

Town Council Meeting for Wednesday, 11/03/2021
Additional Information:

RESOLUTION 21-120: Resolved that the Town Council accept the bid of _____ of _____ in the amount of \$_____ as the total annual cost for 2022; \$_____ as the total annual cost for 2023; and \$_____ as the total annual cost for 2024 for a Grand Total Cost to perform services for all 3 Contract years as \$_____; and furthermore, if additional days are needed, the cost shall be \$_____/day for year 1; \$_____/day for year 2; and \$_____/day for Year 3.

Please find attached the Bid Opening results received from the staff today. One bid was received from our current Assessing firm RJD Appraisal of Pittsfield. The attached package is quite detailed and specific to the RFP. The firm's first year price does fit within the budget put together for 2022. \$725/day had been budgeted for 49 days for a total of \$35,525. The 2022 budget can be reduced to \$35,000 as described below.

The bid consists of the following:

| | | | |
|------|----------|------------------|-------|
| 2022 | \$35,000 | 50 contract days | \$700 |
| 2023 | \$36,400 | 50 contract days | \$728 |
| 2024 | \$37,800 | 50 contract days | \$756 |

The cost for additional days is \$0 or N/A as the company will include any extra time in their bid price quoted above.

The increase in the contract from 2021 to 2022 is \$3,200 or 10.1%. The price for 2021 is \$2,650/month or \$31,800.

Bid Opening
Town of Pittsfield
Tax Assessor Services
Thursday, October 28, 2021 11:00 AM

| BIDDER Name & Address | Calendar Year 2022 | Calendar Year 2023 | Calendar Year 2024 |
|---|-------------------------|-------------------------|-------------------------|
| AJD APPRAISAL PO. Box 99 Pittsfield, ME 04967 | \$ 35,000 ⁰⁰ | \$ 36,400 ⁰⁰ | \$ 37,800 ⁰⁰ |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Cheryl Dwyer

 Town of Pittsfield Employee

Cathy Tommins

 Town of Pittsfield Employee



PO Box 99
Pittsfield, ME 04967
Tel. (207) 487-5005
Fax (207) 487-3273

October 20, 2021

Kathryn Ruth, Town Manager
Town of Pittsfield
112 Somerset Avenue
Pittsfield ME 04967

RE: Proposal for Assessing Services – Annual Contract January 1, 2022 through December 31, 2024

Kathryn,

I would like to thank you for considering RJD Appraisal for your upcoming assessing needs. I offer this proposal for The Town of Pittsfield's Assessor Position. I have included a company resume and complete client list.

RJD Appraisal's functions (not limited to):

1. Performs all assessing duties required by the State of Maine Law.
2. Provide one day per week, for 50 weeks annually, at the Town Office for scheduled meeting with taxpayers and to perform any other necessary assessing functions.
3. Any other undesignated days will be spent at the Town Office to perform all necessary assessing functions in a timely manner.
4. To perform field work and update property record cards for all new construction, reconstruction and demolition of residential, commercial, industrial and personal property that has occurred in the Town of Pittsfield since previous April 1st and has not previously been assessed.
5. Process all deeds and determine straight transfers or lot splits.
6. Straight transfers will be processed by confirming ownership and lot(s) being transferred, then updating record(s) in Trio. Make all data entries to complete ownership transfer. Remove any exemptions if warranted.
7. Lot splits will be processed by creating new record cards for all new lots. Make necessary valuation changes in Trio. Remove any exemptions if warranted.
8. Draft, to scale, all land splits, subdivisions, and map corrections onto the Town's tax maps.

