

. TOWN MANAGER'S REPORT

1. Election Results:

We had an astronomical turnout prior to the election with absentee ballots and then during the election. It was steady all day. We have lots of new voters and people we had not seen before. The results from the election were posted on-line this morning at www.pittsfield.org with the exception of the write-ins which were counted this morning.

The following are the results (also had been available on-line):

READ the 2018 General Election Results

READ the Municipal Election Results

2. Activities at the Polling Location:

We thank the **PITTSFIELD Arts Club** for their great luncheon at the polls. All of their lunch items went very quickly and people were very supportive of the Pittsfield Always Ready to Serve Club which donates to so many community causes.

We also thank the **Pittsfield Bicentennial Committee** for hosting a table on the upcoming Bicentennial activities which start with the Christmas Tree Lighting Ceremony on Wednesday, 12/05/2018 at Hathorn Park at 6:00 pm.

Our 200th Birthday is 06/19/2018. There will be a week of activities as well as events leading up to the Bicentennial Celebration.

The Committee had a great table and great conversation with citizens about all the activities. The volunteers sold 6 historical books Then and Now; 9 hats; 10 License Plates for the front plate starting January 1, 2019; 13 decals for windows and received a \$20.00 donation, making in total \$511.00. Congratulations.

And speaking of the Bicentennial Committee, we created a financial form for the Committee to use to request purchase orders for purchases, services and other activities within their budget. The staff and I believe this will help streamline the workflow and save everyone time and energies. With so much enthusiasm, Committee members are in sometimes several times a day and several people can ask about the same item. With this form, the individual who needs the item for their committee, subgroup or themselves will fill it out and e-mail it to the staff. We will issue the purchase order and can e-mail it back to the individual to order the item or we can order it for them. This is designed to allow the Committee members to spend less time on ordering items and more time promoting their activities. Committee Michael LeBlanc has talked to the Executive Committee members about this process.

3. Pittsfield Winter Sports Recreation Program:

Winter Sports 2018-2019 Sports Sign-ups are due on Tuesday, November 13, 2018. The sports are Basketball Kindergarten; Basketball 1st grade; Basketball 2nd grade; Girls Basketball 3rd-4th; Girls Basketball 5th – 6th; Boys Basketball 3rd – 4th; Boys Basketball 5th – 6th and Cheering 2nd-5th. The cost per child for Pittsfield residents is \$20.00 and for non-residents is \$25.00.

4. Pittsfield Community Theatre Movie Line-up: This will be published in the Town Manager's Report.

Night School from November 2 – November 8
Venom from November 9 – November 15
First Man from November 16 – November 22
Goosebumps 2 from November 23 – November 29
Johnny English from November 30 – December 6

Showings are Friday, Saturday, Monday – Thursday at 7:30 pm and Sundays at 2 pm.

The Pittsfield Community Theatre is looking for two new members. The group meets the last Wednesday of every month at the Municipal Building Council Chambers at 6 pm. You must be a town resident, like the Theatre, and want it to stay up and running. Please e-mail pittsfieldtheatre@myfairpoint.net if you are interested or want to talk more.

5. The Pittsfield THEN and NOW Pittsfield History with current information is a beautiful collection of interesting information about the community, its facilities, homes and the people. In addition, the pictures are quite nice. We are now selling the books at the Town Office. They are also available at Bud's Shop N' Save and on line at Amazon.com.

6. Pittsfield Historical Society and Historical Collection Inventory:

The Town has obtained Central Maine Moving & Storage/North American Moving Services to relocate the Pittsfield Historical Collection to the alternate storage location until renovations on the Depot are complete. Due to the high pricing for packing the collection by a moving company, the Town of Pittsfield and the Pittsfield Historical Society have coordinated to have volunteers facilitate the packing. Prior to beginning work, volunteers will be vetted. Volunteer background checks have been submitted to the Pittsfield Police Department and education on handling historical items will be conveyed to the volunteers. All packing materials are acid and lignin free with buffered and unbuffered tissues to protect the collection while in storage. Great care will be taken to ensure the collection is protected throughout the move process.

Ron Watson is working with the owner of the environmentally controlled storage facility to ensure the key card entry is installed to ensure authorized staff access only. The goal is to have the exterior of the Depot finished prior to the Pittsfield Bicentennial Celebration so that all citizens will be able to admire the efforts to maintain this location for many generations to come. We have not yet received the lease agreement as the Town Council will need to approve it, however, time is of the essence as we have to vacate the depot. Hopefully the lease will arrive soon. It is to be at \$0 cost which is greatly appreciated, however, we need to review the conditions and length, etc.

Thank you to all volunteers who are donating their time to assist with this great opportunity to restore the Depot and move the collection to a secure location while the depot has work completed.

7. Wells and Well Pumps:

The Town Council had previously authorized work to the two drinking water wells which took place in October 2018. Hegarty Plumbing and Heating Inc. inspected and cleaned the 12" well and the 8" water well. The firm also completed troubleshooting when the water pump did not work, installed a temporary pump, ordered a new pump and installed it. The work got the Town up to date on the water wells and pumps. We should though in the near future, review the need for the pumps and whether a new larger pump should be installed. The cost of the Cleaning and Inspection of the two drinking water wells was \$17,600.00. The cost of the trouble shooting and installation of the temporary 6" 7.5 motor was \$4,140.00 and the cost of the new 6" 7.5 hp submersible motor was \$1,923.00.

8. King Foundation Award to the Friends of the Public Library:

The Librarian and Friends of the Library submitted a request to the King Foundation for a digitization project for the old microfilm of the local newspapers. The application was submitted under the Friends of the Pittsfield Public Library, a 501c3 organization using their federal number with the intention of the Friends administrating the grant.

The award was made which was wonderful and a check showed up in the name of the Town of Pittsfield rather than the applicant which was the Friends of the Public Library. So, after research and calls, the auditor did agree that the Town can deposit the check as it is made out to the Town of Pittsfield and the King Foundation does not want to re-issue the check and then we can issue a check back to the Friends of the Pittsfield Public Library. The amount of the grant was \$10,000. As this was a Friends project, we do not have to keep the funds with the Town and complete all of the financial processes, make sure that the proper votes were taken for both authorizations to approve and the expenditure process as we do for all grants. This will simply be an In/Out Transfer Authorized by the Town Auditor.

9. Insurance claim fully paid for the damage to the Industrial Park Divider:

Our Deputy Treasurer took over the insurance claim processing for the 2017 damage to the Industrial Park Divider in which the individual who damaged the divider and the town staff could not come to agreement on the price to fix it. Emmalee was very persistent and received all of the payment with the exception of the \$1000 deductible. She continued on and got the deductible too so we now have the full cost of this repair or \$5,289. The Public Works Foreman reports it is too late in the season to do anything, so he will plan the work for Spring 2019.

10. Last and certainly not least, our Librarian Lyn Smith is officially retiring at the beginning of January 2019 after 27 years of dedicated service. She is looking forward to retirement which will be a lot of travel but also will miss being part of the town and library. I will certainly miss all of the little department head meetings that we had with Lyn, Donna and myself. We will start the recruitment process next week and also start planning our surprise retirement party for January 2019. Lyn is one of a kind, I will really miss her.