

# **Town Manager's Report: Town Council Meeting of 04/17/2007:**

**1. The FYI Folder:** The FYI Book contains the following items this week: Read List

**2. E-911 Addressing Letters:** Letters were sent to all households with the new E-911 addresses. The Town worked in conjunction with the U.S. Postal Service and the State of Maine E-911 and GIS Offices over a multi-year period to complete this project. E-911 matches a physical address with a telephone number and this information is displayed on a computer screen to dispatchers. With each letter, the Town opted to purchase and enclose numbers to be placed on everyone's houses and businesses. We encourage everyone to have their numbers up as soon as they are able. You should start changing your address now and over the next few months. Remember, the Post Office will deliver your mail up to 1 year from the date of your notification, so you have time to use up your checks, letterhead, etc. With your next order, order the items with your new address. Kleinschmidt Associates has finished the new maps for the Town which have all of the new street names, there is an urban in-town map and a country roads map. We now have copies available for people to pick up at the Town Office and Public Library.

**3. Reminder for police issues:** If there is an emergency, call 911. If you are calling in a police complaint, please call the regular police number of 487-3101 and relay the issue. The Police voice mails should not be used for filing police complaints. With a rotating schedule and days off, it may be 2 or more days for a police officer to check their voice mail. Complaints need to be answered right off so they can not be left on the officers' voice mail.

**4. Comprehensive Plan Update:** Copies of the update to the Comprehensive Plan for the Implementation Strategies are available at the Town Office. We also have copies of the original Comprehensive Plan from 1997 in case anyone would like a set. The Update to the Plan will be available on the Town website under Economic Development.

## **5. Recycling/Environmental Celebration Dates for 2007:**

<b>Sunday 04/22/2007</b>	<b>Earth Day</b>	<b>Set Nationally each year</b>
Earth Day Activities are scheduled with the school(s) to fit in with their classes and vacation calendar.		
<b>Sunday, 05/20/2007 - Saturday, 05/26/2007</b>	<b>Arbor Day Week</b>	<b>3<sup>rd</sup> full week in May*</b>
Weekday Activities are also scheduled with the school(s)		
<b>Saturday, 05/26/2007</b>	<b>Arbor Day Park Activities</b>	<b>Saturday of Arbor Day Week at 9:00 am Starting at the Municipal Building Park Lot</b>
<b>Saturday, 05/26/2007*</b>	<b>Trash to Treasure Day</b>	<b>Established locally to match Arbor Day Activities</b>
<b>Saturday, 10/27/2007</b>	<b>Make A Difference Day</b>	<b>4<sup>th</sup> Saturday in October Set Nationally each year</b>
<b>Saturday, 10/27/2007*</b>	<b>Trash to Treasure Day</b>	<b>Established locally to Match Make A Difference Day Activities</b>

**Wednesday, 11/08/2007 – National Recycling Week Set each year**  
**Wednesday, 11/15/2007 “Maine Recycles Week”**

\*Trash to Treasure Days: In case of inclement weather on the scheduled date, the day long event will be held the following Saturday (06/02/2007 for the Spring date and 11/03/2007 for the Fall date).

**6. Earth Day:** To celebrate Earth Day and remind everyone of its importance all year round, we have Earth Care A to Z tips and Celebrate Earth Day Wildflower Mix seeds free for everyone to pick up – they are available at the Town Office, Public Library and the Transfer Station for dryer weather.

**7. Highway News:** Street sweeping has been scheduled a few times now. Once we dry out, this is the Highway Department’s first priority. Crosswalks will then be painted and our 4 new pedestrian yield crosswalk signs will go up on Somerset, Hartland and Main Street down by MCI.

**8. Summer Mowing and Grounds Work Contract:** The contractor intends to finish out his last year of a three-year contract for mowing and grounds work at the parks and town facilities. The Public Works Department is in charge of this contract. If anyone has concerns about the mowing or grounds work at the town facilities, please call PW Foreman John Dickson at the PW Garage at 487-6942.

**9. Safety Committee:** The Town’s Safety Committee is up and running. One of our first projects will be to review all town buildings by walk throughs and to re-vamp our forms for incidents, personal protective equipment and other safety areas.

**10. Maine Power Options Fuel Bid Request:** We had talked last year about joining the Cooperative Bid for fuel deliveries so we expressed interest for the 2007-2008 bid which we are now eligible for due to our membership in the electricity bid. This is a bulk bid so it looks like we will save money.

**11. Vickery School Government Class:** I would like to thank the third grade teachers and all of their students at Vickery School for their invitation to talk about the Pittsfield Town Government. Everyone was very attentive and asked numerous interesting questions. I regularly go into the Middle School but I had not been in to the Elementary classes. The Police Chief and the Fire Chief will also be going in to the third grade classes later this month.

**12. MDOT 20 Year Planning Process:** MDOT is holding two public meetings in this area on Maine’s Transportation Future. This is part of Maine’ long-range (20-year) planning process. MDOT would like your thoughts on (a) how to invest in Maine’s roads, airports, rail lines, bridges, seaports, public transportation and recreation trails; (b) how we should fund future transportation needs and improvements; and (c) how the transportation system can best support Maine’s economy and quality of life. The meetings will be held in Augusta at the City Center (Lecture Hall) at 3:00 p.m. on Monday, May 7<sup>th</sup> and in Skowhegan at the Community Center at 9:00 am on Wednesday, May 9<sup>th</sup>.

**13. Garden Tour to Benefit the Library:** The Pittsfield Community Garden Club will sponsor a Garden Tour on Saturday, July 14, 2007 to help raise funds for the Library Restoration and Expansion Project. The Garden Club has 12 gardens that will be available, including two homes that will be open. More details will be available in the near future.

**14. Household Hazardous Waste Collection Day:** In conjunction with the Kennebec Council of Governments and the Town of Skowhegan, the Town of Pittsfield will offer a Household Hazardous Waste Collection Day on Saturday, October 6, 2007. Details will be available this summer on times,

sign-up, etc.

**15. Sale of Used Town Equipment:** The Town has surplus used computer and office equipment out for best bid available at the Town Office. Interested parties can review the equipment at the Town Office.

**16. Time Warner Cable Update:** Time Warner's customer service numbers and contacts are as follows: Citizens requiring special assistance with a customer service issue, can e-mail either Shelley Winchenbach at [shelley.winchenbach@twcable.com](mailto:shelley.winchenbach@twcable.com) or Mike Edgecomb at [michael.edgecomb@twcable.com](mailto:michael.edgecomb@twcable.com) with the appropriate customer contact information. The new statewide toll-free customer service numbers for the public to use are: 877-596-5366 or 800-833-2253. The Town has also posted these numbers on the front page on the Pittsfield website at [www.pittsfield.org](http://www.pittsfield.org).

Time Warner has filed notification with the Town that the company intends to renew its cable franchise pursuant to the Federal Code. The contract expires 12/01/2009. They are invoking the federal law which requires that we enter good faith negotiations with them.

**17. Serve New England:** Serve New England is a food cooperative for people who volunteer their time. A new chapter has been opened in Waterville. The goal of the organization is to promote volunteerism. To qualify, people need to volunteer at least 2 hours a month. In return for volunteering in the community, people can purchase a good quality food package large enough for 4 or 5 meals for only \$22. The web site is [www.servenewengland.org](http://www.servenewengland.org). People can sign up on-line.