

MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, July 17, 2018 at 6:30 PM in the Council Chambers.

PRESENT: COUNCILORS: Mayor Michael Cianchette, Deputy Mayor Robert Stackhouse, Matthew Bolster, Heather Donahue, Howard Margolskee and Caleb Curtis. **ABSENT:** Timothy Nichols. Also present: Town Manager Kathryn Ruth, Interim Clerk Michael Feole, Public Works Foreman Steve Vance, Transfer Station/Recycling Coordinator Donald Chute and Police Chief Harold V. Bickmore. Audience members included: Representative Scott Strom, Jan Laux, Peter Logiodice, Peter G. Vigue, Michael Gray; Bill Cunningham, Holly Zadra, Frank Robinson, Ron Watson, Mike Wyly, Mike Cray and Karen Baker.

1. **Mayor Cianchette** opened the meeting by leading the Pledge of Allegiance. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on June 19, 2018.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Margolskee** that the minutes of the meeting held on June 19, 2018 be adopted.

VOTE: UNANIMOUS AYE

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by Police Chief Harold V. Brickmore re: Capital Improvement Plan (CIP) (Locker Room; Scanner; Computer equipment; School Resource Officer 1; Detective position; School Resource Officer 2; Patrol Officer Position; Increased pay for reserves and increase roster; Police Administrative Assistant; ACO vehicle; new public safety complex; improve air quality; security/lighting/lockdown; prisoner bathrooms; 2nd bathroom; paint station house; new rifles/long guns for each officer; portable radios; vehicles; lights for pistols and rifles; more training; firearms training; additional uniforms; e-mail accounts; cruiser computers; cages; roof light bars; cruiser cell phones updates; and enhance vehicle maintenance, items in the 1-3 year category).

The Police Chief indicated that the CIP is in three parts, years 1-3, years 3-6 and years 6-10. It consists of items prioritized addressing officer safety as the most important items. The full CIP is in the Council Package. The Police Chief expressed his concerns about the building, equipment, addressing his e-mail needs; and more positions especially administrative support for himself,

The Town Manager advised that she received the attached CIP from the Police Chief regarding the needs of the Police Department. This project was recommended to him due to so many requests to spend money that were being received and the need to prioritize requests. The Chief advised that this would give us a good foundation to expand on. She thought that he could organize this for the 2019 budget process and that a few of the smaller items could be achieved in 2018. The Police Chief was asked to prioritize items and then purchase those items for which funding was available as each department head does. We received the Taser request last month which I researched and addressed.

The Police Chief indicated that he needs items and needs help to get them. The Town Manager

noted that there have been a number of discussions with the Police Chief about this and that all departments, including the police department, are required to submit information in order to obtain a purchase order from the staff for their purchases. Councilors questioned the e-mail needs of the police department. There was a lengthy discussion about the need to follow the town's purchasing requirements which includes the need for purchase orders. The Mayor indicated that he would work with the Police Chief on his needs.

Presentation by Bicentennial Committee Member Bill Cunningham re: Boat Launch Project Update

Bill Cunningham:

The project is moving along and should be completed by the Fall. Funding of the Handicapped Access was discussed and it has been decided by the committee that no access would be provided since the ramp would take up the entire park and the cost to the town would be prohibitive. He thanked the Committee and engineers for their assistance and noted that he appreciated the help that the Town Manager had been providing.

Holly Zadra presents: Results of the June 2018 Culture House Dream Lab Sessions and Next Steps

The meeting was attended by approximately 35 people, including business people, young adults and townspeople. The discussion revolved around how to sustain the historical building and how it can be put to use in a non-religious way by the town. Topics included use-specific space, using the building as an emergency shelter, which it was during last November's power outage, for larger events than the library can accommodate, as an expanded Welcome Table and inter-generational activities such as seniors providing child care. Cross-collaboration with other groups was also discussed. The next steps are to write grants for building maintenance funding, Welcome Table expansion and getting young people together as a Community Center.