9. Updated tax maps will be given to the Town's mapping company when tax commitment is complete.
10. Use existing land and building schedules for calculating property values in Pittsfield in accordance with the laws and rules of the State of Maine.
11. Monitor land transfers for the possibility of Tree Growth, Farmland, and Open Space violations and calculate necessary removal penalties.
12. Process all new Homestead, Veteran, and Blind exemptions.
13. Process all new Tree Growth, Farmland, and Open Space applications.
14. Monitor properties currently in Tree Growth and notify taxpayer of their requirements to remain in the program.
15. Monitor Tree Growth, Farmland, and Open Space lands for land use changes for possible violation penalties.
16. Process all Tax Exemption applications.
17. Process all annual Business Equipment Tax Exemption (BETE) and Business Equipment Reimbursement (BETR) applications.
18. Process annual Homestead Exemption Reimbursement application in a timely manner.
19. Assist Town Manager and Deputy Tax Collector with tax acquired properties and special assessments, as necessary
20. To prepare all correspondence with the Bureau of Taxation, including but not limited to the Municipal Valuation Return , Sales Ratio Study and reviews of sales samples to exclude non-arms-length transactions, as well as the preliminary state valuation.
21. Process annual sales ratio study and Municipal Valuation Return in a timely manner.
22. Process annual Forestry Report in a timely manner.
23. Assist Town in determining mil rate.
24. Assist Town with printing tax bills and commitment books
25. To defend any municipal assessment before the local Board of Assessment Review, State Board of Property Tax Review, or any court of competent jurisdiction.
26. Keeps current with professional training and changes in the Maine State Law.
27. Assists Town departments with valuation rated questions and provides any necessary related information to those departments.
28. To perform any standard and necessary function of an assessing agent that may be reasonably required.

29. To perform this work as an independent contractor, not an employee of the Town of Pittsfield.

30. Provide Comprehensive General Liability Insurance as follows:

- | | |
|----------------------------------|-----------------------------|
| a. Bodily Injury | \$2,000,000.00/ occurrence. |
| b. Property Damage | \$500,000.00/occurrence. |
| c. General Aggregate | \$4,000,000.00/occurrence. |
| d. Products | \$4,000,000.00/occurrence. |
| e. Hired Non-Owned Auto Coverage | \$2,000,000.00/occurrence. |
| f. Worker's Compensation | \$1,000,000.00/occurrence. |

31. To provide Town with a certificate of insurance.

32. To provide valuable papers insurance with limits of \$50,000.

33. To provide worker's compensation insurance \$100,000.

The Town of Pittsfield Agrees As follows:

1. Make available all property records for assessment and scheduling.
2. Provide a work space and computer hardware and software (TRIO) at the Town Office.
3. To log questions by property owners and set appointments as needed.
4. Give out and collect Homestead and Veterans Exemption applications when requested.
5. Provide a list of new construction.
6. Provide new E911 addresses.
7. To assist in the yearly tax commitment and mil rate calculations.
8. To mail both personal property and real estate property bills.
9. Internet/Networking connection.
10. Printer/Photocopier/Fax.
11. Standard office supplies.

The Town and RJD both acknowledge the following:

1. This agreement does not call for any payment for mileage or travel expenses.
2. The specifications in this proposal are for annual duties.
3. The Town's RFP did NOT reference the Assessor's responsibilities in regard to the 2 TIF districts, however time is included in this proposal to cover those activities.

Proposed Cost

For services provided for the contract year January 1, 2022 through December 31, 2022, that cost will be \$35,000. This will be paid out in equal monthly installments of \$2,916.66

For services provided for the contract year January 1, 2023 through December 31, 2023 that cost will be \$36,400.00. This will be paid out in equal monthly installments of \$3,033.33

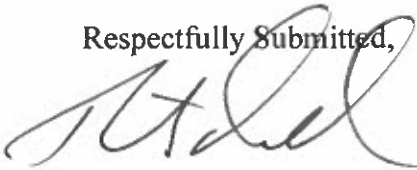
For services provided for the contract year January 1, 2024 through December 31, 2024, that cost will be \$37,800.00. This will be paid out in equal monthly installments of \$3,150.00

A day of service is defined as business hours of the company 8:00–4:00 (or similar), per agent per day.

Services will be invoiced in equal monthly installments

If you have any questions or if there is any further information you may need, please don't hesitate to contact me at 416-7246.

