

Pittsfield Parks & Recreation Committee Meeting
Of Thursday July 16, 2020
Agenda

For the Meeting of the Pittsfield Parks & Recreation Committee to be held on Thursday, July 16, 2020 at 7:00pm in the Council Chambers of the Pittsfield Municipal Building, 112 Somerset Ave and by teleconferencing technology due to the Governor's Proclamation of State of Civil Emergency for the ongoing COVID-19 pandemic. Directions to join the meeting by teleconferencing are available at the end of this agenda*

1. Open Meeting / Pledge of Allegiance

- a. Introductions

2. Adoption of the prior meeting minutes *(first meeting therefore NA)*

3. Public Commentary

4. Old Business

- a. None

5. New Business

- a. Nominate Committee positions *(Chair, Vice-Chair, Secretary)*
- b. Review of Current P&R Program Offerings *(all below that apply by Town Manager and Recreation Director)*
 - i. Currently active
 - ii. Postponed / delayed / not active
 - iii. Recently cancelled
 - iv. Potential upcoming new being discussed
- c. Review of Upcoming Schedule
- d. Program Management Standard Operating Procedures
 - i. Communication practices (web site, social media, apps, newsletters, mailings, etc.)
 - ii. Signups / collection of fees
 - iii. Coordination & administration responsibilities
- e. Review of Current Funds, Funding Sources, Annual Budgets, Etc.
 - i. Review of Standard Procedures around management, tracking, reporting out on debits/credits/fund balances
- f. Committee "Focus Areas"
- g. Initial List of Committee Action Items
- h. Schedule for Future Meetings

6. Future Agenda Items

- a.

7. Adjournment

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**If the Civil State of Emergency is no longer in effect on the date of this meeting, the ZOOM portion of the meeting will be cancelled.*

ZOOM Meeting Info:

Join Zoom Meeting **(by computer)**

<https://us02web.zoom.us/j/89525207063?pwd=eTFVNSs2ZTBYSytaZzlaUzYwdEZUZz09>

Meeting ID: 895 2520 7063

Password: 221367

One tap mobile

+13126266799,,89525207063#,,,0#,,221367# US (Chicago)

+16465588656,,89525207063#,,,0#,,221367# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York) **(by phone)**

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 895 2520 7063

Password: 221367

Find your local number: <https://us02web.zoom.us/j/kcUiQ5ELqt>