Community and Economic Development Activities and Events:

Events Completed:

Airport Scoping Meeting with the Federal Aviation Administration and the Maine Department of Transportation for the Environmental Permitting Work for future development including the 8-bay nested hangar held on Friday, 06/29/2018

Review the Scoping Meeting and the projects:

Scope of Work is for the design, Bid an Construction Phase Services for the Construction of an 8 Unit T-Hangar and Apron which begins with the Environmental Permits. The FAA and MDOT require that both projects, the beginning project of all permitting which in past projects was always separate, be part of this project and then the actual project of bidding and constructing the A Unit T-Hangar and Apron.

The overall project consists of Project Administration, Data Collection with a Field Survey, Geotechnical Investigation, wetland delineation, pipe inspection, environmental permit such as the Site Location of Development Site Law Permit, FAA National Environmental Policy Act NEPA Compliance, DEP Natural Resources Protection Act (NRPA), Update Vegetation Management Plan (VMP), Design of Pre-Fabricated Hangar, Design of Hangar Apron; Advertising, Bidding, & Arrangement for Construction; Construction Administration; Resident Engineering; Control & Testing of Materials; and Project Closeout. The project

requires independent review and the MDOT engineer has agreed to perform this. With this process, the engineers provide a projected cost, the MDOT reviews the cost as well as the Town, the MDOT issues what it feels is the proper cost to the Town and we go back and forth to get to an agreeable cost. Once pricing is agreed upon, we can proceed forward. The entire project is proposed to be closed out for completion in December of 2019 if all goes well with reasonable bids for the cost of the hanger and we are able to acquire the funds for the hangar. While we can apply for a grant for the environmental permitting, design, and all other aspects of engineering – which needs to be applied for by May 1, 2019, the hanger is not eligible for grant funding as it generates revenue.

46th Central Maine Egg Festival scheduled for Monday, 07/09/2018 - Saturday, 07/14/2018

Just to note that we had another great Egg Festival week – the 46th year of this amazing celebration. People were everywhere. We will not know the overall finances for a while as the bills need to all be collected up and paid for both Kiwanis and the Egg Festival. I did not think I could ever see a larger parade than our BIG Parade, however, it was even larger this year. We will be providing certificates of thanks to the Committee members.

We are working with the Hollands on their microbrewery and events facility located at their farm on the Phillips Corner Road. The project will be coming back to the Planning Board, hopefully in August, re-designed to be more adaptable to the property and still meet all of their goals for their business plan.

The Town has received a number of inquiries about available buildings in Town and provided information and assistance to business representatives collecting information on potential sites for their business or client. Some of the inquiries were from our website marketing materials while others were from the economic development information that we sent out on the internet. Still other inquiries were from advertising conducted on behalf of the property owners by their real estate agent or themselves.

Bangor Savings Bank looks wonderful in its new location!

The **Community Development Block Grant Project for Innovative Specialties LLC** has started in the Industrial Park Expansion. This was a \$260,000 grant toward the cost of the new Manufacturing Facility. The foundation is in and the building has begun. As of April 25, 2018, the timbers for the roof were up and in May, the building had been framed in. The project is moving very quickly.

The Town was formally awarded a **Community Development Block Grant for Economic Development for the Main Street Sidewalk Project** on Wednesday, November 15, 2017. This will be a good project for the downtown. We have a group of volunteers ready to work on the project once the State of Maine starts moving forward with a plan for the Main Street Road Work. The State has not officially started the project yet. We need the State's schedule so that we can match with it appropriately. The bid specifications for the engineering consultant for the project have been drafted and were forwarded to the Maine Department of Transportation for review and approval. MDOT has not responded and it was decided at the June 19, 2018 Council Meeting that the Town will move the project forward by going out front of the MDOT and design the project first rather than in conjunction with MDOT. The Request for Quotations for Engineering and Design Service was released immediately that evening, June 19, 2018, with multiple engineering firms contacted and the legal ad forwarded to the newspaper. The Town contacted more engineering firms the next day. The project has had a lot of interest from engineering firms.