Respectfully Submitted,



Robert J Duplisea Jr. CMA
RJD Appraisal

TOWN OF PITTSFIELD
Request for Proposals for Tax Assessor Services
REQUIRED BID FORM

I have read the "Town of Pittsfield Request for Proposals for Tax Assessor Services" specifications and I submit the following bid prices:

Rate for Services:

| | | |
|--|--------|-------------------|
| A. Calendar Year 2022: | | |
| Number of days per contract year (Jan 1 – Dec 31) to perform services: | | <u>35,000</u> |
| Per day rate to perform these services in Contract Year 1 | | \$ <u>—</u> |
| Total annual cost to perform services in Contract Year 1 | | \$ <u>35,000</u> |
| B. Calendar Year 2023: | | |
| Number of days per contract year (Jan 1 – Dec 31) to perform services: | | <u>36,400</u> |
| Per day rate to perform these services in Contract Year 1 | | \$ <u>—</u> |
| Total annual cost to perform services in Contract Year 1 | | \$ <u>36,400</u> |
| C. Calendar Year 2024: | | |
| Number of days per contract year (Jan 1 – Dec 31) to perform services: | | <u>37,800</u> |
| Per day rate to perform these services in Contract Year 1 | | \$ <u>—</u> |
| Total annual cost to perform services in Contract Year 1 | | \$ <u>37,800</u> |
| D. Grand Total Cost to perform services in all 3 Contract Years | | \$ <u>109,200</u> |
| E. Additional days if needed by the Town over the amount listed above: | | |
| | Year 1 | \$ <u>0</u> |
| | Year 2 | \$ <u>0</u> |
| | Year 3 | \$ <u>0</u> |


If my proposal is selected for Tax Assessor, I will provide assessing services to the Town of Pittsfield beginning the first full week of January, 2022.

Name and Address of Certified Maine Assessor:

RSD Appraisal
PO Box 99
Pittsfield ME 04967

E-Mail Address of Authorized Contact: rob@rjdappraisal.com

Telephone Number: (207) 416-7246 FAX Number: (207) 487-3273

By: Robert Dupliser Jr. 
 Printed Name Signature

Title: Vice President Date: 10/21/21

Please note that unsigned submissions will be disallowed!



PO Box 99 Pittsfield ME 04967
fax (207) 487-3273 or 487-5005

Home and Business (207) 487-5005
rob@rjdappraisal.com

RJD Appraisal is a municipal assessing firm incorporated in the State of Maine, located in Pittsfield Maine. We were founded in 1983 and have performed 70 revaluations in Maine over the last 38 years. We currently are the assessing agent for 66 communities in Maine. We also offer full service tax map updating including drafting and printing service. RJD employs 12 full time assessors, 11 with CMA certification. We have extensive experience with Trio software by Harris and are also well experienced with Vision and Northern Data Services.

Personnel

Robert J Duplisea CMA

Founder, Owner, President, Project Supervisor, Assessor, Assessor Agent, Review Appraiser, Measure/Listener, Mapping and Draftsman.

- 1983 Founded RJD Appraisal and remains the present owner. At age 76, Bob has performed over 50 revaluations and has been performing assessing functions for 40 years. Bob is semi retired now however, he is very much involved in all aspects of the company.
- 1975-1983 Project supervisor of appraisal programs for James W Sewall Co. and Lowe Appraisal Services in Skowhegan, Rome, Livermore, Webster, Linneus, Hodgdon, Hollwell, Carrabasset Valley, Dexter, Greenville, Carmel, Yarmouth, Lamoine, and Old Town.
- 1973-1975 Supervised mapping programs for James W Sewell Company in Towns of Benton, Clinton, Newport, Vinalhaven, and Weld Maine.
- 1971-1972 Assistant to the Assessment Administrator, Town of Skowhegan Maine.
- 1970-1971 Employed as assistant to the Assessor, Town of Pittsfield, Maine.

Personnel Continued

Robert J Duplisea Jr. CMA #458

Vice President, Head Project Supervisor, Assessor, Assessor Agent, Review Appraiser, Measure/Lister, Mapping and Draftsman.

