

**Minutes  
Pittsfield Planning Board  
Regular Meeting  
June 4, 2018**

The Pittsfield Planning Board met on Monday, June 4, 2018 at 7:00 pm in the Council Chambers of the Pittsfield Municipal Building, 112 Somerset Avenue, Pittsfield, Maine.

Members Present: Jan Laux, Brent Newhouse, Vaughan Woodruff, Tom Cote, Ron Watson, Morris Pollard and Simone Engelhardt. Members absent: Royce Sposato and Anna Bockis. Also, Present: Kathryn Ruth, Town Manager and Building Inspector Steve Seekins.

1. Chair **Jan Laux** opened the meeting by leading the Pledge of Allegiance to the flag.

2. **Public Hearing: NONE**

3. **Old Business: None**

4. **New Business:**

- a. Request by B & D Properties of Maine, Inc./Brent Newhouse for an extension of time to record at the Somerset County Registry of Deeds the approval letter dated April 11, 2016 and Site Plan Approval signed by the Planning Board at their April 9, 2018 meeting.

Chair Jan **Laux** opened the discussion and asked Steve Seekins to explain the request. Steve advised that the Site Plan Review Ordinance requires that the approval letter and site plan be recorded at Somerset County Registry of Deed within 30 days of its approval or the approval is void. **Brent Newhouse** did not do the recording. The ordinance goes on to say that an extension can be granted for cause.

Motion by **Simone Engelhardt** seconded by **Tom Cote** that a 30-day extension be granted.

**VOTE: UNANIMOUS AYE (Brent Newhouse abstained.)**

**Other items that come before the Board. None**

6. **Adjournment:**

Motion by **Tom Cote** and seconded by **Morris Pollard** that the meeting be Adjourned.

**VOTE: UNANIMOUS AYE**

Respectfully submitted by: Steve Seekins, Building Inspector