The **Northern Regional Border Commission Grant project** is now underway with the issuance of the Request for Qualifications for Engineering for the Madawaska sewer main project. In June 2017, the Town

asked for guidance from the federal government on this project and has been awaiting a response. After notifying the federal government agency in charge of the grant that the project has changed from an industrial complex as indicated in the grant application, the Town has been awaiting written confirmation that the project may proceed forward. The Town also filed for an amendment to the project. We had been checking on our request on a regular basis. Written confirmation was received on Tuesday, May 22, 2018 and interviews were scheduled with the interested engineers on Wednesday, May 23, 2018. An engineer was hired at the Tuesday, June 05, 2018 Council Meeting. The project is being designed now.

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 18-02: That the Town of Pittsfield hereby ordains to re-enact the Town of Pittsfield Retail Marijuana Establishments and Retail Marijuana Social Clubs Moratorium Ordinance.

The Mayor Opened the Public Hearing.

Comments: None.

For: None

Against: None

The Public Hearing was closed.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Curtis** that Ordinance 18-02 be adopted.

VOTE: UNANIMOUS AYE

5. **REPORTS:**

A. COUNCIL COMMITTEES: FINANCE, ORDINANCE & RECYCLING

Ordinance Committee

(Michael Cianchette, Robert Stackhouse and Heather Donahue)

Reminder that we will be meeting in August so that everyone can participate. It will take that long to obtain the recommendations from the Planning Board on any proposed changes to the Home Occupations section of the Zoning Ordinance as requested of the Code Enforcement Officer and the other items that we will be studying. As you will recall, we are combining items unless they are time-sensitive as it will save time and legal advertising costs.

Shoreland Zoning Ordinance (Updated ordinance per State, no deadline set yet)

Sewer Use Ordinance (Asked to have reviewed)

Roundup Pesticide Ban on Public Properties (Asked to have reviewed as well as total ban)

Zoning Ordinance, Home Enterprise Language (to be reviewed at the next regular Planning Board meeting per a request)

B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER

The Town Manager reported that the Theatre Committee spent most of their last meeting on Wednesday, June 27, 2018 planning out their fundraising activities. The Theatre Committee has been very dedicated to fundraising and having a presence at the Egg Festival. The Committee had a booth/table at the Egg Festival with the non-profits on the fairgrounds to sell candy apples and other items. At the Open

House, the Committee sold candy apples and popcorn. When not one but two non-profits cancelled out on running The Big Breakfast, the Theatre Committee took it on. Congratulations to the Committee for their dedication to the Theatre and community.

C. TOWN MANAGER'S REPORT

1. Commercial Insurance Program Renewal: The 2018-2019 policies came in at an increase of 4.7%. The Aviation Airport policy increased for the first year for many years coming in at an increase of \$86 or 5.5% at \$1,646. The Fine Arts Policy increased \$10 or .5%. The total increase was \$2,728 for all policies including Property, Crime, Inland Marine, Auto, General Liability, Public Officials and Management Liability, Airport and Fine Arts.

2. Water Valve Project: Valves were replaced at the corner of Hartland/George and Elm/George on July 10. The project went well with the valve at Hartland taking about 1 hour to complete. The valve at Elm/George had a lot of saturation around it so this took a lot longer. Finish work remains.

3. Water Conservation Efforts Appreciated: Town Councilors had been advised that recently the tank was not filling up as it should due to the high usage of water from the very dry summer. When the Assistant Water/Sewer Superintendent contacted three large water users to request voluntary compliance with conservation efforts, all three complied. Within a couple of days, the tank was up to the usual level. All businesses that utilize a lot of water have been very helpful when asked to reduce usage. This is a rare situation; however, the summer is one of the driest in memory. The Pittsfield Water Works Terms & Conditions allow the Town to have the water usage reduced and for conservation. We would always work with the businesses so that they can also perform their work. This situation will be monitored as we are entering another dry period in August.