EDUCATION

1986 Maine Central Institute, graduate.
1986-1987 University of Southern Maine
1989 Completed courses 1, 2, 3, 4, Review and Advance, Maine Property Tax School.
1990 Successfully completed Maine State Property Tax Exam, "CERTIFIED MAINE ASSESSOR", 1990. CMA #458.

EXPERIENCE

1989-present Head Project Supervisor for all assessing services in all communities served.

Matthew Caldwell CMA #701

Project Supervisor, Assessor Agent, Review Appraiser, Measure/Lister, Mapping and Draftsman.

EDUCATION

1995 Maine Central Institute - Graduate
2002 Completed basic courses 1, 2, 3, 4, Review, Maine State Property Tax School.
2004 Successfully completed Maine State Property Tax Exam, CERTIFIED MAINE ASSESSOR, 2004. CMA #701.

EXPERIENCE

2001-present Project Supervisor for assessing services for 18 communities served.

Personnel Continued

Ellery Bane CMA #700

Project Supervisor, Assessor Agent, Review Appraiser Measure/lister, Mapping and Draftsman.

EDUCATION

- 1986 Maine Central Institute - Graduate
1992 St, Joseph's College - Graduate, Bachelor of Arts
Completed basic courses 1, 2, 3 4, Review, Maine State Property Tax School.
2004 Successfully completed Maine State Property Tax Exam, "CERTIFIED MAINE ASSESSOR", 2004. CMA #700.

EXPERIENCE

2002-present Project Supervisor for assessing services for 15 communities served.

Kevin McCormick CMA #798

Supervisor, Assessor Agent, Measure/Lister, Mapping and Draftsman.

EDUCATION

- 1995 Maine Central Institute – Graduate
2003 Completed basic courses, 1, 2, 3, 4 and Review course, Maine State Property Tax School.
2008 Successfully completed Maine State Property Tax Exam, "CERTIFIED MAINE ASSESSOR" May 14, 2008

EXPERIENCE

- 2003-2012 Performed reviews, revaluations, Assessing Agent, mapping and spring assessing work in 30 communities served.
2012-present Project Supervisor for assessing services for 6 communities served.

Personnel Continued

Roger Peppard CMA #650

Supervisor, Assessor Agent, Measure/lister, Mapping and Draftsman.

EDUCATION

1981 Maine Central Institute - Graduate
2001 Successfully completed Maine State Property Tax Exam, "CERTIFIED MAINE ASSESSOR", 2001. CMA #650.

EXPERIENCE

1997-present Project Supervisor for assessing services for 6 communities served

Everett Pike Jr. CMA #869

Supervisor, Measure/lister, Mapping and Draftsman.

EDUCATION

1980 Maine Central Institute - Graduate
1994 Thomas College - Graduate, Bachelor Business
2013 Successfully completed Maine State Property Tax Exam, "CERTIFIED MAINE ASSESSOR", 2013. CMA #869.

EXPERIENCE

2012-present Fieldwork Supervisor. Performed spring and review assessing work, mapping, and tax map drafting in all communities served.

Personnel Continued

Jeremy Frye CMA #904

Assessor Agent, Measure/lister, Mapping and Draftsman.

EDUCATION

1993 East Grand High School – Graduate
1996 Eastern Maine Technical College – Associates Degree Electronics
2015 Successfully completed Maine State Property Tax Exam, “CERTIFIED MAINE ASSESSOR”, 2015. CMA #904.

EXPERIENCE

2014-present Performed spring and review assessing work, mapping, and tax map drafting all communities served.

Edward Hodgins CMA #925

Assessor Agent, Measure/lister, Mapping and Draftsman.

EDUCATION

1981 Maine Central Institute – Graduate
2016 Successfully completed Maine State Property Tax Exam, “CERTIFIED MAINE ASSESSOR”, 2016. CMA #925.

EXPERIENCE

2015-present Performed spring and review assessing work, mapping, and tax map drafting in all communities served.

