

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, June 16, 2020 at 6:30 PM at the Pittsfield Municipal Building and by teleconferencing technology due to the Governor's Proclamation of State of Civil Emergency for the ongoing COVID-19 pandemic. Directions to join the meeting by teleconferencing are available at the end of the agenda.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the Regular Meeting held on June 2, 2020.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**
 - A. 2020-2021 MSAD #53 Budget Review by Superintendent Sharon Littlefield and staff
 - B. Community and Economic Development Activities and Events
4. **PUBLIC HEARINGS/OLD BUSINESS:**

RESOLUTION 20-60: Resolved that the Town Council Act as Necessary due to the civil emergency regarding the Pittsfield Community Theatre (TABLED) Until there is further guidance from the Governor or the CDC; and in the meantime, the Theatre Committee needs to come up with a plan to reopen.

RESOLUTION 20-62: (Tabled) Resolved that the Town Council Accept the proposal of _____ of _____ for the Energy Savings Performance Contracting and to authorize the Town Manager to execute all necessary paperwork including the Town's Standard Services contract for the project.

5. **REPORTS:**
 - A. **COUNCIL COMMITTEES: FINANCE, ORDINANCE AND RECYCLING**
 - B. **BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER**
 - C. **TOWN MANAGER'S REPORT**

6. **NEW BUSINESS:**

ORDER 20-09: That the Town of Pittsfield Town Council hereby ordains the tax anticipation note borrowing for the fiscal year ending December 31, 2020 on the following terms:

Ordered that, pursuant to Section 5771 of Title 30-A of Maine Revised Statutes, as amended and the Ordinance adopted on the date hereof, the Town Treasurer is hereby authorized and empowered to borrow money from time to time during the fiscal year ending December 31, 2020 in the principal amount or amounts not exceeding \$500,000 at any one time outstanding, in anticipation of the collections or receipts from taxes, by the issuance of tax anticipation notes of the Town, each of which notes shall be designated "Town of Pittsfield 2020 Tax Anticipation Notes." All of such tax anticipation notes, and any extensions, renewals or replacements thereof, shall be signed by the Town Treasurer and countersigned by at least a majority of the members of the Town Council, shall be payable on or before November 3, 2020, out of

money raised by taxation during the fiscal year ending December 31, 2020 shall bear interest payable at maturity at a rate determined in the manner as approved by the Treasurer, and shall contain such other terms and provisions, not inconsistent herewith, and be in such form, as shall be approved by the officers signing the same, whose approval shall be conclusively evidenced by their execution thereof, and

Be It Further Ordered that the Treasurer is hereby authorized to award notes to such person or entity as she deems appropriate, and

Be It Further Ordered that the notes authorized by the foregoing are hereby designated as qualified tax exempt obligations for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended, and

Be It Further Ordered that the Treasurer of the Town be authorized to covenant with the purchasers of the notes on behalf of the Town and for the benefit of the holders of the notes, that the Town will take whatever steps, and refrain from taking any action, as may be necessary or appropriate to ensure that interest on the notes will remain free from federal income taxes, including without limitation, the filing of information returns and reports with the Internal Revenue Service and the payment of any rebate due to the United States of America.

RESOLUTION 20-66: Resolved that the Town Council Accept the bid of _____ of _____ in response to the Town of Pittsfield Request for Proposals with interest payable at maturity at the rate of _____% per annum.

RESOLUTION 20-67: Resolved that the Town Council execute a letter to the Department of Transportation requesting that pavement be placed as needed along North Main and Main Street when Hunnewell Avenue is paved in August 2020 to address the failing pavement until the Main Street Project begins in 2021.

RESOLUTION 20-68: Resolved that the Town Council Act as Necessary due to the civil emergency regarding Pittsfield Parks.

RESOLUTION 20-69: Resolved that the Town Council Sign the Warrant and Notice of Election to Call the MSAD #53 Budget Validation Referendum to be voted on July 14, 2020.

RESOLUTION 20-70: Resolved that the Town Council Authorize the Town Manager to execute the 2020 Project Canopy Agreement for Pittsfield's Gateway to the Downtown along Main Street, Phase II.

RESOLUTION 20-71: Resolved that the Town Council Authorize the Town Manager, EMA Director and Health Officer to apply for COVID-19 Grant opportunities not limited to the Keep Maine Healthy 2020 Municipal COVID-19 Awareness Campaign to Help Keep Maine Residents and Visitors Safe This Summer and Fall to pay for town expenses in addressing COVID-19 and authorize the Town Manager and Deputy Treasurer to accept and expend such funds.

RESOLUTION 20-72: Resolved that the Town Council Appoint members to fill the vacancies on the new Parks and Recreation Committee.

7. DISCUSSION ITEMS:

- A. Department Reports for 05/31/2020
Accomplishments/Achievements
- B. Financial Reports as of 05/31/2020
 - Budget Expenditure Report
 - Revenue Collections Report
 - Excise Tax Collections Comparison Report
 - State Revenue Sharing Comparison Report
 - Economic Development Accounts Update
 - Housing Revolving Loan Update
 - Tax Increment Financing Update
 - Pittsfield Future Account Update
 - Transfer Station/Recycling Monthly Report
 - Theatre Monthly Report
 - Building and Plumbing Permit Reports

8. REPORTS: Audience, Council

9. ADJOURNMENT

Instructions to Join the Town Council Meeting on Zoom

Join Zoom Meeting (*by computer – use this website link*)

<https://us02web.zoom.us/j/81945627720?pwd=eEpndTMrRCiQWVN3dG9oYVVCemhuOT09>

Meeting ID: 819 4562 7720

Password: 363012

One tap mobile

+13017158592,,81945627720#,,1#,363012# US (Germantown)

+13126266799,,81945627720#,,1#,363012# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York) (*by phone – use this number*)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 819 4562 7720

Password: 363012

Find your local number: <https://us02web.zoom.us/j/81945627720?pwd=eEpndTMrRCiQWVN3dG9oYVVCemhuOT09>