4. Sebasticook Road Culvert Project: Speaking of dry periods, the best time to perform work in the water such as the culvert lining and stabilization project is to conduct the work when the water levels are low. The contractor Knowles Industrial Services is working with Plymouth Engineering to try to reduce costs by reducing the amount of coffer dams used. If the water level is reduced along the Sebasticook into Mill Pond, this could assist with the overall cost of the project because the coffer dams can be less. At this point, we do not know if there would be enough reduction, if any, as we need the details worked out with the dam owners upstream of the Town and contact made with those directly downstream and then determine the cost savings. This is a brand-new development and we will keep you apprised. If all goes according to the schedule provided by the contractor, the Sebasticook Road Culvert Project will take place in early August 2018.

5. Snakeroot Bridge: MDOT has announced that the Snakeroot Bridge will be closed effective June 19th for up to 56 days to rebuild the deck. When we had called businesses in that area, we found that most of the businesses were aware of this project. We are 29 days into the project so around 27 days left or ½ of the time for the project.

6. Ladies Auxiliary Meeting: The Police Chief and I had a delightful time at the Sebasticook Valley Hospital Ladies Auxiliary on Thursday, June 21 with a presentation on several town services and an update on the Police Department including the Chief's projects and ideas for the future. The presentation was at the beginning of the meeting. I stayed for the entire meeting and was so impressed with the work and the members that I am now a member of the auxiliary. They are such a nice group and so dedicated to the hospital. I will enjoy meeting with all of the ladies.

7. Pittsfield Summer Recreation Program: Our Recreation programs continue in their 8-week period for Soccer, Tennis, Arts & Crafts, Cheering, Basketball and Field Hockey. Session 2 of Swimming Lessons will start July 23 for 4 weeks.

MINI Camp Week! 4 Dates · Jul 30 - Aug 2

Pittsfield Rec is happy to announce we are having a FREE Mini Camp Week--Craft Camp, Lacrosse, Tennis, Field Hockey and Soccer!! The 3 or 4 Day Camps are from July 30-August 2nd.

These camps are all free and suited for ages 8-13 years old. A registration form with parent signature and insurance info is required for participation. The forms are available at the Paul E. Bertrand Pool, the Pittsfield Town Office or from the coach on the first day of camp.

We are offering a great variety of options....check out our selections--pick one or go to all!!

Craft Camp- work on an exciting 3 day project with Teachers Lexi Caldwell and Anna Peterson Monday - Wednesday from 9:00-10:00 at Manson Park School!

Tennis Camp- Coach Johnny Buys is running a fun camp at the Manson Park Courts Tuesday-Thursday from 10:00-11:00. Rackets can be provided.

Lacrosse Camp- Mid Maine Lacrosse Coaches are providing equipment and are ready to instruct campers of all abilities at Manson Park Monday-Thursday from 11:00am-1:00pm!!

Field Hockey Camp- Meet Coach Terri Jean Wilkinson at the MCI FH Field Monday-Thursday from 1:00-3:00pm and get ready for FH season!

Soccer Camp- Boy and Girls can train for soccer season with Coaches Stacy Erving and Deedra Braley at the Manson Park Fields from 4:00-6:00pm Monday-Thursday!

Contact Pittsfield Rec for more info or to get an emailed reg form at pittsfieldrec@gmail.com.

8. 2018 Summer Concert Series: This will be published in the Town Manager's Report: This series started on July 12 in Manson Park during Egg Festival week with Yellow Brick Road, an Elton John Tribute Band. The schedule includes Phat Burger Deluxe, Meghan Clark, Cold Engines, Pete Kilpatrick, Riff Johnson, Denny Breau and Studio Two, all sponsored by local businesses.