Personnel Continued

Colby Higgins CMA #972 Measure/lister, Mapping and Draftsman.

EDUCATION

- 2000 Wayne County High School, Monticello, KY – Graduate
- 2017 Successfully completed Maine State Property Tax Review Course.
- 2018 Successfully completed Maine State Property Tax Exam, “CERTIFIED MAINE ASSESSOR”, 2018. CMA #972.

EXPERIENCE

- 2018-present Performed spring and review assessing work, mapping, and tax map drafting in all communities served.

Personnel Continued

Kolbey Ouellette CMA

Measure/lister, Mapping and Draftsman.

EDUCATION

- 2010 Lewiston High School – Graduate
- 2014 Husson University, Bachelor in Criminal Justice

EXPERIENCE

- 2020-present Performed spring and review assessing work, mapping, and tax map drafting in communities served.

Personnel Continued

Andrew Louder

Measure/lister, Mapping and Draftsman.

EDUCATION

1994 Maine Central Institute – Graduate
1999 University of Maine - Farmington, Bachelor in Business/Economics

EXPERIENCE

2021-present Performed spring and review assessing work, mapping, and tax map drafting in communities served.

Current Client List and References for Assessors Agent

| Town | Title | Length of Service | Software |
|---|--------------------|-----------------------------|--------------------|
| Town of Albion 22 Main Street Albion, Me 04910 437-2900 | Assessor's Agent | 2012- present | Trio |
| Town of Anson 62 Main Street Anson, ME 04911 696-3979 | Assessor's Agent | 2014- present | Trio |
| Town of Ashland PO Box 910 Ashland ME 04732 435-2311 | Assessor's Agent | 2010- present | Trio |
| Town of Belgrade 990 Augusta Road Belgrade, ME 04917 495-2258 | Assessor's Agent | 1989- 2015 2017- present | Trio |
| Town of Blue Hill PO Box 412 Blue Hill, Me 04614 374-2281 | Assessor's Agent | 1989- present | Trio |
| Town of Boothbay Harbor 11 Howard Street Boothbay Harbor, Me 04538 633-3671 | Appointed Assessor | 1988- present | Vision and Trio |
| Town of Bowdoinham 13 School Street Bowdoinham ME 04008 666-5531 | Building Reviews | 2020- present | Trio |
| Town of Brooksville 1 Town House Road PO Box 314 Brooksville, Me 04617 326-4518 | Assessor's Agent | 1987- present | Trio |

**Current Client List and References for Assessors Agent
Continued**

| Town | Title | Length of Service | Software |
|--|--------------------|--------------------------|-----------------|
| Town of Burnham 247 S. Horseback Rd Burnham, Me 04922 948-2369 | Assessor's Agent | 1991-present | Trio |
| Town of Carmel PO Box 114 Carmel, Me 04419 848-3361 | Appointed Assessor | 1992- present | Trio |
| Town of Castine PO Box 204 Castine, Me 04421 326-4502 | Assessor's Agent | 2000-present | Trio |
| Town of Chelsea 560 Togus Road Chelsea, Me 04330 582-4802 | Assessor's Agent | 2020-present | Trio |
| Town of Corinna 8 Levi Stewart Drive Corinna, Me 04928 278-4183 | Appointed Assessor | 1993- present | Trio |
| Town of Cranberry Isles PO Box 43 Cranberry Isles, ME 04625 | Appointed Assessor | 1998- present | Trio |
| Town of Deer Isle PO Box 46 Deer Isle, ME 04627 | Assessor's Agent | 2014- present | Trio |
| Town of Fairfield PO Box 149 Fairfield, ME 04937 | Appointed Assessor | 2020- present | Trio |
| Town of Farmingdale 289 Maine Avenue Farmingdale, ME 04344 582-2225 | Assessor's Agent | 2016- present | Trio |

