

## **[Town Manager's Report for 08/14/2018]**

### **Town Manager's Report: Town Council Meeting of 08/14/2018:**

**1. Sebasticook Road Culvert Project:** As we know, the best time to perform work in the water such as the culvert lining and stabilization project is to conduct the work when the water levels are low. Contractor Knowles Industrial Services and Plymouth Engineering are working to reduce costs by reducing the amount of coffer dams used. Chris Anthony and the Town of Hartland are working to reduce the water level along Sebasticook into Mill Pond, this could assist with the overall cost of the project because the coffer dams can be less. The project begins this week with the delivery of materials, welding and other necessary preliminary work. The actual work should start next week and be concluded well before mid-September 2018. Originally, we were going to indicate that the road would be re-opened by the end of August, however, this allows plenty of time in case there is actually a lot of rain or problematic weather. Notices were delivered to the neighborhoods, businesses and apartment buildings as well as the notice forwarded to multiple media locations.

As the water levels are not quite where they should be, Sebasticook Street has not been closed yet, however, will be closed down as part of this highway project as soon as the water levels are low enough to work.

**2. Snakeroot Bridge & Recreational Trail:** MDOT finished the bridge project in record time and did a very good job. We had the same results on this bridge as we did for the Recreational Trail Span. Their bridge work is very organized.

**3. Town of Pittsfield Facebook Page:** I wanted to make sure to bring up the Town's Facebook page that we have been unable to concentrate on for the last month due to training. We will be starting up the daily sharings and new items prior to the next meeting. There seemed to be a misunderstanding that the Town Manager spends all of her time on Facebook sharing menus but not telling people about drug raids. When I know about drug raids, I inform the Town Council. There were drug raids the year I arrived and over the years. The drug raids continue this year. When I know about them, I inform the Town Council. Back in March there was a drug raid which I was not advised of by the staff, I was away at mandatory training and came back that late afternoon, however, still had not been advised of the drug bust. We have established a new protocol for this as I was always advised of these by the former Police Chief.

The Facebook page is maintained by the staff. As you must have a real person's name in order to have a business Facebook page, I checked with the staff when we set this up earlier this year. No one wanted anything to do with the Town's Facebook page, which is what I thought would happen. I did not have Facebook due to all the misinformation on it, however, had to set one up. Therefore, everything is posted by the staff under my name. We have to post first to my name and then post to the Town's Page as well as the Egg Festival's page.

Once in a while if there is a meeting change or bridges/road work, I will quickly post something.

However, I do not check it for days or even weeks at a time as I do not have time.

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Town Councilors thought that Facebook was important as a means to reach people so we set up a process to provide as much information as possible and the staff did a great job with the protocols that were established.

### **4. Town Policies, Procedures and Ordinances: READ**

**5. Pittsfield Summer Recreation Program:** Our Recreation programs will be completed on Friday, 08/17/2018 when the second swimming sessions are completed. Congratulations to the Recreation Director and the summer staff for a great season. The free Mini camps for ages 8-13 years for crafts, lacrosse, tennis, field hockey and soccer were a hit. We hope to add a few enhancements each year.

**6. Fall Signups:** Soccer, Field Hockey, Football and Cheering are due on Monday, August 20, 2018.

**7. 2018 Summer Concert Series:** This will be published in the Town Manager's Report: This series started on July 12 in Manson Park during Egg Festival week with Yellow Brick Road, an Elton John Tribute Band. The schedule includes Phat Burger Deluxe, Meghan Clark, Cold Engines, Pete Kilpatrick, Riff Johnson, Denny Breau and Studio Two, all sponsored by local businesses.

**8. Pittsfield Community Theatre Movie Line-up:** This will be published in the Town Manager's Report.

**Aug. 10-16 HOTEL TRANSYLVANIAN: SUMMER VACATION: Matinee Sun, Aug. 12 at 2PM**

**Aug. 17-23 SKYSCRAPER: Matinee Sunday, Aug 19 at 2 PM**

**Aug. 24-30 MAMMA MIA: Matinee Sunday, Aug. 26 at 2 PM**

**Aug. 31-Sept. 6 MISSION IMPOSSIBLE FALLOUT: Matinee Sunday, Sept. 2 at 2 PM**