the scheduling for Winter Sports.
I have an interview with a candidate for the position next week.

4. Fuel Assistance Program for the Elderly:

I wanted to advise that the First Congregational Church, which provides the Town with a donation each year to help seniors contributed \$500 again to the Town for Fuel. We know that the Town has General Assistance and there is Kennebec Valley CAP Agency funding, however, some people need more assistance and some people will not apply for assistance from the Town and the State/region. Usually these are the seniors. So we do have a small amount of fuel funding available for extraordinary conditions which we administer. THANKS to the First Congregational Church.

5. Opening Doors to Those without Power:

THANKS to the The Unitarian Universalist Meeting House (formerly the Universalist Church) who opened their doors to people to provide kitchen space for those who would like to utilize it. The Welcome Table was also available. The Library, of course, was open for quiet use, charging devices, etc. as well as other facilities in Town such as Bud's.

6. Business Basics Workshop Services:

Sponsored by the Maine SBDC – Small Business Development Center in partnership with New Ventures Maine: SEE Write-up

6. NEW BUSINESS:

RESOLUTION 17-117: Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Facility and Construction Services of Old Town, Maine for a total to not exceed \$12,910 for the procurement and installation of one slide gate at the wastewater treatment plant effluent discharge.

Moved by **Councilor Cianchette** and seconded by **Councilor Manning** that Resolution 17-117 be adopted.

The Town Manager noted the Assistant Water/Sewer Superintendent advised during our annual D.E.P. inspection of 2016, it was recommended that we replace the original aluminum effluent discharge gate. Scott Noble requested estimates and selected Total Quality Machine of Benton Maine to build the aluminum discharge gate from the exact

prints of the original plans. The Assistant Water/Sewer Superintendent advised this past summer we installed the new gate to discover that we had the same leakage as with the old gate. After a lengthy discussion with Kirk Ball at Acheron Engineering, and discussing the issue with Bill Ball, the plants' design engineer I consulted Annaleis Hafford at Olver Associates. I have decided that the installation of a slide gate is the best option for us to go forward with. Any other option would include engineering cost and possibly a lengthy construction process to rework the entire concrete discharge structure. The gate we had made did not work due to some changes in the original concrete structure that allowed for uncontrolled discharge which is a violation of our discharge permit. Annaleis gave him the name FCS LLC to discuss this slide gate with, they provided a quote and stated it would take two days to install. I called Calais Wastewater and Kennebec Wastewater to discuss the recent installation of slide gates by FCS LLC, both facilities were and are very happy with the performance of the crew work and ability to get the jobs done in a timely non-disruptive manor. Therefore, this is a specialized gate which can not be located through regular fencing companies. Scott acquired the name of a company that Olver Associates recommended that had experience with the type of gate that is needed. Scott answered the Town Councilors' questions as this is a unique setup so it is not a regular gate. Scott Noble noted he has had gates installed but there are still leaks. It appears the concrete structure is not working. Calais and Kennebec both said the company did a great job with their replacement. The original slide gates are in a trough. It will be 3 days to get the gate and one day to fix it.

VOTE: UNANIMOUS AYE

RESOLUTION 17-118: Resolved that the Town Council authorize the transfer of the following reserve accounts to PITT#05 (G1-601-00) Highway Equipment and close out the accounts for the following reasons:

| | | |
|---------------------|--|-------------------|
| PITT#31 (G1-629-00) | Sand/Salt Shed Reserve | Project Completed |
| PITT#43 (G1-652-00) | Highway Waste Oil Furnace | Project Abandoned |
| PITT#45 (G1-654-00) | Highway Sander (Changed from its purpose of a Bryant Sander to a Hopper Sander) | Project Abandoned |
| PITT#46 (G1-655-00) | Highway Loader | Project Completed |

Moved by **Councilor Cianchette** and seconded by **Councilor Strom** that Resolution 17-118 be adopted.

The Town Manager noted State Law allows the Municipal Officials to transfer funding to another reserve account or to surplus when the purpose for which a reserve was established has been accomplished or abandoned.

Several highway reserves exist in the Peoples United Reserve/Trust Funds and can be either transferred to the Highway Equipment Reserve Account which needs more funding in the future or to surplus. It is recommended that as we will require more

highway equipment purchases that the accounts which need to be closed out be transferred to the Highway Equipment Reserve.

Current balances as of: 09/30/2017

| | | |
|---------------------------|-------------|---|
| Sand/Salt Shed Reserve | \$4,869.85 | Project completed |
| Highway Waste Oil Furnace | \$10,747.35 | Project abandoned – not going to be done |
| Highway Sander | \$15,890.48 | Project abandoned – changed to a different type of equipment than designated |
| Highway Loader | \$5,832.27 | Project completed |
| Total: | \$37,339.95 | |

All transfers, as well as expenditures, require approval of the Town Council. The balances are as of 10/31/2017. We will be closing the accounts so the actual amount from the investments will be moved to the Highway Equipment Reserve.

VOTE: UNANIMOUS AYE

RESOLUTION 17-119: Resolved that the Town Council Authorize the Town Manager to sign the 5-year blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit, for the Sebasticook Valley Elks Lodge #2713 to have games of chance, video poker and beano/bingo in the Town of Pittsfield. This letter will expire 12/31/2022 and will be renewable at that time.

Moved by **Councilor Cianchette** and seconded by **Councilor Strom** that Resolution 17-119 be adopted.

The Town Manager noted to ensure that these approvals are ready to go when an organization needs them as well as to assist with having the organizations file with the State at the appropriate time, we are approving all of the blanket letters at the same time. This is a housekeeping item to allow for efficiency and effectiveness.