**Current Client List and References for Assessors Agent
Continued**

| Town | Title | Length of Service | Software |
|---|------------------|--------------------------|-----------------|
| Town of Fayette 2589 Main St. Fayette, Me 04349 685-4373 | Assessor's Agent | 1993-present | Trio |
| Town of Greenville PO Box 1109 Greenville, Me 04441 695-2421 | Assessor's Agent | 1983-present | Trio |
| City of Hallowell 1 Winthrop Street Hallowell, ME 04347 623-4021 | Assessor's Agent | 2016-present | Trio |
| Town of Hope 441 Camden Road Hope ME 04847 763-4199 | Building Reviews | 2021- present | Trio |
| Town of Industry 1033 Industry Road Industry, ME 04938 778-5050 | Assessor's Agent | 2014 – Present | Trio |
| Town of Jackman 369 Main Street Jackman, ME 04945 | Assessor's Agent | 2020 – Present | Trio |
| Town of Jefferson PO Box 77 Jefferson, ME 04348 | Assessor's Agent | 2020 – Present | Trio |
| Town of Lamoine 606 Douglas Highway Lamoine, Me 04605 667-2242 | Assessor's Agent | 1993-present | Trio |
| Town of Leeds PO Box 206 Leeds, Me 04263 524-5171 | Assessor's Agent | 1996-present | Trio |

**Current Client List and References for Assessors Agent
Continued**

| Town | Title | Length of Service | Software |
|---|------------------|----------------------------|-----------------|
| Town of Linneus 1185 Hodgdon Mills Road Linneus, Me 04730 532-6182 | Assessor's Agent | 2020-present | Trio |
| Town of Litchfield 2400 Hallowell Road Litchfield, Me 04350 | Assessor's Agent | 2012-present | Trio |
| Town of Milford PO Box 336 Milford, ME 04461 827-1524 | Assessor's Agent | 2012-present | Trio |
| Town of Milbridge PO Box 66 Milbridge ME 04658 546-2422 | Assessor's Agent | 2020-present | Trio |
| Town of Monson PO Box 308 Monson ME 04464 997-3641 | Assessor's Agent | 2021-present | Trio |
| Town of Mt Chase 1094 Shin Pond Road Mt Chase Me 04765 528-2555 | Assessor's Agent | 2020-present | Trio |
| Town of Mt Vernon 1997 North Road Mt Vernon, ME 04352 293-2379 | Assessor's Agent | 1987-2012 2017- present | Trio |
| Town of Newry 422 Bear Brook Road Newry Me 04261 824-3123 | Assessor's Agent | 2020-present | Trio |

**Current Client List and References for Assessors Agent
Continued**

| Town | Title | Length of Service | Software |
|--|--------------------|---------------------------|--------------------|
| Town of Northport 16 Beech Hill Road Northport, Me 04849 338-3819 | Assessor's Agent | 1988-present | Trio |
| Town of Penobscot PO Box 4 Penobscot, Me 04476 326-4364 | Assessor's Agent | 2005-present | Trio |
| Town of Pittsfield 112 Somerset Avenue Pittsfield ME 04967 487-3136 | Appointed Assessor | 2019- present | Trio |
| Town of Pittston 38 Whitefield Road Pittston, Me 04345 582-4438 | Assessor's Agent | 2009-present | Trio and NDS |
| Town of Poland 1231 Maine Street Poland, ME 04274 998-4601 | Assessor's Agent | 1994-2007 2015-present | Trio |
| Town of Rangeley 15 School Street Rangeley, Me 04970 864-3326 | Appointed Assessor | 2008- present | Trio |
| Town of Richmond 26 Gardiner Street Richmond, Me 04357 737-4305 | Assessor's Agent | 2010-present | Trio and Vision |
| Town of Ripley 47 West Ripley Road Ripley, ME 04930 | Assessor's Agent | 2014-present | Trio |

