

# Minutes

## Pittsfield Planning Board

### Workshop Meeting of August 12, 2019

The Pittsfield Planning Board met for a workshop meeting on August 12, 2019 at the Council Chambers at the Pittsfield Municipal Building, 112 Somerset Avenue, Pittsfield, Maine.

Members present were: Jan Laux, Anna Bockis, Ron Watson, Vaughan Woodruff, Royce Sposato, Simone Engelhardt and Tom Cote. Members Absent: Brent Newhouse and Morris Pollard. Also, present Building Inspector Steve Seekins.

1. Chair **Jan Laux** opened the meeting

**The following subjects were discussed:**

**1. Review of the Site Plan Review Ordinance hosted by Ron Watson.**

It was suggested by Vaughn Woodruff that the process could be simplified by the used of digitized forms in the PDF form with links one could click on for sample information. Ron Watson discussed the pre-application process, looking for a way make approvals in one meeting. It was discussed that getting zoning map, commitment books, tax maps on line would be helpful to applicants and free up town employee time. Steve Seekins is going to check with Hartland to see how they accomplished this. Steve Seekins suggested changing Site Plan Review (SPR) ordinance wording so the Planning Board would be able to waive some projects from needing a SPR. Vaughan Woodruff provided suggested wording, for the Board Members consideration, to section 9.2 of SPR ordinance that addresses an independent traffic study requirement.

**2. Temporary Signs and Adequacy of Road Systems by Vaughan Woodruff.**

Vaughan Woodruff provided suggested sign ordinance wording that would prohibit advertising cigarettes, alcohol, marijuana or other control substances,

**3. Discuss Chapter 9-B and 9-C that addresses spreading wood ash on farm field.**

The sludge ordinances were discussed. Steve Seekins advised that there are 2 ordinance's that address the spreading of sludge on farm fields. One was adopted the Council vote, the other by a process called codification in which the Council makes all ordinances in code book legally adopted.

Steve Seekins provided a letter form the town attorney stating that ash from burning wood would not be considered sludge. Steve Seeking recommended that sludge ordinances be reviewed to clarify the indent. Tom Cote suggested getting advice from Rob Folsom of Casella Organics.

Vaughan Woodruff advised he has attended a meeting along with group from the town and Ann Ball the Project Director of Maine Down Town Center / Maine Development Foundation. This group the provides grants for down town improvements. Vaughan Woodruff has been invited and has agreed to be an adviser to this organization. He feels he can be of more help to the Town of Pittsfield as member of this group than being a Planning Board Member. He advised he does not have the time to be a member of both and will submit a formal letter of resignation at the next Planning Board Meeting. The members of the Board and Steve Seekins thanked him for his services as a Board member.

**For more details see the video of the meeting at [www.pittsfield.org](http://www.pittsfield.org) or tape recording filed with the Town Clerk.**

Respectfully submitted by: Steve Seekins, Building Inspector

*Minutes are a synopsis of a meeting. For more detail, please go to [www.pittsfield.org](http://www.pittsfield.org) and click on Town Meeting Videos to listen to videos of Planning Board Meetings and other Board/Committee Meetings.*