9. Pittsfield Community Theatre Movie Line-up: This will be published in the Town Manager's Report.

July 15-19 INCREDIBLES 2

Matinee Sunday, July 15 at 2 PM and Wednesday, July 18 at 10 AM and 7:30 PM

July 20-26 INCREDIBLES 2

Matinee Sunday, July 22 at 2 PM and Wednesday, July 25 at 10 AM and 7:30 PM

July 27-Aug. 2 JURASSIC WORLD FALLEN KINGDOM

Matinee Sunday, July 29 at 2 PM

Aug. 3-9 ANT-MAN AND THE WASP

Matinee Sunday, Aug. 5 at 2 PM

Aug. 10-16 HOTEL TRANSYLVANIA: SUMMER VACATION

Matinee Sunday, Aug. 12 at 2 PM

Aug. 17-23 SKYSCRAPER

Matinee Sunday, Aug 19 at 2 PM

Aug. 24-30 MAMMA MIA

Matinee Sunday, Aug. 26 at 2 PM

Aug. 31-Sept. 6 MISSION IMPOSSIBLE FALLOUT

Matinee Sunday, Sept. 2 at 2 PM

10. Maine State Housing Authority New Program: Maine Housing is promoting its Mobile Home Replacement Initiative which provides an opportunity for the owner/occupant of a Pre-1976 Mobile Home to remove and replace it with a new Energy Star certified manufactured home located on the same site. This would be the combination of a MaineHousing First Home Loan and a \$30,000 MaineHousing (deferred, forgivable 0% second mortgage) grant to cover the costs of removing and dismantling the existing home and then purchasing and installed a new home. Successful applicants will need to qualify for a MaineHousing First Home Loan and to purchase the new home through a licensed Maine manufactured home dealer. More information is available at the Town Office and on the State of Maine website.

6. NEW BUSINESS:

RESOLUTION 18-64: Resolved that the Town Council approves the creation of the School Resource Officer as a temporary Reserve Officer position, and that the Town Council further authorizes the Town Manager to execute the Memorandum of Understanding between the Town of Pittsfield and Maine School Administrative District #53 for the School Resource Officer Program.

The Town Manager advised that the Memorandum of Understanding to start the School Resource Officer Program at MSAD #53 was enclosed in the Town Council Package. It starts as a temporary program as the program is in the school budget which starts on July 1, 2018, however, is not in the Town's budget which started on January 1, 2018. It then shifts over as a regular program in the future when added to the Town's budget for 2019. The agreement has been through a number of revisions to make it clearer and to address the cost of the program. A copy of the legal opinion on how to establish the program was in the Council package.

The Police Chief explained the program and announced that he increased the price to cover some additional items.

The term for the agreement is through 12/31/2019 with the School being agreeable to lining up with the Town's fiscal year as it is the Town's costs for the officer which need to be covered.

For the temporary program (not yet in the Town's Budget) of mid-August through December 2018 totaling 19 weeks, the officer will be working on school resource assignments and/or related school work. The school has offered to pay for one week of school vacation. MSAD #53 will pay for the entire cost of the program (wages, stipend, uniforms/equipment training and gas) on August 1, 2018. This makes it easy for the Town to be able to move forward with this program which is not in its budget.

Moved by **Councilor Bolster** and seconded by **Deputy Mayor Stackhouse** that Resolution 18-64 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 18-65: Resolved that the Town Council accept the quotation of CES Inc. for Engineering and Design Services for the Main Street Sidewalk Project dated June 19, 2018 for a total of \$33,500.00 for Tasks 1-4 and 6 and \$100.00 per hour to not exceed \$11,200.00 for Task 5 Inspection and authorize the Town Manager to execute a General Services Contract for said project.

The Town Manager advised that the bids were due on Tuesday, July 10, 2018. The Town Manager scheduled interviews for Monday, July 16, 2018 when the Public Works Foreman would be back to work from his leave and taking into consideration flight delays that may come into place.

All engineering firms submitting a proposal were scheduled for interviews.
All firms were excited and/or pleased or both to be asked to Town for an interview.
All interviews were interesting and the firms had reviewed the town's project to varying degrees.

The low bidder is CES, Inc. CES interviewed well as did all firms. The engineers to be assigned to the project were found to be responsive and responsible.

