

Pittsfield Ordinance Committee MINUTES for Thursday April 25, 2019

In Council Chambers at the Municipal Building

Attending: Matt Bolster, Heather Donahue

Meeting opened with Pledge of Allegiance and Moment of Silence

Review and accept minutes of 3/28/19 meeting: motioned by Matt Bolster, Second by Heather Donahue, motion passes

Items for Discussion

1. Review and vote on proposed language for changes to Ordinances prior considered by this committee: (Packet with language and changes distributed by Town Manager on 3/19/2019)
  - a. Manson Park, Article 15, Chapter #6 Misc Ordinances: pg 6-13, 6.
    - i. Proposed change to: No person shall enter the park in an intoxicated condition, nor shall any person have in his possession, drink or use in the park any alcoholic beverage. The prohibition on the possession, drinking or use of alcoholic beverages shall not apply in any area of the park that is part of an event with a duly issued license for the service of alcoholic beverages in compliance with the applicable provisions of Title 28-A of the Maine Revised Statutes.
      1. Matt Bolster motioned to accept the changes, Heather Donahue Second, Motion Passes.
      2. Item to be sent to town council and to be set to public hearing
  - b. Chapter 2A: Business Licenses and Permits, Section 211 and Schedule A.
    - i. Changes for amendments of Lunch Wagon and Transient Sellers and licensing schedule chart review.
      1. Matt Bolster motioned to accept the changes, Heather Donahue Second, Motion Passes.
      2. Item to be sent to town council and to be set to public hearing
  - c. Chapter 13 Zoning Ordinance
    - i. Section 4 Home Based Enterprise (reviewed by planning board and approved at 4/15/19 meeting)
      - a. Matt Bolster motioned to accept the changes, Heather Donahue Second, Motion Passes.
      - b. Item to be sent to town council and to be set to public hearing
    - ii. Section 4 Home Occupations (reviewed by planning board and approved at 4/15/19 meeting)

1. Matt Bolster motioned to accept the changes, Heather Donahue Second, Motion Passes.
  2. Item to be sent to town council and to be set to public hearing
- iii. Amendment to Table P&Q to allow tiny homes for several districts –changes to the Tables.
  1. Discussion: both members of the committee expressed support for allowing tiny homes in R-1 district. No vote taken on this item as the Planning Board was gathering more information. Referred back to the Planning Board for action
2. Continued Discussion and update: Development of Municipal ban on pesticide application
  - a. Should the town ban all use of synthetic pesticides and herbicides from town land and properties?
    - i. Heather provided an update about progress for this item: calls had been made to:
      1. Julie Rosenbach at the South Portland Sustainability office- she was very helpful and encouraged the town to continue developing the ordinance. Bringing in experts to present information to town boards is a good approach. Is regarding the town’s playing fields, they were given a 1 year waiver before complying in order to develop an effective strategy to deal with grubs, which is their primary problem.
      2. Megan Patterson, director for the Maine Board of Pesticide Control. As of the meeting, we have trade voice mails, but been unable to connect. Heather will follow up
      3. Chip Osbourne: Osbourne Organics- left message with him. He was a resource utilized by the city of South Portland during their ordinance development
      4. Jack Wright- on the list to call to present about the current practices used on the parks. Also, need contact information for the licensed applicator used.
3. Continued Discussion: Division of Administrative Service: 101 Establishment of Departments
  - a. Should the division of departments within the town be adjusted to reflect the current operations of the town: Should the Transfer Station (with the Recycling center attendants and coordinator) be specifically listed as its own department, with department head? Both committee members present are in favor of this approach and make the following recommendations:
    - i. Article 2 Division of Administrative Service, Section 101 Establishment of Departments ADD Municipal Solid Waste Services Department (To include the Transfer Station and Recycling Center) with Transfer Station/ Recycling Center Coordinator as Department Head

- ii. Remove Public Works Employees Section 603.3 Transfer Station Attendant, 603.4 Recycling Coordinator and 603.5 Recycling Center Attendant and transfer to the (New) Municipal Solid Waste Services Department, (New) Section 1400 with the Recycling Coordinator as Head of the department
- iii. Develop list of duties for new Department Head and adjust duties of Public Works director accordingly, if duties were previously responsibility of PW director.
- iv. Adjust 603.3 Transfer Station Attendant and modify to read under direction of the Recycling Coordinator (head of new MSWSD)
- v. Adjust 603.4 Recycling Coordinator and modify to read as Head of MSWSD
- vi. Adjust 603.5 Recycling Center Attendant and modify to read under direction of the Recycling Coordinator (head of new MSWSD)
- vii. *Refer to town office for development of full job description and adjustment of job descriptions used internally for job advertising.*

The next Planning Board meeting is scheduled for 5/13(?). The Ordinance Committee will meet again on 5/16 at 6:30pm to follow up on their items if needed.

Possibly schedule the first Pesticide Ordinance presentation for May 21 or June 4 meeting.

Meeting adjourned 7:15 pm

- 4. New Business
- 5. Adjourn