

MEETING MINUTES

Pittsfield Planning Board

September 10, 2012

The Pittsfield Planning Board met on Monday, September 10, 2012 at 7:00 p.m. in the Council Chambers of the Pittsfield Municipal Building to consider the following agenda.

PRESENT: Royce Sposato, Walter Reuter, Fred Raynes, Jack Wright and Alan Dunphy. **ABSENT:** Kelly Flanigan, Chris Cookson, and Brent Newhouse. **Also Present:** Town Manager Kathryn Ruth, Building Inspector Steve Seekins and Chris Huck of KVCOG

1. Chairman **Alan Dunphy** opened the meeting by leading the Pledge of Allegiance to the flag.
2. Motion by **Walter Reuter** and seconded by **Royce Sposato** to adopt the minutes of the regular meeting of August 13, 2012.

VOTE: UNANIMOUS AYE

3. **PUBLIC HEARING: NONE**
4. **OLD BUSINESS/DISCUSSION:**

- a. Comprehensive Plan work session:
 - 1) Planning for Public Input Meeting.
 - 2) Other Topics as Needed.

Alan Dunphy led the discussion on planning for the Public Input Meeting:

(**The Planning for "Focus on the Future" Day**) document was reviewed.

It was decided that "**The Vision**" item on this document would be the first item on the agenda for the Public Input Meeting. **Kathryn Ruth** will audit the 1997 "Vision For The Future: document showing only the bold printed item. She will make complete sentences out of bold printed items. **Alan Dunphy** will use this revised document for his address to group at the meeting. People attending will be given information packs at the door.

Break for coffee and donuts. People will be asked to review the maps on the wall and use Post-it notes to mark places special to them on the maps.

"Mapping Special Places" will then be discussed.

Next people will be divided in groups to discuss and plan the above items

"The Postcards from the Future" and the **"Penny Voting** items shown on the "(The Planning for "Focus on the Future" Day) document will not be used.

Each planning group will have a facilitator and a recorder. Depending upon the number of Planning Board members present, board members will be facilitators or recorders. Town Staff present will be recorders if necessary due to the number of groups, however, due to their positions, will not facilitate a group. Groups should be between 6 to 10 people.

KVOG **Chris Huck** will print flip charts with lists of questions

Chris Huck and **Joel Greenwood** of KVOG will assist with overall facilitation of the groups and the meeting while Planning Board members will facilitate their group/s.

Steve Seekins will have town maps indicating where new development has take place since the last Comprehensive plan of 1997.

Fred Raynes and **Alan Dunphy** plan to be involved with the meeting set up on Friday before the meeting 9-28-12

Kathryn Ruth will think about a plan for placing signage around town for advertising the meeting.

It was suggested that Town Council and Planning Board Members each invite people to attend the meeting.

The Planning Board Meeting of 10-22-12 (Land Use Plan, Housing Discussion) was changed to 10-29-12

5. **NEW BUSINESS/DISCUSSION: NONE**

6. **Adjournment:**

Motion by **Fred Raynes** and seconded by **Walter Reuter** that the meeting be adjourned at 8:23 pm.

VOTE: UNANIMOUS AYE

Respectfully submitted by

Steve Seekins, Building Inspector
Kathryn Ruth, Town Manager