Our Public Works Foreman is here this evening and can update the Town Councilors. After the interviews, Steve Vance reviewed their proposal in depth to make sure that all requirements of the RFQ were met. He notes that we will have the biggest bang for our buck with CES. The firm was professional and knowledgeable. The Public Works Foreman spoke with CES today and the firm has agreed, as they did at the interview, that they would work with the Town on the pricing based upon what documents might be available from the State that could be used and will coordinate with the Town on the inspections.

Therefore, we will agree upon an inspection schedule so that the Town crew and the engineering firm can work hand in hand. Some inspections the Town can do and some inspections the engineering firm should do.

The Town has worked with CES in the past and found the firm very easy to deal with and very receptive to the Town's needs.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Curtis** that Resolution 18-65 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 18-66: Resolved that the Town Council authorize the Town Manager and Deputy Treasurer to Transfer and Expend funds from the Municipal Building Capital Reserve (PITT28 – G/L #01-605-00) to not exceed \$950.00 for necessary work to the Sprinkler System in the Municipal Building.

This is regular work required to the Sprinkler System and less than we normally have to complete to keep the system up to date.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Margolskee** that Resolution 18-66 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 18-67: Resolved that the Town Council authorize the Town Attorney to initiate Enforcement action against Loren M. Russell and Kimberly A. Russell for Land Use Violations at 132 Peltoma Avenue, Map 23, Lot 5 and authorize the Town staff to sign documents as necessary.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Curtis** that Resolution 18-67 be adopted.

VOTE: UNANIMOUS AYE

The Town Manager advised that there has been no progress by the Russells to work towards resolutions of code violations at their property in 2018. The family no longer resides at Lancey Street. The property is in disarray and an embarrassment for the neighborhood. The Town was headed down to cut the grass along the road when one of the neighbors decided to take care of it due to the disarray of the yard. The property is not maintained, there is unscreened storage of materials and the garage/stable is close to collapse. There is a lengthy history of disrepair. It is hoped that the initiation of legal action will assist in resolving this situation.

The Town Councilors agreed that there was no other recourse at this time.

RESOLUTION 18-68: Resolved that the Town Council approve Karen Baker's appointment as a Municipal Bureau of Motor Vehicle Agent.

The Town Manager advised that we have not had to do this for a long time. Cammie Jemery, who is leaving for the private sector, held the Motor Vehicle agent position for many years. As Karen Baker has been promoted from the entry level Financial Clerk position to the position held by Cammie, she will assume the duties of Motor Vehicle Agent. The State law requires that the Town approve the request so that the Secretary of State may appoint Karen to this position.

Cammie received a really good offer from the private sector and will be leaving for her next career. With Karen's promotion, this frees up the entry level Financial Clerk position. Today we hired Michelle, who you will meet in the future pending the background reviews, for the open Financial Clerk position. This evening most of you met Michael who is covering for the Town Clerk who is out on leave for the next 3-4 months. Cammie has been here for a long time and we will miss her.

Moved by **Councilor Margolskee** and seconded by **Deputy Mayor Stackhouse** that Resolution 18-68 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 18-69: Resolved that the Town Council approve a lunch wagon license Application for Fresh Eats Mobile Kitchen LLC of 241 North Road, Detroit, ME 04929 Conditionally pending State inspection approval and proof of insurance.

This is a new application for a lunch wagon with the dates listed in the application. In order to accommodate everyone, we would approve this conditioned upon receiving a copy of the State inspection that approves the operation and the company's insurance certificate as this is on town property. As we have one meeting per month, approving this now allow the project to go forward when the necessary items are received.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Margolskee** that Resolution 18-69 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 18-70: Resolved that the Town Council approve a lunch wagon renewal license Application for Drooling Goat BBQ of 49 Maple Lane, St. Albans, ME 04971.

This is a renewal application. Everything has been in order. People have been very pleased with this latest addition to the Town.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Curtis** that Resolution 18-70 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 18-71: Resolved that the Town Council approve a renewal application for a liquor License for the Seabasticook Valley Lodge of Elks at 140 Middle Street, Pittsfield, Maine 04967.