**Current Client List and References for Assessors Agent
Continued**

| Town | Title | Length of Service | Software |
|--|------------------|--------------------------|-----------------|
| Town of Rome 8 Mercier Rd Rome, Me 04963 397-4011 | Assessor's Agent | 1989-present | Trio |
| Town of Roque Bluffs PO Box 70 Jonesboro, ME 04648 255-3330 | Assessor's Agent | 2021-present | Trio |
| Sandy River Plantation 33 Townhall Road Sandy River Plantation, ME 04970 | Assessor's Agent | 2014-present | Trio |
| Town of St. Albans 7 Water Street St. Albans, Me 04971 938-4568 | Assessor's Agent | 2009-present | Trio |
| St John Plantation 1174 St John Road St John Plantation Me 04743 834-6444 | Assessor's Agent | 2020-present | Trio |
| Town of Sebec PO Box 40 Sedgwick, Me 04676 564-8367 | Assessor's Agent | 2012-present | Trio |
| Town of Sedgwick PO Box 40 Sedgwick, Me 04676 359-2275 | Assessor's Agent | 2005-present | Trio |
| Town of Shirley PO Box 107 Shirley, Me 04985 695-2460 | Assessor's Agent | 1987-present | Trio |

**Current Client List and References for Assessors Agent
Continued**

| Town | Title | Length of Service | Software |
|--|--------------------|--------------------------|--------------------|
| Town of Southwest Harbor PO Box 745 Southwest Harbor, Me 04679 244-5404 | Appointed Assessor | 2004- present | Trio |
| Town of South Thomaston PO Box 147 South Thomaston, ME 04858 596-6584 | Assessor's Agent | 2014-present | Trio and Vision |
| Town of Stonington PO Box 8 Stonington, Me 04681 367-2351 | Assessor's Agent | 1989-present | Trio |
| Town of Surry PO Box 147 Surry, Me 04684 667-5912 | Assessor's Agent | 2002-present | Trio |
| Town of Swans Island PO Box 11 Swan's Island, ME 0468 526-4279 | Assessor's Agent | 2011-present | Trio |
| Town of Tremont P.O. Box 65 Bernard, ME 04612 244-7204 | Appointed Assessor | 2016- present | Trio |
| Town of Trenton 56 Oak Point Road Trenton, ME 04605 | Assessor's Agent | 2017- present | Trio |
| Town of Unity 4 Clifford Commons Unity, Me 04988 948-3763 | Assessor's Agent | 2010- present | Trio |

**Current Client List and References for Assessors Agent
Continued**

| Town | Title | Length of Service | Software |
|--|--------------------|--------------------------|-----------------|
| Town of Vassalboro PO Box 129 North Vassalboro, Me 04962 872-2826 | Appointed Assessor | 2007- present | Trio |
| Town of Wayne 3 Lovejoy Pond Road Wayne, Me 04284-9748 685-4983 | Assessor's Agent | 2001-present | Trio |
| Town of Westfield PO Box 146 Westfield Me 04787 425-5951 | Assessor's Agent | 2020-present | Trio |
| Town of Whitefield 38 Town House Road Whitefield, Me 04353 549-5175 | Assessor's Agent | 2016-present | Trio |
| Town of Whiting PO Box 101 Whiting, Me 04691 733-2027 | Assessor's Agent | 2012-present | Trio |
| Town of Winter Harbor PO Box 98 Winter Harbor, Me 04693 963-2235 | Assessor's Agent | 1989-present | Trio |
| Town of Winthrop 17 Highland Avenue Winthrop, Me 04364 377-7200 | Assessor's Agent | 2016-present | Trio |
| Town of Wiscasset PO Box 98 Winter Harbor, Me 04693 963-2235 | Assessor's Agent | 2014-present | Trio |

Past Client List for Assessors Agent

| Town | Length of Service |
|--------------------|--------------------------|
| Town of Addison | 1993-2000 |
| Town of Appleton | 2013- 2016 |
| Town of Brooklin | 2001 - 2021 |
| Town of China | 1983-2005 |
| Town of Detroit | 1999-2014 |
| Town of Greene | 1994 -2016 |
| Town of Newport | 2015-2016 |
| Town of Readfield | 1990-2009 |
| Town of Turner | 1991-2012 |
| Town of Vinalhaven | 2010-2015 |

