

B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER: No Report

C. TOWN MANAGER'S REPORT

1.) Time Warner announcement: Name Change to Spectrum Northeast, LLC: READ for tonight:

2.) Kiosk or new Display Board in the Municipal Parking Lot for Public Notices: Compliments to the Boy Scout Troop #63 and especially Michael Killam. At long last we have a new Display Board for the island by the Recycling Trailer. Notices can be posted as well as materials that the public can view. The boy scouts worked getting this project approved and it has been a bit under 2 years since the Town was contacted about a project. This was Michael's Eagle Scout project. We will process a Certificate of Thanks at the next meeting for Michael and the Troop.

3.) New Transfer/Recycling Office Built and Ready for Delivery: Our Transfer Station/Recycling Coordinator Don Chute reports that the new building structure is complete. Coordination is taking place to get the building here for a weekend when everyone is available to work on it for their part. We will advise when that weekend will be for public notice just in case the project does not all get done in a tiny window utilized as the electrical and all controls need to be changed over and everything hooked up.

4.) Budget Calendar for 2020: READ for tonight

5.) Commercial Insurance Company: Glatfelter, our current insurance company is changing over to American Alternative Insurance Corporation at the next renewal in July 2020. The renewal process will be the same and the transfer should be seamless. There are some items that will need to be worked on before that time. There will be a Department Head/Supervisor meeting in January 2020 to work on a Comprehensive fleet safety program. We have bits and pieces that are completed, but not a uniform system. This will apply to not only the vehicles, but also all of the equipment that the Town has in the various departments.

6.) Annual Notices: The Annual Notice of our Sexual Harassment Policy and prohibition of sexual harassment in the workplace was distributed to employees with their last paycheck. We also distributed a copy of the notice of the Employee Assistance Program. So many employees seem to be going through some personal issues, financial issues or medical issues. This is a free program through our insurance program for all employees, even if they do not have insurance with the Town. It can also be used by their spouse which is awesome. It is free confidential help in which an individual can talk to the Anthem office by phone, in-person or on-line. An employee or spouse can have up to 3 free counseling visits per issue. We pay for this through our insurance and people should take advantage of it. Dealing with grief, alcoholism, pain, divorce, and so many other issues can be addressed.

7.) Cracksealing at the Airport: The cracksealing that was authorized this summer was completed at the airport this weekend. The company that was commissioned with the best pricing is very busy doing this work all across the State. Cracksealing can take place as long as there is not ice in the cracks. It is a hot product that seals the crack. This will be Year 1 of a 3 year project for the Town. Once we get the more important areas fixed, we will be further down the road toward an official FAA/MDOT cracksealing project in the Year 2025. At that time or around that time, the FAA and MDOT are talking about a \$350,000 project. \$4,400 was approved from the Airport Improvement Reserve for the initial work this year.

8.) Recreation Department Winter Sports 2019-2020 Registration: READ Notice

9.) Property Tax Relief Payment for the Homestead Exemption: The Town received an official notice from the State of Maine explaining the media item that had caused confusion about what was taking place and whether an individual has to reapply. No, anyone who qualified in 2019 for the Homestead Exemption will qualify for a \$100 relief payment to be sent out in January – February 2020. So, if someone qualified and had the exemption of 04/01/2019, he/she should receive the check.

10.) The Tax Acquired Property that did not receive any bids will be brought back for TAP Sale again with a reduced minimum bid.

7. **NEW BUSINESS:**

ORDINANCE 19-13: (Set to Public Hearing on 11/19/2019) That the Town Council hereby ordains to transfer property located at 422 Hunnewell Avenue, Map 12, Lot 66-ON & Map 12, Lot 66 to Daniel L. Tozier for the sum of \$47,544.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset County Registry of Deeds on June 20, 2017, at Book 5169, Page 275 and Book 5169, Page 274, which matured on December 20, 2018. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Daniel L. Tozier.

Moved by Councilor Stackhouse and seconded by Councilor Bolster that Ordinance 19-13 be moved to public hearing on 11/19/2019.

VOTE: UNANIMOUS AYE

ORDINANCE 19-14: (Set to Public Hearing on 11/19/2019) That the Town Council hereby ordains to transfer property located at 103 Waverly Street, Map 33, Lot 41 to Kevin Heath for the sum of \$6,000.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset County Registry of Deeds on June 20, 2017, at Book 5169, Page 307, which matured on December 20, 2018. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Kevin Heath.

Moved by Deputy Mayor Donahue and seconded by Councilor Margolskee that Ordinance 19-14 be moved to public hearing on 11/19/2019.

VOTE: UNANIMOUS AYE

ORDINANCE 19-15: (Set to Public Hearing on 11/19/2019) That the Town Council hereby ordains to transfer property located at 367 North Main Street, Map 29, Lot 23 to Kimberly M. Niles for the sum of \$5,000.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset County Registry of Deeds on June 20, 2017, at Book 5169, Page 310, which matured on December 20, 2018. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Kimberly M. Niles.