This is a renewal application. The Elks always work hand in hand with the Town to address any items that might need to be addressed.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Curtis** that Resolution 18-71 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 18-72: Resolved that the Town Council approve a renewal application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, Maine 04967.

This is a renewal application. The CEO has a copy of the materials which are in order.

Moved by **Councilor Margolskee** and seconded by **Deputy Mayor Stackhouse** that Resolution 18-72 be adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 18-73: Resolved that the Town Council approve a Permit for the Nolan's H.E.R.O. Foundation Run/Walk Event on Saturday, September 15, 2018 at 10:00 a.m.

The Annual Run/Walk will be held on Saturday, September 15, 2018 with a route designated around the community. The MCI Football Field will be utilized as the staging area. There may be some musicians this year. The Town Manager noted that the event is always in very good order.

Moved by **Deputy Mayor Stackhouse** and seconded by **Councilor Curtis** that Resolution 18-73 be adopted.

VOTE: UNANIMOUS AYE

7. **DISCUSSION ITEMS: N/A**

8. **REPORTS:** Audience, Council

Audience:

Frank Robinson: Asked if he could provide the transfer station with an air conditioner since he was there the other day and the personnel are working under extreme heat conditions. The Town Manager advised that approval was not needed, however, that Donnie does have funds to purchase an air conditioner if needed at the facility. He was also concerned that there was no hand washing facility and that they use wipes. The Transfer Station/Recycling Coordinator discussed the facility and how it was permitted. Facilities to support a hand washing facility are not possible due to its location over a closed landfill. For facilities like these, the wipes are proper protocol. A discussion ensued about having a pre-made building installed in one day due to having to move over the electrical after the installation. The existing building was erected in 1984 and has out-lived its usefulness. Public Works Foreman Steve Vance agreed to inspect the facility and make a recommendation as to how to move forward. He also noted that he lives next to the US Post Office and they have not been mowing the strip that they were in the past. He thinks that it is their responsibility. He noted that the Town Manager went down to the Post Office to assist with this.

Pete Vigue: Discussed management responsibility for employees and facilities such as paint, rugs, cleaning, IT, records retention and employee safety conditions that he thought the town could improve upon. He discussed the Main Street project with the Town Manager and indicated that the State will be digging up the road in early 2019. He mentioned that the railroad station is going to have work done on the windows in the near future and there are artifacts stored there that will have to be safeguarded during the renovations. He also mentioned that the owner of the railroad is stopping by with more historical artifacts that would need to be preserved. He is also concerned that, once the renovations are completed, there are no climate controls and the artifacts could degrade if stored there. The artifacts stored there now were originally stored in the library, which does have climate control and he thought that moving them back there would be advisable. He thanked Police Chief Bickmore for his stepped-up efforts. He also has concerns about paving.

Police Chief Harold Bickmore: Has concerns about lack of management and leadership in the town since his arrival in October. He thinks town employees work in a hostile work environment and that the town has gone backwards. He also noted that Steve Locke is going home from the hospital and rehab soon as he recovers from his accident. He wants to work together as a team. He noted that no one has talked to him about painting, cleaning and the e-mail accounts that he needs for his officers.

Representative Scott Strom: Talked about special budget sessions being held in Waterville.

Ron Watson: Thanked the Town Council for the School Resource Officer position that was approved. He also asked how many people voted that were registered in the primary. He is concerned about voter turnout and would like to see if the town can reach 100% voter turnout. He suggested that as we come into contact with the townspeople that we ask them to vote and ask for a commitment. He feels that lack of voter participation is a symptom of disengagement.

School Committee Member Mike Wyly: Noted that last year only one member of the town council attended the School Committee meetings and this year there were two. He asked that the town council make an effort to attend these meetings to show solidarity within the town.