RJD Appraisal Revaluation History by Year

| Year | Town | Software Used |
|-------------|-----------------|----------------------|
| 2021 | Deer Isle | Trio with Winsketch |
| 2021 | Newry | Trio with Winsketch |
| 2021 | Ashland | Trio with Winsketch |
| 2021 | Westfield | Trio |
| 2020 | Brooklin | Trio with Winsketch |
| 2020 | Rumford | Trio with Winsketch |
| 2019 | Litchfield | Trio with Winsketch |
| 2018 | Searsport | Trio with Winsketch |
| 2017 | Norridgewock | Trio |
| 2017 | St Albans | Trio |
| 2016 | Pownal | Trio |
| 2016 | Dedham | Trio |
| 2015 | Paris | Trio |
| 2015 | Cranberry Isles | Trio |
| 2014 | Sedgwick | Trio with Winsketch |
| 2014 | Industry | Trio |
| 2013 | Veazie | Trio |
| 2012 | Belgrade | Trio |
| 2012 | Caribou | Trio with Winsketch |
| 2011 | Swan's Island | Trio |
| 2010 | Unity | Trio with Winsketch |
| 2009 | Penobscot | Trio |
| 2009 | Rome | Trio with Winsketch |
| 2008 | Blue Hill | Trio |
| 2008 | Leeds | Trio with Winsketch |
| 2008 | Greene | Trio with Winsketch |
| 2008 | Detroit | Trio |
| 2008 | Shirley | Trio |
| 2007 | Carmel | Trio with Winsketch |

RJD Appraisal Revaluation History by Year Continued

| Year | Town | Software Used |
|-------------|------------------|----------------------|
| 2007 | Fayette | Trio |
| 2007 | Southwest Harbor | Trio with Winsketch |
| 2007 | Vassalboro | Trio with Winsketch |
| 2006 | Brooksville | Trio with Winsketch |
| 2006 | Greenville | Trio |
| 2006 | Wayne | Trio |
| 2005 | Brooklin | Trio |
| 2005 | Lamoine | None |
| 2005 | Castine Update | Trio |
| 2005 | Winter Harbor | Trio |
| 2004 | Northport | Trio |
| 2004 | Turner Update | NDS |
| 2004 | Stonington | None |
| 2003 | Surry | Trio |
| 2003 | Boothbay Harbor | Vision |
| 2003 | Poland Update | Trio |
| 2003 | Rome | Trio with Winsketch |
| 2002 | Castine | Trio |
| 2002 | Greenville | Trio |
| 2001 | Blue Hill | Trio |
| 2000 | Boothbay Harbor | Vision |
| 1999 | Vassalboro | Trio |
| 1999 | Detroit | Trio |
| 1998 | Turner | NDS |
| 1995 | Burhman | Trio |
| 1994 | Fayette | Trio |
| 1994 | Poland | Trio |
| 1993 | Addison | Trio |
| 1993 | Lamoine | None |

RJD Appraisal Revaluation History by Year Continued

| Year | Town | Software Used |
|-------------|----------------------|----------------------|
| 1992 | Southwest Harbor | Trio |
| 1991 | China | Trio |
| 1991 | Greenville | None |
| 1991 | Rome | None |
| 1991 | Stonington | None |
| 1990 | Blue Hill | None |
| 1990 | Winter Harbor | None |
| 1989 | Belgrade (Land only) | Private |
| 1989 | Brooksville | None |
| 1988 | Northport | None |
| 1987 | Mt Vernon | None |
| 1985 | Shirley | None |

RJD Appraisal Upcoming Revaluations (year):

| Year | Town | Software Used |
|-------------|-----------------|----------------------|
| 2022 | Boothbay Harbor | Trio with Winsketch |
| 2022 | Fayette | Trio with Winsketch |
| 2022 | Linnues | Trio with Winsketch |
| 2022 | Surry | Trio with Winsketch |
| 2023 | Islesboro | Trio with Winsketch |
| 2023 | Pittston | Trio with Winsketch |