VOTE: UNANIMOUS AYE

RESOLUTION 17-120: Resolved that the Town Council Authorize the Town Manager to sign the 5-year blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit, for the Greater Pittsfield Area Kiwanis to have games of chance, video poker and beano/bingo in the Town of Pittsfield. This letter will expire 12/31/2022 and will be renewable at that time.

Moved by **Councilor Cianchette** and seconded by **Councilor Strom** that Resolution 17-120 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 17-121: Resolved that the Town Council Authorize the Town Manager to sign the 5-year blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit, for the Pittsfield American Legion to have games of chance and beano/bingo in the Town of Pittsfield. This letter will expire 12/31/2022 and will be renewable at that time.

Moved by **Councilor Cianchette** and seconded by **Councilor Strom** that Resolution 17-121 be adopted.

VOTE: UNANIMOUS AYE

7. DISCUSSION ITEMS:

- A. Financial Reports as of 10/31/2017
 - Budget Expenditure Report
 - Revenue Collections Report
 - Tax Acquired Property Report
 - Economic Development Revolving Loan Update
 - Housing Revolving Loan Update
 - Transfer Station /Recycling Monthly Report
 - Theatre Monthly Report
 - Excise Tax Collections Comparison Report
 - State Revenue Sharing Comparison Report
 - Personal Property Tax Collection Report
 - Real Estate Property Tax Collection Report
- B. Other Reports as of 10/31/2017
 - Building and Plumbing Permit Reports
 - Library Report – Librarian’s and Library Trustees Minutes
 - Police Report

The Town Manager advised of the following:

Budget Expenditure Report: 83.3% of period; 74.0% of municipal, 66.8% municipal, water & sewer (depreciation and transfers done by Auditor so percentage will increase)

Revenue Collections Report: 83.3% period; 68.3% municipal, 69.1% municipal, water & sewer

Excise Tax Collections Comparison Report: For this period, \$-8,035.04 behind 2016 collections at this time of the year.

State Revenue Sharing Comparison Report: For this period, \$2,355.32 ahead of 2016 collections. This account needs to be watched closely as it continues to fall behind.

The remainder of the Financial Reports are self-explanatory.

8. **REPORTS:** Audience, Council

Audience:

Donnie Hallenbeck: The Historical Depot is closed for winter.

Council:

Councilor Manning: Somerset Cultural Planning Meeting today was wonderful. WES ART and Reinholt Consulting will have a resource on line that can be used for grants/starting businesses. Noticed Mike Gray provided a report at the prior meeting but all of it was not in the minutes. Questioned properties owned by PEEC. Mike relayed PEEC is a leaseholder for Sonoco and used to own the Tech Center where the Cianbro Institute is now located. Kathryn advised reports had been provided previously on PEEC activities to the Council including these projects. Marie asked if PEEC had staff? Mike said no, Kathryn spearheads the secretarial and treasurer work Marie asked who was on PEEC? Mike advised the Mayor, Deputy Mayor, Gary Jordan, Jr., Kathryn as Treasurer and himself. Marie questioned if there was a balance sheet or annual report? Mike replied not as of yet but there is a yearly state filing. Marie asked if Directors are paid? Kathryn advised that a Director would never be paid. If a Director took a trip on behalf of the Town such as the lead generation one in 2018, airfare, hotel, etc. would be reimbursed. Congratulated voters on approving a Medicaid expansion. With another gun violence tragedy, hoped all can come together.

Councilor Donahue: Stated the Higgins Road and Webb Road name signs need to be replaced due to their age. There was a discussion on the sign grant the Town received. Name signs were not included. Kathryn advised she would check with Public Works.

Councilor Margolskee: Thanked everyone for working together during the power outage. We are better aware of the location of the water main on George Street. There is a lot of water over by the Elm/South intersection where the culvert is located. The Town Manager will have Public Works review it. It had been referred to Public Works however, they have a long work list. She agreed it is worse and needs to be fixed.

Deputy Mayor Nichols: Absent.

Councilor Strom: Department of Education was here at Manson Park and Vickery Schools to review getting a new school built in the future. The Superintendent is confident Manson Park and Vickery will qualify for the list for new schools. He believes Warsaw will be fine and not be on the list. The question is where they will be on the funding list. The Superintendent invited him to a meeting about public schools tomorrow. Field Hockey won State Championship again. This looks like the first time in history that a hockey team has been raised a class and won. Football will be playing in the Finals this weekend.

Councilor Cianchette: Thanked the audience members for attending. Thank you to all the people who worked Elections. Approximately 15% of the population voted last evening which is sad so he wants to make sure that the audience members are thanked for coming to a meeting. Thank you to Kathryn, the ladies and all the individuals working for the Town. Kathryn, as the spokesperson you represent the Town well. We are making headway and progress.

Mayor Stackhouse: Congratulated the MCI Field Hockey and Football Teams. Thanked the other teams which were very professional. Thank you to the line workers and highway workers. The line workers said it was worse than the ice storm of 1998 but it was better conditions to turn the power back on. Asked for the statistics for the Re-Use Center and how much had been saved. Kathryn advised that it was 10.01 tons, however, Jane found some more statistics to add in so she will re-issue the report for the Recycling Committee and also advise the Council. Wanted to echo Mike's comments and thank Kathryn for all her hard work on the budget, three large grants and so much going on at once. He is very pleased that Innovative Specialties is going forward. Keep up the great work up there. I have said many times that Pittsfield would not be in the position that we are without you at the helm.

10. ADJOURNMENT

Motion by **Councilor Cianchette** and seconded by **Councilor Donahue** that the meeting be adjourned at 10:02 p.m. All in agreement.

VOTE: UNANIMOUS AYE

Nicole Nickolan, Town Clerk