Council:

Councilor Bolster: Noted that all of the items discussed this evening take money. He feels that Pittsfield is already a high tax town. He would like to expand the tax base by having businesses relocate or expand here. He feels that the codes in town are making it hard for them to expand and wants to review codes with making it affordable to expand as a focus. The surrounding towns have more favorable codes. He mentioned that Johnson Flat Rd. is cupped and retains water in rain and in the Winter. He suggested selling the dirt road section to a neighboring town. Public Works Foreman Steve Vance told the council that the center line of the road marks the town line with Clinton and that he has worked with their Public Works Department in an on-going basis to improve the conditions of this road.

Councilor Donahue: Wants to echo what Councilor Curtis said about what he supports and what he does not support, see below. She thanked the Police Chief for the School Resource Officer position and hopes that it can be a stepping-stone to a full time SRO position in the High School. She also thanked Bicentennial Committee Member Bill Cunningham for his efforts regarding the boat launch. She will check the conditions at the landfill hut the next time that she is there as she is concerned about the setup described at the facility. She has concerns about town employees smoking while working and suggested a smoking secession program be offered to the town employees. (The Town Manager noted that there is a smoking secession program offered as part of the Employee Assistance Program that is free and this had been distributed to the employees previously a couple of times a year. It can be distributed again.) She thanked all of the Departments for all of the work that they do. She wants enough people and equipment to handle the workload and wants to make sure that employees are able to have vacation and time off. She also agreed that the town codes are too restrictive and noted that with a minimum square footage requirement of 750 square feet for a building that a tiny house could not be erected.

Councilor Margolskee: Wants the Comprehensive Plan of 2013 to be reviewed since it is probably outdated. He thinks the next budget cycle is very important. He would like to visit it before it is put together so that there is enough time to get what needs to be done included since the projects take so much time to plan. He also thinks that the town should have a 1-3 year plan. He also noted that taxes are high and that Pittsfield ranks 85 out of 400 towns in Maine. He asked why they are so high? He wants to look into how the Council approaches shortfalls so that the town does not fall behind. He thinks that we have fallen behind and wants to re-prioritize the town's needs. He thinks that things have gone backwards since he moved to town 30 years ago. He wants the town to be functional for him as he ages and attractive to young families.

Councilor Nichols: Absent

Councilor Curtis: He needed a few minutes to step back and look at all of the issues raised tonight and decide what he supports and does not support. He supports Capital Improvement Plans and Committees to help department heads with their capital needs, paving plans for the town and he understands why the Town did not pave every year, making changes, being critical of each other including of Town Councilors, and

making sure that employees get the time off that they need. He does not support blaming the Town Manager. He noted that the Town Manager has done a lot of good things for the Town. He also does not support large tax increases. He does think that the current tax level is a good trade for the services that he receives from the town.

Deputy Mayor Stackhouse: Would also like to echo Councilor Curtis' views on the Town Manager. He does not see a hostile work environment. Just because people do not agree, it is not a hostile work environment. He heard great reviews on the Concert in the Park for the Elton John Tribute band. He also thanked Bicentennial Committee Member Bill Cunningham, Municipal Bureau of Motor Vehicle Agent Karen Baker and School Resource Officer Mike Cray. He then thanked the Town Manager for all of her hard work and efforts on behalf of the Town.

Mayor Cianchette: Thanked the audience for attending on a Tuesday night. Noted that he was born and raised in town and is proud to live here. Thanked the Police Chief for investing himself in the town. Thanked the School Resource Officer Mike Cray. Noted that when the town got \$1,900,000 in the past that he wanted it to be put into a rainy day fund. He now feels that it needs to be used smartly with all options on the table. He feels the comments tonight were passion-based and truthful. He noted that Councilor Donohue is having an open house at her farm this weekend as part of Maine Farm Day. They have a unique dynamic that is positive and are representative of the young dynamic needed in town.

9. **ADJOURNMENT**

Motion by **Councilor Stackhouse** and seconded by **Councilor Curtis** to adjourn at 9:40 pm.

VOTE: UNANIMOUS AYE

Michael Feole, Interim Clerk

Kathryn Ruth, Deputy Town Clerk